

**PROPOSED DEPARTMENTAL REGULATION
INSTALLMENT PAYMENTS FOR SINGLE-FAMILY RESIDENTIAL WATER OR
SEWER CONNECTION CHARGES
ADOPTED EFFECTIVE _____**

I. Purpose

This Departmental Regulation (“Regulation”) provides for the payment of water and/or wastewater service connection fees in installments for an Eligible Property when approved by the Director of the Department of Public Utilities. This Regulation is adopted pursuant to City Code § 28-26 for installment payments of water connection fees pursuant to City Code § 28-394 and of wastewater connection fees pursuant to City Code § 28-592.

II. Definitions

- A. **Director:** The Director of the Department of Public Utilities or his/her designee.
- B. **DPU:** The Department of Public Utilities
- C. **Permit Applicant:** The person requesting connection to the water and/or wastewater systems.
- D. **Eligible Property:** A single-family residential property in which the Permit Applicant resides or will reside upon completion of construction of the single-family residential property.

III. Procedure

It is the general intention of the DPU that all fees for the connection to the City’s water distribution system and wastewater collection system are to be paid in a lump sum in order for a Permit Applicant to receive approval for connection to these systems. However, the DPU may allow payment of the connection fees in an installment basis as follows.

- A. Payment of connection fees on an installment basis.
 - (1) This connection fee installment payment method provides the Permit Applicant, upon approval by the Director, to amortize payment of connection fees for up to eighteen (18) months.
 - (2) The installment amount will be determined by dividing the total of the sum of the connection fees for water and/or wastewater services by the number of payment installments approved by the Director.
 - (3) Interest at a rate of two percent above the prime rate that is published in the Wall Street Journal on the day that the customer executes the

