

INTRODUCED: October 8, 2018

AN ORDINANCE No. 2018-269

To amend ch. 2, art. V of the City Code by adding therein a new div. 19 (§§ 2-1173—2-1178) for the purpose of establishing a History and Culture Commission.

\_\_\_\_\_  
Patron – Mayor Stoney

\_\_\_\_\_  
Approved as to form and legality  
by the City Attorney  
\_\_\_\_\_

PUBLIC HEARING: NOV 13 2018 AT 6 P.M.

WHEREAS, the City believes that it is in the best interests of the citizens of the city of Richmond that the City establish a History and Culture Commission to advise the Mayor and the Department of Planning and Development Review on matters involving the history and culture of the city of Richmond; and

WHEREAS, it is estimated that the annual operating costs for the Commission will be approximately \$80,000, including 40 staff hours;

NOW, THEREFORE,

THE CITY OF RICHMOND HEREBY ORDAINS:

AYES:            9            NOES:            0            ABSTAIN:        \_\_\_\_\_

ADOPTED:    NOV 13 2018    REJECTED:        \_\_\_\_\_    STRICKEN:        \_\_\_\_\_

§ 1. That Chapter 2, Article V of the Code of the City of Richmond (2015) be and is hereby amended and reordained by **adding therein a new** Division 19, consisting of sections numbered 2-1173 through 2-1178, as follows:

## **DIVISION 19**

### **HISTORY AND CULTURE COMMISSION**

#### **Sec. 2-1173. Created.**

There is hereby created a commission of the City of Richmond with indefinite duration to be known as the History and Culture Commission for the purpose of providing to the Mayor and the Department of Planning and Development Review information and advice concerning matters of historical and cultural significance.

#### **Sec. 2-1174. Composition.**

The Commission shall be composed of 13 members, subject to the conditions set forth in this section, as follows:

(a) Nine voting members appointed by the Mayor who shall be residents of the city and who are not officers or employees of the City.

(b) Four non-voting members as follows:

(1) One employee of the Department of Planning and Development Review appointed by the Mayor.

(2) One member of the City Council appointed by the City Council.

(3) Two youth members who, during their entire tenure on the Commission, shall be students of public schools administered by the School Board of the City of Richmond, Virginia, enrolled in the ninth, tenth, 11<sup>th</sup>, or 12<sup>th</sup> grades appointed by a majority vote of the voting members of the Commission.

(c) All appointments shall be otherwise governed by Sections 2-755 and 2-756.

**Sec. 2-1175. Qualifications.**

Except for the two youth members appointed in accordance with Section 2-1174, all members of the Commission should represent a range of expertise in one or more fields, including, but not limited to, architecture, archaeology, history, and economic development.

**Sec. 2-1176. Terms of office.**

(a) The voting members of the Commission shall serve for terms of three years. However, of the initial voting members appointed by the Mayor, three shall be appointed to one-year terms, three shall be appointed to two-year terms, and three shall be appointed to three year terms, to facilitate the staggering of member terms. No voting member appointed by the Mayor shall be reappointed to more than one successive full term; provided, however, that a person appointed to fill an unexpired term may be reappointed to two successive full terms upon completion of the unexpired term for which the person has been appointed.

(b) The employee of the Department of Planning and Development Review shall be appointed to a term of one year and may be reappointed in the manner set forth in this division for appointments; provided, however, that such a person reappointed as an employee of the Department of Planning and Development Review meets the applicable requirements set forth in Section 2-1174. The member of the City Council shall be appointed to a term coincident with such member's term as a member of the City Council and may be reappointed in the manner set forth in this division for appointments; provided, however, that such a person reappointed as a member of the City Council meets the applicable requirements set forth in Section 2-1174. Each of the two youth members shall be appointed to one term commencing June 1 and ending May 31 of the immediately succeeding calendar year. No youth member shall serve more than one

term; provided, however, that a person appointed as a youth member to fill an unexpired term may be reappointed to one successive full term upon completion of the unexpired term for which the person has been appointed, as long as such person meets the applicable requirements set forth in Section 2-1174.

(c) All other aspects of the Commission and its membership not addressed in this division shall be governed by Chapter 2, Article V, Division 1.

**Sec. 2-1177. Duties.**

The Commission shall serve as an advisory body to the Mayor and the Department of Planning and Development Review. The Commission shall monitor, evaluate, and provide advice and recommendations to the Mayor and the Department of Planning and Development Review concerning issues of historical, cultural, and economic significance within the city of Richmond. In addition, the Commission shall perform the following duties:

(a) Provide the Mayor, the Department of Planning and Development Review, and the public with information and recommendations regarding the preservation of or interpretive signage for any areas, structures, sites, and objects that are significant elements of the cultural, social, economic, political, or architectural history of the city of Richmond.

(b) Facilitate public awareness of the city of Richmond's history, culture, and undertakings involving historic or cultural sites.

**Sec. 2-1178. Administration.**

(a) *Quorum.* Five voting members of the Commission shall constitute a quorum.

(b) *Officers.* The Commission shall select from among voting members a chair, vice chair, and such other officers as it may deem necessary to discharge its functions.

(c) *Meetings.* The Commission shall meet at least once every two months and as often as the Commission may deem necessary.

(d) *Reporting.* Within 15 days after the end of each quarter, the Commission shall provide the Mayor and the Director of Planning and Development Review with a report on the Commission's activities and accomplishments for the preceding quarter.

(e) *Freedom of Information.* The Commission shall keep minutes of its meetings in accordance with the requirements of the Virginia Freedom of Information Act.

(f) *Procedures.* The Commission may adopt rules of procedure or bylaws, approved as to form and legality by the City Attorney and not inconsistent with this division or other applicable law, to govern the conduct of its meetings and affairs. For purposes of section 2-761, the Commission is classified as "advisory."

(g) *Staff and resources.* The Director of Planning and Development Review shall assign one or more employees of the Department of Planning and Development Review to provide the necessary support for the Commission subject to the appropriation of sufficient funds therefor.

§ 2. This ordinance shall be in force and effect upon adoption.



# CITY OF RICHMOND


INTRACITY CORRESPONDENCE

RECEIVED

OCT 03 2018

OFFICE OF CITY ATTORNEY

**O&R REQUEST**

**DATE:** October 3, 2018 **EDITION:** 1  
**TO:** The Honorable Members of City Council  
**FROM:** The Honorable Levar M. Stoney, Mayor  10/3/18  
**RE:** Establishment of a History and Culture Commission in the City of Richmond  
**ORD. OR RES. No.** \_\_\_\_\_

**PURPOSE:** To establish a History and Culture Commission in the City of Richmond

**REASON:** To ensure complete, accurate, and inclusive narratives, commemoration, protection, and equitable advancement of historical and cultural sites and landscape in Richmond, Virginia.

**RECOMMENDATION:** Approval is recommended by the City Administration.

**BACKGROUND:** Over the past year, the City of Richmond has embarked on critical projects to determine how to most effectively tell a more holistic narrative around the city's rich, deep, and even contentious historic sites and landmarks. Telling a more inclusive story around Richmond's history and honoring the contributions of those who helped pave the way to where we are today while creating equitable opportunities for future growth and prosperity is at the center of Richmond's efforts.

The History and Culture Commission will serve as this important channel for expert guidance and public input on the city's historical and cultural sites and landscapes. The Commission would serve as an advisory body to the Mayor and the Department of Planning and Development review.

**FISCAL IMPACT / COST:** \$80,000 and 40 staff hours

**FISCAL IMPLICATIONS:** \$80,000 and 40 staff hours

**BUDGET AMENDMENT NECESSARY:** Not at this time.

**REVENUE TO CITY:** None.

**DESIRED EFFECTIVE DATE:** Upon adoption.

O&R Request

Page 2 of 2

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**REQUESTED INTRODUCTION DATE:** October 8, 2018

**CITY COUNCIL PUBLIC HEARING DATE:** November 13, 2018

**REQUESTED AGENDA:** Consent agenda.

**RECOMMENDED COUNCIL COMMITTEE:** Organizational Development

**CONSIDERATION BY OTHER GOVERNMENTAL ENTITIES:** None.

**AFFECTED AGENCIES:** Planning and Development Review

**RELATIONSHIP TO EXISTING ORD. OR RES.:** None.

**REQUIRED CHANGES TO WORK PROGRAM(S):** None.

**ATTACHMENTS:**

**STAFF:**