



STORM DRAINAGE PERMIT APPLICATION

PERMIT NO. **C**

PROJECT NO. **B**

TRACK 1

THIS IS AN APPLICATION ONLY. IT IS NOT AUTHORIZATION TO START ANY WORK. NO WORK SHALL START UNTIL A PERMIT IS POSTED ON THE JOB SITE.

CONTRACTOR/OWNER INFORMATION

1 JOB/PROPERTY ADDRESS (STREET & NUMBER) 2

3 CONTRACTOR NAME 4 LICENSE TYPE 5 CLASS A B C 6 STATE LICENSE NO.

7 CONTRACTOR STREET ADDRESS 8 CONTRACTOR TELEPHONE NO. / EMAIL ADDRESS

9 CITY STATE ZIP CODE 10 CONTRACTOR FAX NO.

11 PROPERTY OWNER NAME 12 PROPERTY OWNER ADDRESS/ZIP 13 OWNER DAYTIME TELEPHONE NO.

BUILDING INFORMATION

14 DESCRIBE CURRENT STRUCTURE USE 15 DESCRIBE PROPOSED STRUCTURE USE

OFFICE USE ONLY	16 NEW ACCESSORY BLDG. ACC <input type="checkbox"/>	17 ADDITION ADD <input type="checkbox"/>	18 RESIDENTIAL GARAGE AD1 <input type="checkbox"/>	19 RESIDENTIAL DECK AD2 <input type="checkbox"/>	20 OPEN PORCH AD3 <input type="checkbox"/>	21 ENCLOSED PORCH AD4 <input type="checkbox"/>	22 ALTER/REMODEL LIGHT AL1 <input type="checkbox"/>
	23 ALTER/REMODEL HEAVY AL2 <input type="checkbox"/>	24 DEMOLITION DEM <input type="checkbox"/>	25 TENANT FITUP FUP <input type="checkbox"/>	26 FOUNDATION ONLY FOU <input type="checkbox"/>	27 NEW BUILDING NB <input type="checkbox"/>	28 MOVING/RELOCATION REL <input type="checkbox"/>	29 REPAIR/REPLACEMENT REP <input type="checkbox"/>

30 RESIDENTIAL COMMERCIAL 31 IF FOR STORMWATER 32 CHECK ONE WATER QUALITY WATER QUANTITY BOTH

COST INFO

33 TOTAL VALUE OF CONTRACT INCLUDING MATERIAL, LABOR, SUBCONTRACTS OVERHEAD AND PROFIT \$

WORK DESCRIPTION

34 DESCRIBE SCOPE OF STORM WATER SYSTEM (I.E. DRAINAGE PIPE, BMP, ETC.)

CONTACT INFORMATION

35 CONTACT PERSON 36 CONTACT PHONE NO. 37 CONTACT FAX NO.

38 CONTACT ADDRESS ZIP CODE 39 EMAIL

40 DO YOU WANT TO BE CALLED TO PICK UP PERMIT WHEN ISSUED? YES NO NAME PHONE NO.

41 ENGINEER NAME 42 ENGINEER PHONE NO. 43 ENGINEER FAX NO. 44 EMAIL

PIPING SIZES	LINEAL FOOTAGE	ITEM	UNITS	QUANTITY	ITEM	UNITS	QUANTITY	ITEM	UNITS	QUANTITY
4		Excavation	CY		Inlets	EA		Excavation	CY	
6		Grading	CY		Manholes	EA		Grading	CY	
8		Seeding	SY		Gutters	LF		Seeding	SY	
10		Mulching	SY		Down Spout	LF		Mulching	SY	
12		Sodding	SY					Sodding	SY	
15		Riser	LF					PVC (perf.) pipes	LF	
18		Barrel	LF					Filter Cloth	SY	
21		Rip-Rap	CY					Gravel	CY	
24		Fence	LF					Sand	CY	
30		Gate	EA					Clean Out	LF	
36		Mft. SWM Pond	EA					Peat	CY	
42		SWM System	EA					Plant	EA	
48								Mft. BMP System	EA	
54								BMP System	EA	
60										
66										
72										

OWNERS AFFIDAVIT

I HEREBY AFFIRM THAT UNDER THE PROVISIONS OF TITLE 54.1-1101 OF THE CODE OF VIRGINIA, I AM NOT SUBJECT TO LICENSURE AS A CONTRACTOR OR SUBCONTRACTOR. BY THIS AFFIDAVIT I ASSUME FULL RESPONSIBILITY FOR COMPLETION OF THE PROPOSED WORK IN ACCORDANCE WITH ALL APPLICABLE BUILDING CODES AND LAW. I ALSO UNDERSTAND IT IS A VIOLATION OF STATE LAW TO KNOWINGLY HIRE AN UNLICENSED CONTRACTOR.

PRINTED NAME SIGNATURE DATE

ARTS DISTRICT YES NO HISTORICAL DISTRICT YES NO VIOLATION ON PROPERTY YES NO DELINQUENT TAXES DUE? YES NO ICC TYPE OF CONSTRUCTION

EXISTING USE GROUP PROPOSED USE GROUP FEE CALC. TYPE S U B C PERMIT FEE FEE RECEIVED RECEIPT NO. CASH CHECK CREDIT CARD

IS PROPERTY IN 100 YR FLOOD PLAIN? YES NO FLOOD ELEV. SITE ELEV. CHESAPEAKE BAY PROTECTION AREA? YES NO CHESAPEAKE BAY MANAGEMENT AREA? YES NO

APPLICATION APPROVED BY DATE APPLICATION DISAPPROVED BY DATE

A COPY OF YOUR STATE CONTRACTOR'S LICENSE AND BUSINESS LICENSE MUST BE ON FILE BEFORE A PERMIT WILL BE ISSUED.

BY SUBMITTING THIS APPLICATION, I CERTIFY I AM IN COMPLIANCE WITH THE CODE OF VIRGINIA, SECTION 54.1-1100 ET SEQ; RULES AND REGULATIONS OF THE VIRGINIA BOARD OF CONTRACTORS AND CHAPTER 14, CODE OF THE CITY OF RICHMOND.

FEE SCHEDULE • BASED ON VALUE OF CONTRACTOR'S ESTIMATE OR ESTIMATE CALCULATED BY R.S. MEANS, WHICHEVER IS HIGHER AMOUNT.

VALUE OF WORK INCLUDES LABOR, MATERIALS, SUBCONTRACTS, OVERHEAD AND PROFIT. THE FEE IS BASED ON CONTRACTOR'S ESTIMATE OR ESTIMATE CALCULATED BY R.S. MEANS, WHICHEVER IS HIGHER AMOUNT.	RESIDENTIAL ONLY - 1 & 2 FAMILY		COMMERCIAL ONLY	
	VALUE OF WORK	PERMIT FEE	VALUE OF WORK	PERMIT FEE
	\$0 - \$2000 OVER \$2000	\$63.00 \$63.00*	\$0 - \$2000 OVER \$2000	\$131.00 \$131.00*

*Add \$6.07 per thousand or fraction thereof for residential construction.
*Add a 2% state surcharge to the final calculated fee.
*Add \$8.50 per thousand or fraction thereof for commercial construction.
*Add a 2% state surcharge to the final calculated fee.

USE GROUP CODES	CODE	DESCRIPTION	CODE	DESCRIPTION	CODE	DESCRIPTION	CODE	DESCRIPTION
	A1A	THEATER/STAGE	B5	FIRE STATION	H5	HIGH HAZARD	NU	NO USE SANCTIONED VACANT STRUCTURE
	A1B	THEATER NO STAGE	B6	FUNERAL HOME	I1	GROUP HOMES 17 OR MORE	R1M	MOTEL
	A2A	NIGHTCLUB	B7	LAUNDRY	I2A	INSTITUTIONAL INCAPACITATED	R2A	DORMITORIES
	A2B	RESTAURANT EAT IN	B8	MEDICAL OFFICE	I2B	INSTITUTIONAL DAY NURSERY	R2B	MULTIFAMILY
	A3B	MUSEUM/ART GALLERY	B9	OFFICE	I3	DETENTION FACILITY	R2C	LODGING HOUSES
	A3C	LIBRARY	B10	BUSINESS - OTHER	I4	ADULT CARE FACILITY	R3A	1&2 FAMILY OVER 3 STORIES
	A3D	PASSENGER TERMINAL	E1	EDUCATION/SCHOOL 1 TO 12	I4B	CHILD CARE >5 CHILDREN <2.5 YRS	R5A	SINGLE FAMILY ATTACHED UNDER 4 STORIES
	A3F	LECTURE HALL	E2	DAYCARE OVER 2 1/2 YEARS	MU	MIXED USE	R5B	TWO FAMILY ATTACHED UNDER 4 STORIES
	A3H	CHURCH	F1	FACTORY MODERATE HAZARD	M1	RETAIL CONVENIENCE STORE	R5C	SINGLE FAMILY DETACHED UNDER 4 STORIES
A4A	RECREATION CENTER	F2	FACTORY LOW HAZARD	M2	RETAIL DEPARTMENT STORE	R5D	TWO FAMILY DETACHED UNDER 4 STORIES	
B1	AUTO DEALERSHIP	H1	HIGH HAZARD	M3	RETAIL SUPERMARKET	R4A	ASSISTED LIVING 5 TO 16 PEOPLE	
B2	DENTIST/DOCTOR'S OFFICE	H2	HIGH HAZARD	M4	RETAIL STORE	S1	STORAGE MODERATE HAZARD	
B3	BANK	H3	HIGH HAZARD	M5	RETAIL AUTO SERVICE STATION	S2	STORAGE LOW HAZARD	
B4	CAR WASH	H4	HIGH HAZARD	R1H	HOTEL	U	TEMPORARY/MISC	

INSTRUCTIONS ON FILLING OUT A STORM DRAINAGE APPLICATION

At the top right hand corner of the application is a capital C. This is the space where your permit number will be written after you have paid for the permit. There is also a capital B, this is where you will write any building permit number that is associated with the storm drainage application.

Box #1 - Fill in the number & street address where the work is being done.

Box #2 - Blank Space

Box #3 - Fill in the name of the contractor doing the work or your name if you are the owner/tenant and are applying for the permit as the owner/tenant.

Box #4 - Fill in the classification that is on your contractor's license such as ELE, ESC, etc.

Box #5 - Check the class of license located on your contractor's license.

Box #6 - Fill in state board of contractor's license number. It will always begin with 2701 or 2705 and be followed by six digits. Do NOT use a license number that begins with 2710 as this is a tradesman card number and does not allow you to apply for a permit.

Box #7 - Fill in the contractor's street address.

Box #8 - Fill in the contractor's telephone number.

Box #9 - Fill in the contractor's city, state and zip code.

Box #10 - Fill in the contractor's fax number.

Box #11 - Fill in the name of the property owner.

Box #12 - Fill in the property owner's address.

Box #13 - Fill in the property owner's daytime phone number.

Box #14 - Fill in the current use of the property such as restaurant, single family dwelling, duplex, etc.

Box #15 - Fill in the proposed use of the property such as restaurant, office, duplex, etc.

Boxes #16 through #29 - Office use only.

Box #30 - Fill in when dealing with single family houses and duplexes. Note the detached and attached designation. If the house stands alone and does not touch the house on either side, it is detached.

Box #31 - Fill in the number of apartment units in the building.

Box #32 - Check the appropriate box, if applicable.

Box #33 - COST INFORMATION - Fill in the cost of all labor, materials, overhead, subcontracts and profit. This may be used to determine how much you pay in permit fees.

Box #34 - Give a brief description of the work to be done.

Box #35 - Fill in the name of the person to contact if there are questions about the application or drawings.

Box #36 - Fill in the contact person's phone number.

Box #37 - Fill in the contact person's fax number.

Box #38 - Fill in the contact person's complete address.

Box #39 - Fill in the contact person's e-mail, if available.

Box #40 - Check whether or not you would like to be called to pick up the permit. If you check "yes", fill in your name and phone number.

Box #41 - If submitting drawings done by an engineer please fill in their name here.

Box #42 - Fill in the Engineer's phone number.

Box #43 - Fill in the Engineer's fax number.

Box #44 - Fill in the Engineer's e-mail address.

TYPE OF WORK TO BE DONE -

Description for storm sewer, stormwater management (swm), storm drain structures and water quality:

- Pipe Sizes - The length of pipe to be installed under this permit.
- Excavation - The quantity of soil or rock removed from the area of the stormwater management facility.
- Grading is the cut or fill soil of the stormwater management facility to receive positive drain.

• Riser - A vertical structure which extends from the bottom on an impoundment facility (stormwater management pond) and houses the control devices (weirs/orifices) to achieve the desired rates of discharge for specific designs.

• Barrel - Closed conduit used to convey water under or through an embankment, part of the principal spillway.

• Rip-rap - A permanent, erosion-resistant ground cover of large, loose, angular stone installed wherever soil conditions, water turbulence and velocity, expected vegetative cover, etc., are such that soil may erode under design flow conditions.

• Mft. SWM Pond - A pre-fabrication structure of the stormwater management facility that is built and delivered to site for installation at a lump sum cost.

• SWM System - A stormwater management structure that is built on site and installed at a lump sum cost.

• PVC (perf.) Pipes - Perforated PVC pipes that have holes throughout the length of the pipe.

• Filter Cloth - Construction material used too rap the perforated PVC pipes to prevent clogging. It is a 3.1 oz/sy nonwoven needle punched geotextile made of 100% polypropylene staple filaments.

• Cleanout - Observation well for inspection.

• Peat - Filter media.

• Plant - Plants located within the BMP system.

• Mft. BMP System - A pre-fabrication structure of the water quality facility that is built and delivered to site for installation at a lump sum cost.

• BMP System - A water quality structure that is built on site and installed at a lump sum cost.

OFFICE USE ONLY – DO NOT WRITE IN THIS AREA.