

City of Richmond



CHERLYN STARLET STEVENS
SECRETARY

"SIC ITUR AD ASTRA"

Electoral Board

SUCH IS THE WAY OF THE STARS

JAMES M. NACHMAN CHAIR

Meeting Minutes

JOYCE KING SMITH

VICE-CHAIR

October 28, 2021

CALL TO ORDER

The regular meeting of the Electoral Board was opened with Chairman James Nachman presiding. In attendance were Joyce Smith, Vice-Chair, C. Starlet Stevens, Secretary, Keith Balmer, Director of Elections, Caitlin Shelton, Executive Assistant to Director Keith Balmer, and Adriene Davis, Executive Assistant to the Electoral Board. Additional attendees were Barbara Zedler and Elizabeth Butler, both of the Republican Election Integrity Working Group.

PUBLIC COMMENT PERIOD FOR ITEMS ON THE AGENDA

Barbara Zedler said that a review of the minutes showed that meeting minutes from July 26, August 19, September 11, September 23 and October 20 had not been posted. She requested a copy of the referenced meeting minutes, both draft and final. She said to refer to 2.2-3707 in the Code of Virginia. She also requested that public comments be included in the minutes.

FINAL REVIEW OF THE JUNE 2021 ABSTRACTS

This item was skipped until further notice as the spread sheets were not correct.

APPROVAL OF MINUTES

Chairman Nachman asked that the minutes of July 26, 2021 be approved as he amended them, Vice Chair Smith seconded, Secretary Stevens opposed, motion passed. Minutes were signed and returned to Adriene Davis.

Chairman Nachman asked that the minutes of August 19, 2021 be approved as amended, all were in favor, motion passed. Minutes were signed and returned to Adriene Davis.

Chairman Nachman asked that the minutes of September 11, 2021 be approved as he amended them, all were in favor, motion passed. Minutes were signed and returned to Adriene Davis.

Chairman Nachman asked that the minutes of September 23, 2021 be approved as amended, all were in favor, motion passed. They were returned to Adriene Davis to do corrections and final copy for the Board to sign.

Chairman Nachman asked that the minutes of October 20, 2021 be approved as amended, all were in favor, motion passed. They were returned to Adriene Davis to do corrections and final copy for the Board to sign.

NEW BUSINESS

Secretary Stevens reported that she had spoken with Deputy Director Jerry Richardson in regard to the video cameras that are located in the lobby area of our building. It has been reported that these cameras are not working properly. Deputy Richardson contacted Dr. Winborn on October 14 with the City of Richmond and is waiting for results of his investigation.

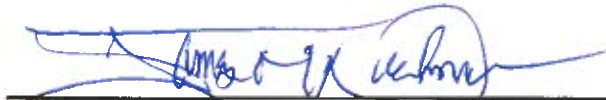
Chairman Nachman has heard about 2 instances in which members of campaigns have violated the 40 foot line at voting precincts. Secretary Stevens said that it is the Chief's responsibility to measure 40 feet from the entrance of the precinct and mark the location; she also added that there is a 40 foot length of string in the Chief's supply bag for this purpose.

PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA

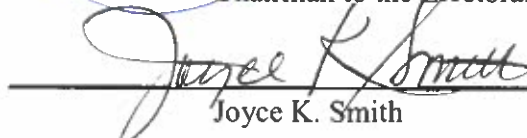
Elizabeth Butler commented on the drop boxes located at City Hall and Southside Community Center. She pointed out that these drop boxes have to be watched by a video camera or by two people, one Republican and one Democrat, if practicable. She referenced 24.2-707. Ms. Butler was at these two locations on October 14 and there was no one watching the drop boxes. Chairman Nachman motioned that we get direction from the SBOE in regard to this issue, Secretary Stevens seconded, all were in favor, motion passed.

ADJOURNMENT

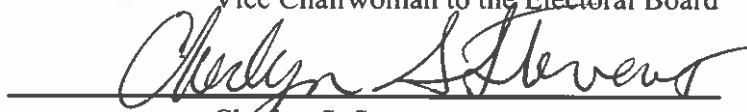
There being no other business, Chairman Nachman adjourned the meeting.



James M. Nachman
Chairman to the Electoral Board



Joyce K. Smith
Vice Chairwoman to the Electoral Board



Cheryl S. Stevens
Secretary to the Electoral Board