

# City of Richmond



CHERLYN STARLET STEVENS  
MADEM CHAIR

CHAIRWOMAN KATE MAXWELL

VICE-CHAIR

JOYCE KING SMITH  
SECRETARY

## Electoral Board

Meeting Minutes  
March 19th, 2025

### CALL TO ORDER

Chairwoman Cherlyn Stevens called the meeting to order at 10:00am with Secretary Joyce Smith in attendance and Vice Chair interim board member Kate Maxwell.

### OFFICE OF ELECTIONS STAFF ATTENDANCE

Tina Crump-Interim Director of Elections.

Caitlin Shelton- Secretary to City of Richmond Electoral Board

### PUBLIC COMMENT PERIOD FOR ITEMS ON THE AGENDA

There was no public comment on the agenda. Board meeting was closed session.

### APPROVAL OF THE MINUTES

No minutes available for approval currently.

### PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA

Today Electoral Board Meeting was not open to the public.

### CLOSED SESSION

The Board entered a closed session to discuss personnel matters regarding the Office of Elections.

### PUBLIC SESSION

There was no public session.

### MEETING ADJOURNMENT


The meeting was adjourned by Vice Chairwomen Kate Maxwell.

**NEXT MEETING DATE**

The next meeting date will be Friday, March 28th, 2025, at 10:00am.

**ADJOURNMENT**

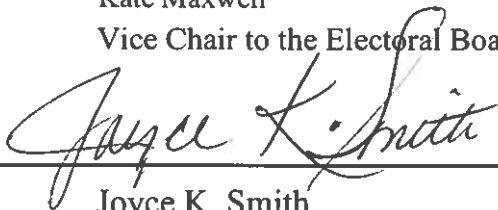
There being no other business, the meeting was adjourned



Cherlyn S. Stevens  
Chairwoman to the Electoral Board

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Kate Maxwell  
Vice Chair to the Electoral Board



Joyce K. Smith  
Secretary to the Electoral Board

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