

City of Richmond



CECELIA BELL DABNEY
SECRETARY

CHERLYN STARLET STEVENS
CHAIR

OPHELIA POWELL DANIELS
VICE-CHAIR

Electoral Board

Emergency Board Meeting Minutes
July 28, 2016

"SIC ITUR AD ASTRA"

SUCH IS THE WAY OF THE STARS

Call to Order

The meeting was called to order by Starlet Stevens, Chair to the Electoral Board. In attendance were Cecelia Dabney, Secretary; Ophelia Daniels, Adriene Davis, Executive Assistant to the Board; J. Kirk Showalter, Registrar; Willie Harris, Chief of Precinct 802 and Pamela Smith, Election Officer of Precinct 802.

Approval of Minutes

The Board deferred the July 20, 2016 meeting minutes until the next Board meeting.

Update regarding the voter registration and absentee balloting deadlines for the December runoff

During the July 20, 2016 Board meeting, the Board motioned at the Registrar's request to draft a letter to the Commonwealth Attorney's Office requesting the CA's opinion regarding the voter registration and absentee balloting deadlines for the December runoff. The next day Ms. Showalter received a copy of the letter from the Commonwealth Attorney's Office to the City Attorney's Office stating the Commonwealth Attorney declined to offer an opinion. Ms. Showalter's recommendation to the Board is to rescind the directive to send a letter to the Commonwealth Attorney's Office. Ms. Daniels motioned to rescind the decision to send a letter to the Commonwealth Attorney's Office based on the letter received from Attorney Jackson of the City Attorney's Office. Ms. Stevens seconded the motion. All were in favor.

Closed Session: Personnel Matters

Ms. Stevens motioned to move the meeting into closed session pursuant to Section 2.2-3711(A)(1) of the Virginia Freedom of Information Act to discuss the performance of employees of the Electoral Board, including but not limited to Officers of Elections appointed by the Electoral Board.

The Certification of Closed Meeting was read by Ms. Stevens and all members of the Board certified that only public business matters as were identified in the motion convening the closed meeting were heard, discussed or considered.

Ms. Stevens motioned to adjourn the meeting, Ms. Dabney seconded. All were in favor.

Cecelia B. Dabney
Secretary to the Electoral Board