



City of Richmond
 Police Department
 Special Operations Division
 (804) 646-1717 / FAX (804) 646-1830



Special Temporary Parking Permit

THIS PERMIT MUST BE DISPLAYED IN THE FRONT WINDSHIELD OF THE VEHICLE TO BE PARKED.

DATE: _____

CONTACT INFORMATION			
Applicant Name:			
Business Name (if applicable):			
Applicant Address:			
	Address	City	State Zip Code

PARKING PERMISSION GRANTED	
LOCATION	

EFFECTIVE DATE(S) AND TIME(S)			
From:		<input type="checkbox"/> AM <input type="checkbox"/> PM	To:
	DATE	TIME	

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for Colonel William C. Smith
 Chief of Police

Officer Richard Fecht
 Special Events Division

CITY CHARTER SECTION 2.04 AND SECTION 102.221 OF THE 2003 CODE OF THE CITY OF RICHMOND, VIRGINIA

The permit is issued by the Chief of Police under authority of the City Charter Section 11C.01 and City Code Section 102-221. It is issued specifically for the date, time, location and purposes requested by the applicant. This permit is subject to immediate revocation by the ranking member of the Department of Police or Representative of the Division of Traffic Engineering, if in their opinion it is not being utilized for the purpose for which it was requested. The permit may likewise be revoked if any condition exists that creates a threat to public safety or traffic hazard whether caused by the applicant or any other circumstance. The undersigned agrees to the conditions aforementioned and all such other conditions as are stated on the temporary parking permit and certifies that the information provided is accurate and complete.

THIS PERMIT IS ISSUED UPON THE FOLLOWING TERMS AND CONDITIONS:

- A. This permit is issued by the Chief of Police under the authority of City Charter Section 2.04 and City Code Section 102.221. It is issued specifically for the date, time, location and purposes requested by the applicant, and for no other purpose.
- B. This permit is subject to immediate revocation by the ranking member of the Police Department or representative of the Department of Traffic Engineering, if in their opinion it is not being utilized for the purpose for which it was requested.
- C. The permit may likewise be revoked if any condition exists that creates a threat to public safety or traffic hazard whether caused by the applicant or any other circumstance.
- D. That the permit holder will at all times park in such a manner as not to unreasonably interfere with or impair the use of the public way by pedestrians and vehicles, and will not unreasonably increase the hazards to such travel and traffic, will not unreasonably interfere with or impair the use of the public way for the purpose for which it is devoted and will not unreasonably increase danger in case of fire.
- E. That all electrical work, appliances, wires, cables, lights and equipment used in connection with the permitted parking shall be installed, operated and maintained in accordance with all laws and ordinances relating and applicable thereto and by a public service corporation holding a franchise from the city to use the street for the sale and distribution of electric power, or by an electrical contractor duly licensed to engage in such business in the city, and all electric power used for the operation of such procedures shall be furnished by such public service corporation.
- F. That the permittee will indemnify, keep and hold the City free and harmless from liability on account of injury or damage to any person or property directly or indirectly resulting from the use of the public way by the permittee on account thereof; the permittee will defend the City in any such suit at the cost of the permittee; and in the event of a final judgment being obtained against the City, either independently or jointly with the permittee then the permittee will pay such judgment with all cost and hold the City harmless therefrom.
- G. That upon the expiration of the permit, the permit will be removed from the vehicle(s) for which it was issued, and it shall be destroyed.
- H. **This Temporary Parking Permit is not permitted for the following locations;**
 - **Bus Stop / Passenger Drop-Off**
 - **Spaces Reserved for Emergency Vehicles, Ambulances or Law Enforcement**
 - **Fire Hydrant**
 - **Handicap**
 - **Peak Period Parking (example: 7am-9am or 4pm-6pm or as otherwise noted.) Exceptions may be granted on a case by case basis.**
 - **Corner Clearance where site is an issue**
 - **Cross Walks**
 - **Travel Lanes**
 - **Bike Lanes – Exceptions may be granted on a case by case basis**