

# **ANNUAL COMPREHENSIVE FINANCIAL REPORT**

Years Ended  
June 30, 2021 and 2020



**CAPITAL REGION AIRPORT COMMISSION  
Richmond International Airport  
Virginia**

Prepared by:

Finance Department

Steven C. Owen

*Director of Finance*



**RICHMOND**  
INTERNATIONAL AIRPORT



**RICHMOND**  
INTERNATIONAL AIRPORT

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# **RICHMOND**

**INTERNATIONAL AIRPORT**

**INTRODUCTORY SECTION**

Capital Region Airport Commission  
**MEMBERS OF THE COMMISSION**  
June 30, 2021

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**OFFICERS**

|                         |               |
|-------------------------|---------------|
| Patricia S. O'Bannon    | Chairman      |
| Wayne T. Hazzard        | Vice Chairman |
| Leslie Haley            | Secretary     |
| Robert F. Norfleet, Jr. | Treasurer     |

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**COMMISSIONERS**

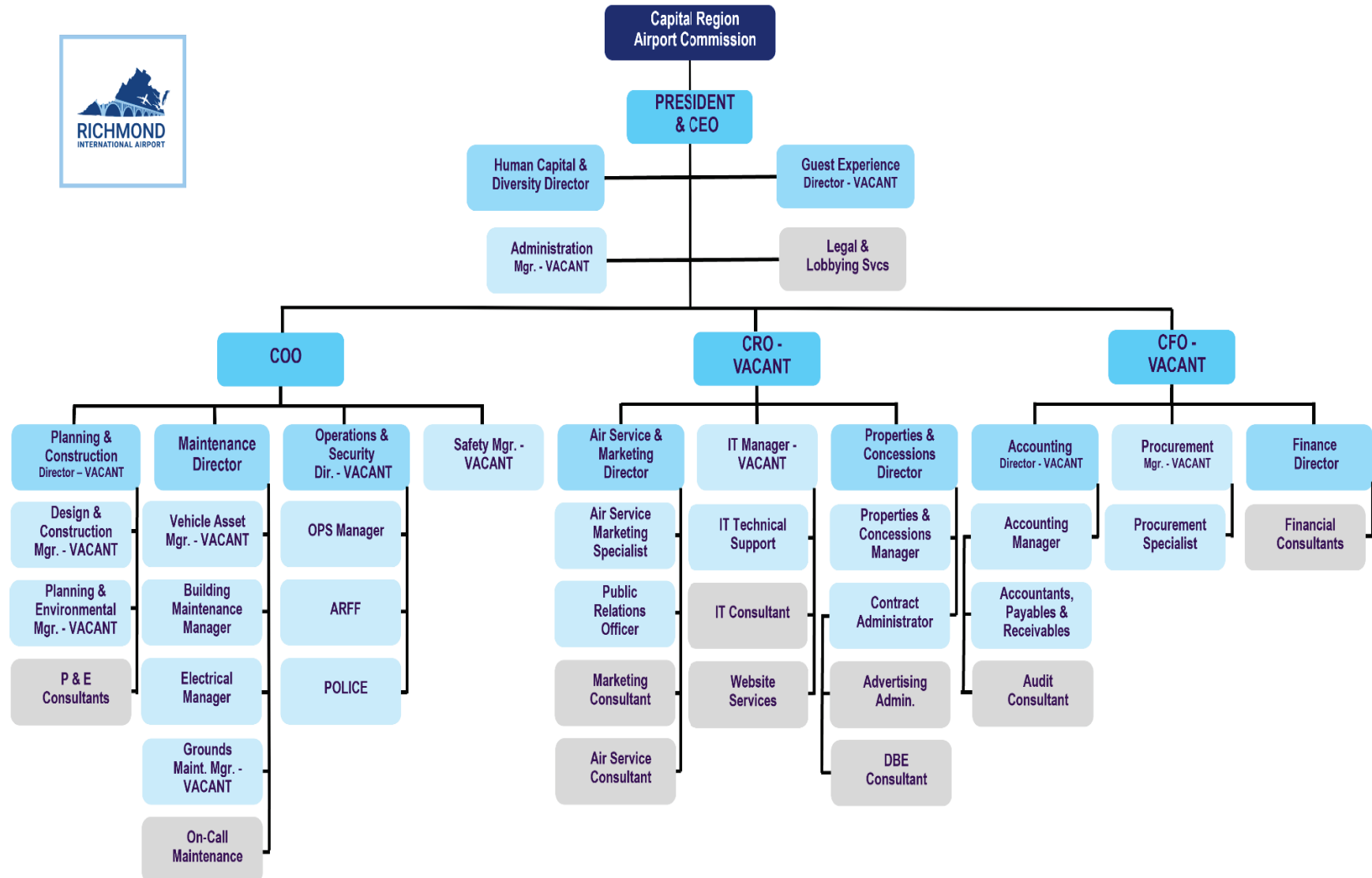
|                         |                        |
|-------------------------|------------------------|
| Open                    | City of Richmond       |
| Charles S. Macfarlane   | City of Richmond       |
| Robert F. Norfleet, Jr. | City of Richmond       |
| Reva M. Trammell        | City of Richmond       |
| Leslie Haley            | County of Chesterfield |
| James M. Holland        | County of Chesterfield |
| C. James Williams, III  | County of Chesterfield |
| Christopher M. Winslow  | County of Chesterfield |
| Wayne T. Hazzard        | County of Hanover      |
| Aubrey M. Stanley       | County of Hanover      |
| Harvey L. Hinson        | County of Henrico      |
| Tyrone E. Nelson        | County of Henrico      |
| Patricia S. O'Bannon    | County of Henrico      |
| Frank J. Thornton       | County of Henrico      |

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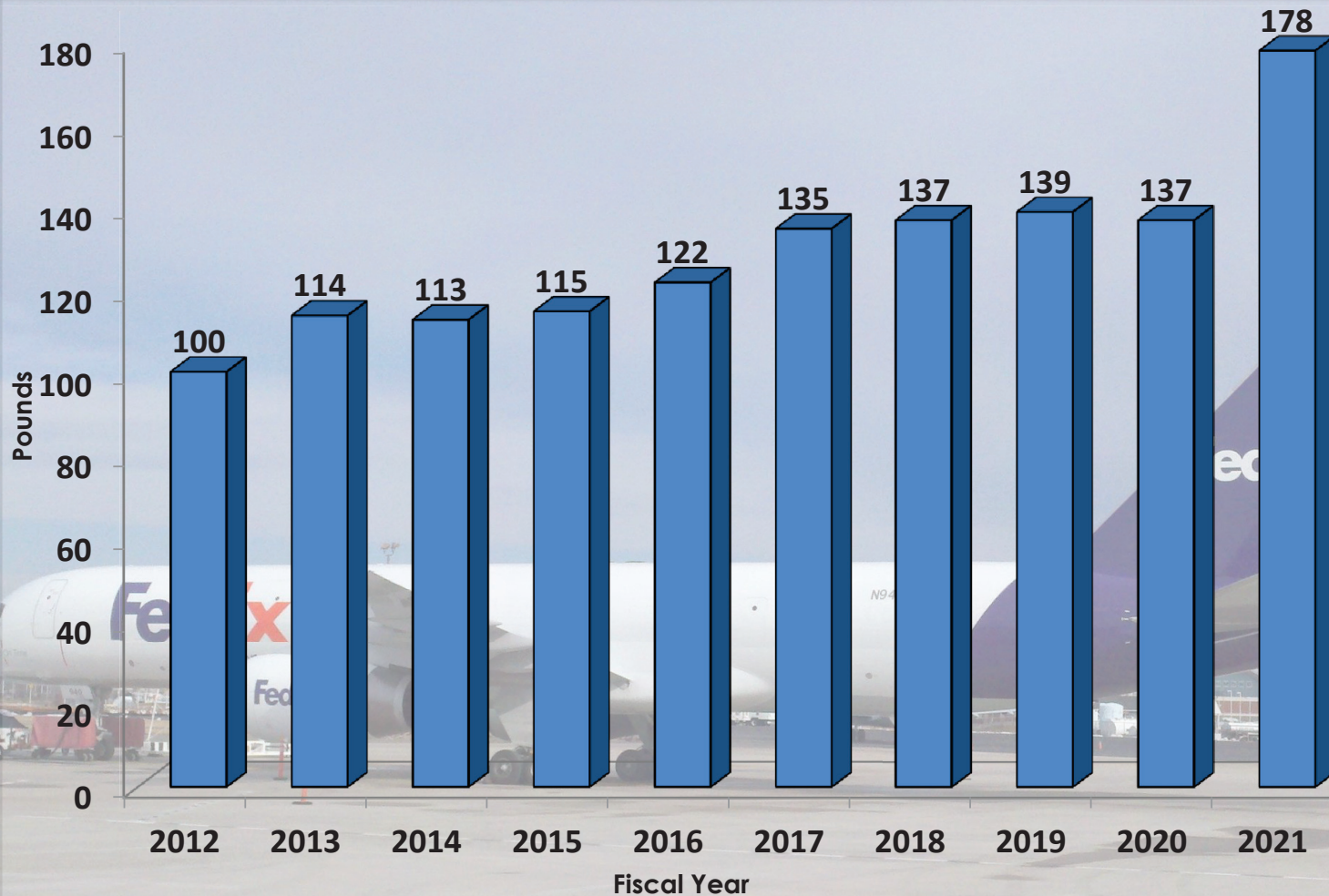
# Capital Region Airport Commission

## ORGANIZATIONAL CHART

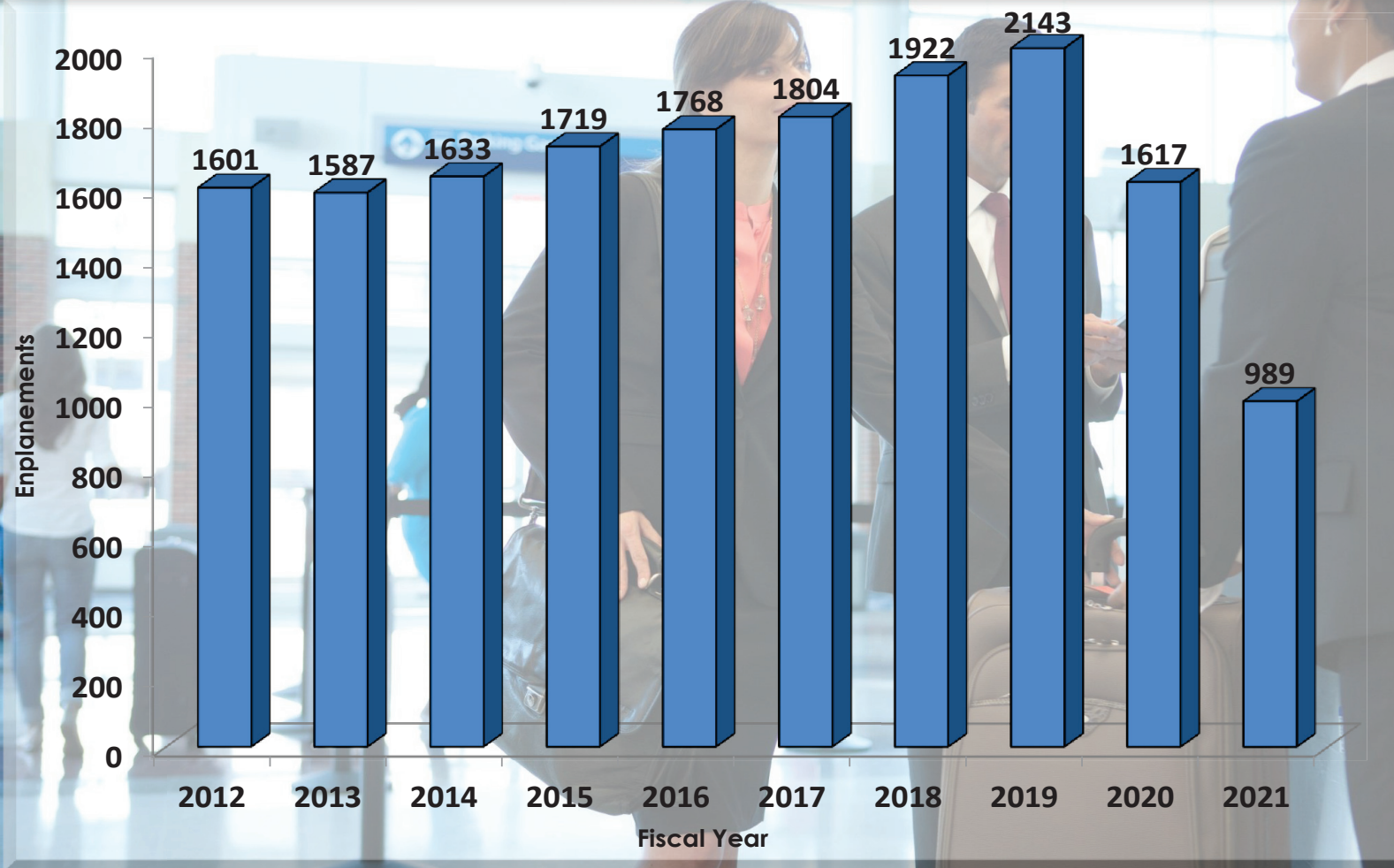


Note: The organizational structure was approved by the Commission, but management made a decision to implement a hiring freeze in response to the COVID-19 pandemic/economic crisis.

**Richmond International Airport  
Air Cargo Performance  
Fiscal Years 2012 – 2021  
(in millions)**



**Richmond International Airport  
Enplaned Passenger Performance  
Fiscal Years 2012-2021  
(in thousands)**







Government Finance Officers Association

**Certificate of  
Achievement  
for Excellence  
in Financial  
Reporting**

Presented to

**Capital Region Airport Commission  
Virginia**

For its Comprehensive Annual  
Financial Report  
For the Fiscal Year Ended

June 30, 2020

*Christopher P. Morill*

Executive Director/CEO



October 29, 2021

The Commissioners  
Capital Region Airport Commission  
Richmond International Airport, Virginia

Members of the Commission:

We are pleased to submit for your information the Annual Comprehensive Financial Report of the Capital Region Airport Commission (the "Commission"), for the fiscal year ended June 30, 2021 prepared by the Commission's Finance Department. Responsibility for both the accuracy of the data presented and the completeness and fairness of the presentation, including all disclosures, rests with management. We believe the data, as presented, is accurate in all material respects; that it is reported in a manner designed to fairly set forth the financial position and results of the operations of the Commission and that all disclosures necessary to enable the reader to gain an understanding of the Commission's financial affairs have been included.

Management has provided a narrative introduction, overview and analysis to accompany the financial statements which is included in the Management Discussion and Analysis (MD&A). This letter of transmittal should be read in conjunction with the MD&A which can be found in the Financial Section of this report.

#### ORGANIZATION OF THE ANNUAL COMPREHENSIVE FINANCIAL REPORT

The Commission applies the Government Finance Officers Association (GFOA) recommended presentation in financial reporting.

#### THE COMMISSION

The Commission was created in 1975 as a political subdivision of the Commonwealth of Virginia by an Act of the Virginia General Assembly (the "Act") allowing the Commission to own and operate one or more airports to serve the Richmond metropolitan area. Under the Act, any of the City of Richmond (the "City") and the Counties of Henrico, Charles City, Chesterfield, Goochland, Hanover, New Kent, Powhatan and the Town of Ashland may join the Commission as a "participating political subdivision" subject to making a satisfactory capital contribution to the Commission. On January 1, 1976, the Commission assumed ownership and control of Richmond International Airport (the "Airport") from the City. The City and the County of Henrico became the first political subdivisions to participate in the Commission. Subsequently, the County of Chesterfield and the County of Hanover also became participants in the Commission. The current political subdivisions are the four most populous jurisdictions in the metropolitan area of Richmond.

According to the Act, the City and the Counties of Chesterfield and Henrico may appoint four Commissioners to the Commission and the County of Hanover may appoint two Commissioners. The governing body of each jurisdiction appoints Commissioners to four-year terms; however, the governing bodies retain the right to remove a Commissioner at any time and appoint a successor.

The Commissioners' responsibilities include approving capital and operating budgets, issuing bonds as needed, and administering, managing and directing the activities of the Commission.

#### THE REPORTING ENTITY

Capital Region Airport Commission is an independent political subdivision where all fourteen board members are appointed by local governmental jurisdictions and is comprised of the City, and the counties of Chesterfield, Hanover and Henrico.

The Commission manages all business activities of the Airport and produces the financial statements as well as being responsible for the Airport's capital improvements. The Commission is comprised of six departments: Executive, Finance, Marketing & Air Service Development, Planning & Engineering, Public Safety and Real Estate.

#### AIRPORT OPERATIONS

On October 15, 1927, Richard E. Byrd Airport, named after the Virginia explorer-aviator, Admiral Richard Evelyn Byrd, was dedicated. Present at the opening ceremony was Col. Charles Lindbergh and his famous aircraft, The Spirit of St. Louis. The Airport's construction was initiated earlier as the City purchased 100 acres of land for \$30,000 and leased 300 more. Presently the Airport owns 3,078 acres.

Today the Airport is called Richmond International Airport. The Airport has evolved into one of the most modern and well-equipped airports in the eastern United States. The Airport is currently served by seven major airlines, eleven regional or commuter airlines and several scheduled passenger charter operations which serves the needs of the area's citizens with about 120 daily flights. The Airport's cargo needs are met by three all-cargo carriers; two fixed base operators on the grounds offer fuel and maintenance services for corporate aircraft and the Airport has a Foreign Trade Zone. The total enplaned passengers in fiscal year 2021 was 989 thousand which was a (38.8%) decrease from the 2020 level of 1.62 million enplaned passengers. The decrease in enplanements was due to the worldwide pandemic and the related travel restrictions and shutdowns. The Airport is an economic engine for the Richmond region, generating an estimated \$2.1 billion annually. The Airport also provides jobs for 3,000 plus local residents.

#### ECONOMIC CONDITIONS

The Airport is conveniently located approximately six miles from the City's business district, providing air service to over 3 million passengers pre-pandemic, with approximately 178 million pounds of cargo passing through the Airport this year. The Airport is geographically located within 750 miles of approximately 60% of the nation's population.

In March of 2020, President Trump proclaimed a national emergency in the United States due to the COVID-19 outbreak. As a result of the spread of the coronavirus, economic uncertainties have arisen which negatively impacted the Fiscal Year 2020 financial results. The impact from the COVID-19 outbreak continued to negatively impact the Fiscal Year 2021 financial results. The duration of these uncertainties and the ultimate financial effects cannot be reasonably estimated at this time. The MDA and the Notes to the Financial Statements will discuss in further detail the impact that the COVID-19 pandemic has had on passenger traffic and the overall financial position of the Commission.

The 2021 FAA forecast calls for U.S. carrier domestic passenger growth over the next 20 years to average 4.9 percent per year. This average, however, includes three double-digit growth years during the recovery from a very low base in 2021. Following the recovery period, trend rates resume with average growth through the end of the forecast of 2.3 percent. Domestic passengers are forecast to return, on an annual basis, to 2019 levels in early 2024.

The FAA expects U.S. carrier profitability to remain under pressure for several years due to depressed demand and competitive fare pressures. As carriers return to levels of capacity consistent with their fixed costs, shed excess debt, and see rising yields, profitability should gradually return. Over the long term, FAA anticipates a competitive and profitable aviation industry characterized by increasing demand for air travel and airfares growing more slowly than overall inflation, reflecting growing U.S. and global economies.

[https://www.faa.gov/data\\_research/aviation/aerospace\\_forecasts/media/FY2021-41\\_FAA\\_Aerospace\\_Forecast.pdf](https://www.faa.gov/data_research/aviation/aerospace_forecasts/media/FY2021-41_FAA_Aerospace_Forecast.pdf)

National Accolades and Economic news about Virginia, the Richmond International Airport and the Richmond Metropolitan Statistical Area (MSA):

- The Capital Region Airport Commission Earned the 2021 Great Place to Work Certification™: Capital Region Airport Commission is proud to be Certified™ by Great Place to Work® for 2021. This prestigious award is based entirely on what current employees say about their experience working at Capital Region Airport Commission. Great Place to Work® is the global authority on workplace culture, employee experience, and the leadership behaviors proven to deliver market-leading revenue, employee retention and increased innovation.

"Great Place to Work Certification™ isn't something that comes easily – it takes ongoing dedication to the employee experience," said Sarah Lewis-Kulin, vice president of global recognition at Great Place to Work. "It's the only official recognition determined by employees' real-time reports of their company culture. Earning this designation means that Capital Region Airport Commission is one of the best companies to work for in the country."

- March 2021: Richmond International Airport (RIC) announced that it achieved Global Biorisk Advisory Council® (GBAC) STAR™ accreditation, the gold standard for prepared facilities. Under the guidance of GBAC, a Division of ISSA, the worldwide cleaning industry association, RIC has implemented the most stringent protocols for cleaning, disinfection, and infectious disease prevention in its facilities.

"The GBAC STAR™ Facility accreditation program provides third-party validation of our Building Services team's cleaning, disinfection, and infection prevention protocols and procedures," said Perry J. Miller, A.A.E., I.A.P., President and CEO of the Capital Region Airport Commission. "While we are happy to be a leader among Virginia facilities, becoming the first and only airport in the Commonwealth to earn such accreditation was not our aim. Our single motivation for achieving this certification was to do all we could to ensure passenger safety. We want people to know that it is safe to fly out of RIC."

- Virginia was ranked number 1 by CNBC's 2021 "America's Top States for Doing Business" annual rankings. CNBC scored all 50 states on 85 metrics in 10 broad categories of competitiveness. <https://www.cnbc.com/2021/07/13/americas-top-states-for-business.html>
- Richmond was named one of the Top 30 "Most Affordable Downtowns to Live in Across America". <https://www.msn.com/en-us/money/realestate/the-30-most-affordable-downtowns-to-live-in-across-america/ss-AABG6V3>
- Richmond was ranked number 11 in FDI Intelligence's Top 25 Americas Cities of the Future 2021/22 rankings. <https://www.fdiintelligence.com/article/79913>



- February 9, 2021: Gov. Ralph Northam announced that Vytal Studios, a technology-based education and training content developer and producer, will invest \$6.8 million to relocate its corporate headquarters from Austin, Texas, to the City of Richmond. The company will renovate the facility at 1802 Semmes Avenue to include studio space for filming content and office space for development and post-production functions. Virginia successfully competed with Florida and North Carolina for the project, which will create 155 new jobs. <https://www.grpva.com>
- April 2021: Gov. Ralph Northam announced that Amazon continues to invest in Virginia with the launch of a new, state-of-the-art robotics fulfillment center on 119 acres of ancillary land at Richmond Raceway in Henrico County. The company will construct a multi-story, 650,000-square-foot facility with innovative robotics technology, adding over 1,000 new jobs. <https://www.grpva.com>
- April 2021: Carvana announced plans to build a \$25.5 million facility in Chesterfield County. The project will create 400 new jobs. <https://www.grpva.com>
- March 2021: Lowe's Companies, Inc. announced plans to build a \$50.0 million facility in Hanover County. The project will add 100 new jobs. <https://www.grpva.com>

#### DEMOGRAPHICS AND EMPLOYMENT

The population of the Richmond MSA is estimated to be 1.4 million and is projected to remain at 1.4 million through 2021. The median household income for 2019 was \$58,628 which is higher than the national average of \$56,474.

The Richmond Metro area's unemployment rate was 6.7% in calendar year 2020 compared to 2.9% in 2019, higher than the state unemployment rate of 6.2% and below the national rate of 8.1%.

Seven Richmond Metropolitan area businesses are listed Fortune 500 companies:

|                               |                          |
|-------------------------------|--------------------------|
| <i>Dominion Energy</i>        | <i>CarMax</i>            |
| <i>Genworth Financial</i>     | <i>Owens &amp; Minor</i> |
| <i>Altria Group</i>           | <i>Markel</i>            |
| <i>Performance Food Group</i> |                          |

Five Richmond Metropolitan area businesses are listed Fortune 1000 companies:

*Brink's      Universal      NewMarket      ASGN      Arko Corp.*

#### COMMISSION WEBSITE

The Commission has a website that offers a wide variety of current information to users, including financial information and operational statistics. Users have the capability to access the airlines serving the Airport, flight arrival and departure information, and download flight schedules directly onto their smart phones along with information about ground transportation, parking and maps. The Commission's Annual Comprehensive Financial Report (ACFR) is posted on the web site. The web address is [www.flyrichmond.com](http://www.flyrichmond.com).

## FINANCIAL INFORMATION

The Commission's management is responsible for establishing and maintaining internal controls sufficient to ensure safeguarding of Commission assets. In developing and evaluating the Commission's accounting system, consideration is given to the adequacy of internal controls.

Internal controls are designed to provide reasonable, but not absolute, assurance regarding the safeguarding of assets against loss from unauthorized use or disposition, and the reliability of financial records for preparing financial statements and maintaining accountability for assets. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and the valuation of cost and benefits requires estimates and judgments by management.

All internal control evaluations occur within the above framework. We believe that the Commission's internal controls adequately safeguard assets and provide reasonable assurance for proper recording of financial transactions.

In addition to the internal controls described above, budgetary controls are also established to ensure compliance with annual operating and capital budgets approved by the Commission. Monthly reports containing comparisons between actual and budget and current and prior year amounts are prepared and presented to the Commission. The Commission approves significant capital budget adjustments.

## FINANCIAL HIGHLIGHTS

In fiscal year 2021, the Airport experienced a (38.8%) decrease in the number of passenger enplanements when compared to fiscal year 2020, resulting in total fiscal year 2021 enplanements of 989 thousand. The Airport experienced a (24.5%) decrease in the number of passenger enplanements in 2020 when compared to fiscal year 2019. The decrease was due to the travel restrictions related to the worldwide COVID-19 pandemic.

In May 2020, the Commission was awarded \$18.8 million in federal CARES Act grant funding. The funds can be used for offsetting allowable operating and debt service expenses incurred by the airport after January 27, 2020. The grant funds are available for up to four years and reimbursement requests need to be submitted and approved prior to receiving reimbursement. The CARES Act grant funding is discussed in further detail in the MDA section of the financials. The Commission received the entire \$18.8 million in available funds, \$11.2 million in operating expense reimbursement and \$7.6 million in debt service expense reimbursement, in fiscal year 2021.

In May 2021, the Commission was awarded \$6.1 million in federal Airport Coronavirus Response Grant Program funding. The funds can be used for offsetting allowable operating and debt service expenses incurred by the airport after January 27, 2020. The grant funds are available for up to four years and reimbursement requests need to be submitted and approved prior to receiving reimbursement.

In June 2021, the Commission exercised the option to prepay in full the Capital Region Airport Commission, Series 2001B (VARF-01-01b). The amount of the payoff was \$5,891,466.46. The Commission used funds from the Equipment and Capital Outlay fund, that were allocated to low priority projects, for the payoff. The payoff reduced the Commissions annual debt service by \$1.4 million for fiscal years 2022 – 2025.

The Commission continued to work with Campbell Hill Aviation Group to do an enplanement forecast and outlook scenario for fiscal years 2022-2026. The Commission incorporated the medium forecast from the Campbell Hill forecast into the budgeting process.

The Commission adopted the fiscal year 2022 budget which includes \$42.9 million in operating revenue a 32.5% increase compared to the FY 2021 actual revenues of \$32.4 million. The Commission's budgeted operating expenses for fiscal year 2022 are \$27.2 million a 21.0% increase when compared to fiscal year 2020 actual expenses. The Commission continues to evaluate the impact that the worldwide COVID-19 pandemic will have on fiscal year 2022 passenger traffic and will make adjustments to the fiscal year 2022 budget plan as required.

#### INDEPENDENT AUDIT

The Commission's enabling legislation requires an annual audit of its financial statements by independent certified public accountants that are selected by the Commission. This requirement has been met and the auditors' opinion is included in the Financial Section of this report. In addition, the annual audit complied with the requirements of the U.S. Office of Management and Budget Uniform Guidance and the applicable reports are included in the Compliance Section.

#### CERTIFICATE OF ACHIEVEMENT

The Government Finance Officers Association of the United States and Canada (GFOA) awarded a Certificate of Achievement for Excellence in Financial Reporting to the Capital Region Airport Commission for its Annual Comprehensive Financial Report for the fiscal year ended June 30, 2020. This was the thirty-first consecutive year that the Commission has achieved this award. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements.

A Certificate of Achievement is valid for a period of one year only. We believe that our current Annual Comprehensive Financial Report continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its eligibility for another certificate.

#### ACKNOWLEDGMENTS

The preparation of the Annual Comprehensive financial report on a timely and efficient basis is achieved by the efficient and dedicated services contributed by the entire Finance department staff. We wish to express our appreciation for their continuing efforts in maintaining the highest standards for managing the financial operations of the Commission. We would also like to express our appreciation to all the members of the Commission for their continued support and guidance.

Respectfully submitted,



President and Chief Executive Officer



Director of Finance





# **RICHMOND**

**INTERNATIONAL AIRPORT**

**FINANCIAL SECTION**





# ROBINSON, FARMER, COX ASSOCIATES, PLLC

*Certified Public Accountants*

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## Independent Auditors' Report

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**To the Commissioners  
Capital Region Airport Commission  
Richmond International Airport, Virginia**

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Capital Region Airport Commission as of and for the years ended June 30, 2021 and 2020, and the related notes to the financial statements, which collectively comprise the Commission's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specifications for Audits of Authorities, Boards, and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Capital Region Airport Commission, as of June 30, 2021 and 2020, and the changes in financial position and cash flows thereof for the years then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and schedules related to pension and OPEB funding on pages 3-16 and 82-91 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Supplementary and Other Information*

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Capital Region Airport Commission's basic financial statements. The introductory section, supplemental information, and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and is also not a required part of the basic financial statements.

The supplemental information and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental information and the schedule of expenditures of federal awards are fairly stated in all material respects in relation to the basic financial statements as a whole.

The introductory and statistical sections have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated October 29, 2021, on our consideration of Capital Region Airport Commission's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of Capital Region Airport Commission's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Capital Region Airport Commission's internal control over financial reporting and compliance.

*Robinson Tarrin Cox Associates*

Charlottesville, Virginia

October 29, 2021

**Capital Region Airport Commission  
Management's Discussion and Analysis  
June 30, 2021 and 2020**

The Capital Region Airport Commission's ("Commission") Management's Discussion and Analysis ("MD&A") section provides a review of the key financial events and items impacting Richmond International Airport's (the "Airport") operations and financial statements. This discussion and analysis provides an overall view of how the Airport deals with both current and future conditions.

The preparation of this report was performed by the Commission's management team and we recommend that the Management Discussion and Analysis be read in conjunction with the Commission's financial statements and the supplemental schedules included in the financial report. Following this MD&A are the basic financial statements of the Commission together with the notes thereto, which are essential to a full understanding of the data contained in the financial statements.

The Commission's financial statements are prepared in conformity with generally accepted accounting principles in the United States of America ("GAAP") applicable to governmental units, as prescribed by the Governmental Accounting Standards Board (the "GASB"). The financial statements are prepared on the accrual basis, recognizing revenue when earned and expenses when incurred, and include all the business activities of the Airport. Assets are designated as restricted and unrestricted in accordance with indentures and other agreements. See notes to financial statements for a summary of significant accounting policies.

The Commission's operations are self-supported using aircraft apron fees, landing fees, fees from the terminal and other rental as well as revenues from concession and non-aviation revenues such as parking and food establishments to fund operating expenses. The Commission is not taxpayer funded. The capital program is funded by bonds, federal and state grants, customer and passenger facility charges and net remaining revenue after operating and debt service costs.

The Commission's fiscal year is from July 1 to June 30. The following MD&A of the Commission's financial performance is for the years ended June 30, 2021 and 2020. Information for the preceding fiscal year ended June 30, 2019 has been included to provide a better insight into the overall financial performance of the Commission. All dollar amounts are provided in thousands.

#### COMMISSION ACTIVITIES & HIGHLIGHTS

In March 2020, the Commission started to experience a significant reduction in passenger traffic due to the travel restrictions related to the worldwide COVID-19 pandemic. The COVID related reduction in passenger traffic continued for most of fiscal year 2021. Total enplanements for the months of July 2020 through March 2021 were (46%) less than budgeted enplanements. In the last quarter of the fiscal year (March – June 2021) enplanement activity increased to a level that was (29%) less than budget. The total passengers enplaned for fiscal year 2021 were 989 thousand, which was (38.8%) lower than fiscal year 2020 enplanements of 1.62 million and (40.1%) lower than the fiscal year 2021 budgeted enplaned passengers. Fiscal year 2020 enplanements were lower than fiscal year 2019 enplanements of 2.14 million.

Due to the worldwide pandemic and the related travel restrictions and shutdowns that started in March of 2020 and continued through most of fiscal year 2021, the Commission experienced a significant decrease in revenues. Parking revenue and concession revenue saw the largest reductions. In fiscal year 2021, to offset the reduction in operating revenues, the Commission continued the cost cutting measures implemented in the last quarter of fiscal year 2020. Some of the actions taken were, implementation of a hiring freeze, closing of the economy parking lot, elimination of shuttle operations and related staffing, and staff reductions through early retirement for eligible Commission staff. The Commission also initiated an internal spending freeze at the start of the fiscal year.

**Capital Region Airport Commission**  
**Management's Discussion and Analysis (continued)**  
**June 30, 2021 and 2020**

In January 2021, the Commission initiated a formal expense review process along with the continuation of the internal spending freeze. Operating expenses for the remaining six months of the fiscal year were held to the same level as the first six months of the year. Formal reviews with management staff were held, by the accounting manager, on a monthly basis. This resulted in a reduction of \$3.3 million in operating expense when compared to fiscal year 2021 budgeted operating expense and a \$4.2 million reduction of operating expense when compared to fiscal year 2020 actual operating expense.

In May 2020, the Commission was awarded \$18.8 million in federal CARES Act grant funding. The funds were used for offsetting allowable operating and debt service expenses incurred by the airport after January 27, 2020. The grant funds were available for up to four years and reimbursement requests were submitted and approved prior to receiving reimbursement. During fiscal year 2020, the Commission submitted reimbursement requests for \$5.4 million in allowable operating expenses. The Commission submitted reimbursement requests for the remaining \$13.4 million in fiscal year 2021 (\$7.6 million debt service, \$5.8 million operating expenses).

In addition to the CARES Act funding, in fiscal year 2021 the Commission applied for and was awarded \$6.1 million in federal Airport Coronavirus Response Grant Program (CRRSA). The funds can be used for offsetting allowable operating and debt service expenses incurred by the Airport after January 27, 2020. The grant funds are available for up to four years and reimbursement requests need to be submitted and approved prior to receiving reimbursement.

The Commission ended fiscal year 2021 with a (26.1%) decrease in revenues when compared to the 2021 budgeted revenues and an (27.05%) decrease when compared to fiscal year 2020 revenues. This was primarily due to a (31.7%) decrease in concession revenue when compared to the 2021 budgeted concession revenue and a (44.3%) decrease in parking revenue when compared to the 2021 budgeted parking revenue. Concession revenue decreased (35.7%) when compared fiscal year 2020 concession revenue and parking revenue decreased (43.5%) when compared to fiscal year 2020 parking revenue. The decrease in concession revenue is primarily due to a (26.5%) decrease in rental car revenue along with a (53.4%) decrease in food and beverage revenue and a (70.5%) decrease in ground transportation fees when compared to fiscal year 2021 budgeted revenues. The decrease in parking revenue is attributed to the (40.1%) decrease in enplanements when compared to the fiscal year 2021 budgeted enplanements due to the worldwide pandemic and the related travel restrictions and shutdowns.

The Commission's revenues are derived primarily from airline rates and charges for the use of the Airport's facilities in the form of landing fees, terminal rents, and apron fees received from airlines using the airport; concession fees from the vendors serving the passengers including food, retail and rental cars; public parking fees including surface and garage parking; and fixed based operator activities from general aviation activities. The average monthly enplaned passengers decreased from 178,570 in fiscal year 2019 to 134,750 in fiscal year 2020 and then decreased to 82,439 in fiscal year 2021. The decrease in passengers, when compared to fiscal year 2020, had negative effects on the Commission's main revenue stream, parking, in fiscal year 2021.

Aircraft operations decreased to 74 thousand a (17.8%) decrease when compared to fiscal year 2020 operations of 90 thousand which was a (13.5%) decrease when compared to FY 2019. Aircraft operations are comprised of air carrier, the military, air taxi, and general aviation.

Cargo landed weight in 1,000 pound units increased by 18.8% in fiscal year 2021 to 627 million pounds compared to fiscal year 2020 and increased 2.9% in fiscal year 2020 to 528 million pounds compared to fiscal year 2019 landed weight of 513 million pounds.

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The Airport's parking revenue decreased (43.5%) in fiscal year 2021 when compared to fiscal year 2020 and decreased (24.6%) in fiscal year 2020 when compared to fiscal year 2019. Parking revenue decreased due to the effect of lower than budgeted enplanements. Parking revenue per enplaned passenger decreased (7.6%) when compared to fiscal year 2020 parking revenue per enplaned passenger. Parking rates were essentially the same as fiscal year 2020.

The parking revenue accounted for 30.6% of the Airport's operating revenue in fiscal year 2021 compared to 39.6% in fiscal year 2020 and 43.9% in fiscal year 2019.

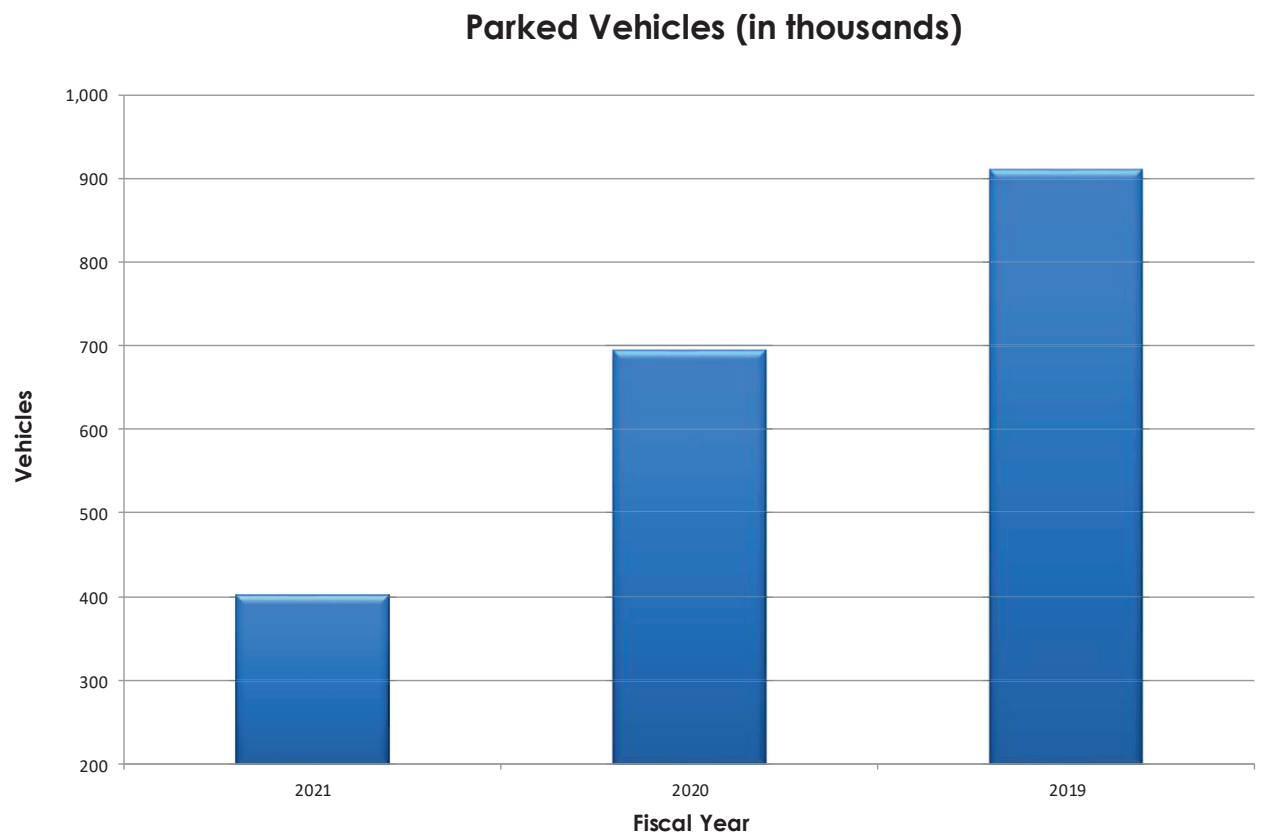
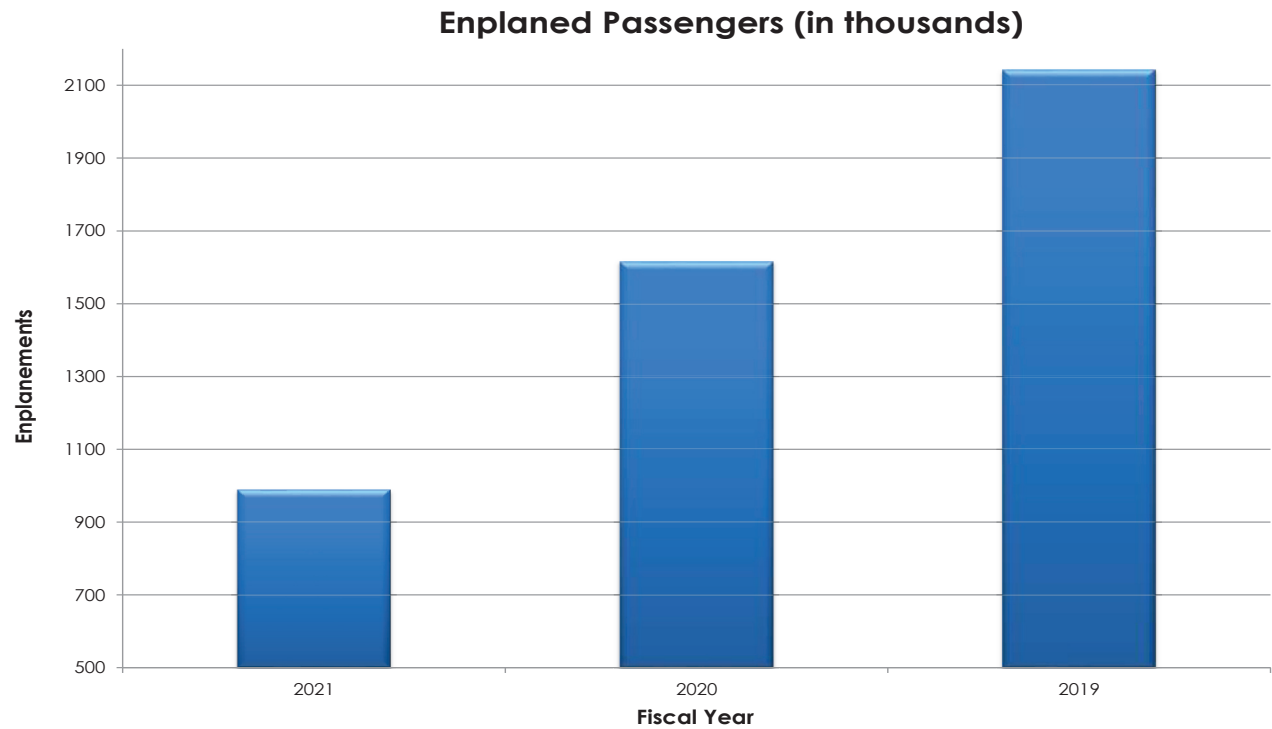
|                                 | 2021    | 2020    | 2019    |
|---------------------------------|---------|---------|---------|
| Parking Revenue per Enplanement | \$10.04 | \$10.86 | \$10.87 |
| Percent Increase (Decrease)     | (7.6%)  | (0.1%)  | 0.4%    |

As of June 30, 2021, the Airport is served by seven major airlines offering about 120 daily flights between Richmond and 25 nonstop destinations. Seeing the initial signs of passenger activity recovery from the COVID-19 pandemic, RIC served 1.96 million travelers in fiscal year 2021.

|                                                    | FY 2021 | FY 2020 | FY 2019 |
|----------------------------------------------------|---------|---------|---------|
| Enplanements                                       | 989     | 1,617   | 2,143   |
| % increase / (decrease)                            | (38.8%) | (24.5%) | 11.5%   |
| Aircraft Operations (total take-offs and landings) | 74      | 90      | 104     |
| % increase / (decrease)                            | (17.8%) | (13.5%) | 5.1%    |
| Airline's Landed Weight (1,000 pound units)        | 1,387   | 2,080   | 2,559   |
| % increase / (decrease)                            | (33.3%) | (18.7%) | 12.5%   |
| Air Cargo Carrier Activity (pounds)                | 178,112 | 136,653 | 138,654 |
| % increase / (decrease)                            | 30.3%   | (1.4%)  | 1.5%    |
| Parked Vehicles                                    | 401     | 694     | 910     |
| % increase / (decrease)                            | (42.2%) | (23.7%) | 9.8%    |

Note: The numbers presented above are in thousands.





**Capital Region Airport Commission**  
**Management's Discussion and Analysis (continued)**  
**June 30, 2021 and 2020**

The below selected financial data comparison represents the Commission's assets, deferred outflows of resources, liabilities, deferred inflows of resources and net position at June 30, 2021, 2020, and 2019.

**SELECTED FINANCIAL DATA**  
**(in thousands)**

|                                           | <b>2021</b> | <b>2020</b> | <b>2019</b> |
|-------------------------------------------|-------------|-------------|-------------|
| <b>Assets</b>                             |             |             |             |
| Unrestricted current                      | \$ 31,299   | \$ 21,131   | \$ 25,061   |
| Restricted current                        | 77,594      | 95,404      | 99,868      |
| Capital assets, net                       | 447,693     | 443,958     | 428,001     |
| Total assets                              | 556,586     | 560,493     | 552,930     |
| Deferred outflows of resources            | 7,833       | 7,419       | 6,568       |
| <b>Liabilities</b>                        |             |             |             |
| Current unrestricted                      | 5,227       | 4,385       | 3,194       |
| Current restricted                        | 12,750      | 18,609      | 16,124      |
| Long-term debt, net of current maturities | 55,447      | 66,999      | 73,618      |
| Net Pension Liability                     | 4,501       | 2,390       | 902         |
| Net OPEB Liabilities                      | 2,530       | 2,501       | 1,554       |
| Total liabilities                         | 80,455      | 94,884      | 95,392      |
| Deferred inflows of resources             | 429         | 898         | 1,524       |
| <b>Net position</b>                       |             |             |             |
| Net investment in capital assets          | 397,525     | 381,713     | 356,384     |
| Restricted                                | 63,667      | 72,086      | 88,258      |
| Unrestricted                              | 22,343      | 18,331      | 17,940      |
| Total net position                        | \$ 483,535  | \$ 472,130  | \$ 462,582  |

The Commission experienced a decrease in total assets of approximately (\$3.9) million or (0.7%) during fiscal year 2021 when compared to fiscal year 2020 and a \$7.6 million or 1.4% increase during fiscal year 2020 when compared to fiscal year 2019. The decrease in fiscal year 2021 can be attributed primarily to a (\$14.2) million decrease in restricted cash and cash equivalents when compared to fiscal year 2020, this was offset by a \$9.8 million increase in unrestricted cash and cash equivalents when compared to fiscal year 2020.

Total liabilities decreased (\$14.4) million or (15.2%) in fiscal year 2021 when compared to fiscal year 2020 and decreased (\$508) thousand or (0.5%) in fiscal year 2020 when compared to fiscal year 2019. In fiscal year 2021 this change is primarily attributable to a (\$11.6) million decrease in long term debt, net of current maturities, when compared to fiscal year 2020 and a (\$4.7) million decrease in accounts payable when compared to fiscal year 2020.

**Capital Region Airport Commission**  
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The increase in net financial position for fiscal year 2021 was \$11.4 million when compared to fiscal year 2020. Net financial position increased \$9.5 million in fiscal year 2020 and increased \$19.0 million in fiscal year 2019. Fiscal year 2021 resulted in a loss from operations of (\$17.1) million, which was a \$7.2 million increase in loss from operations when compared to fiscal year 2020. The increase in loss from operations is primarily attributed to a (\$12.0) million decrease in operating revenue when compared to fiscal year 2020 operating revenue offset by a (\$4.2) million decrease in operating expenses when compared to fiscal year 2020 operating expenses. In fiscal year 2020, the loss from operations was (\$9.9) million, which was a (\$9.7) million decrease in income from operations when compared to the fiscal year 2019 gain from operations of \$163 thousand. Net nonoperating income for fiscal year 2021 reflected an increase in net revenues of \$5.0 million when compared to fiscal year 2020. This is attributed to a net increase of \$8.0 million in CARES Act grant revenue offset by a (\$1.7) million decrease in PFC revenue and a (\$395) thousand decrease in CFC revenue when compared to fiscal year 2020. The decrease in both the PFC and CFC revenue was due to a decrease in enplanements due to the worldwide pandemic and the related travel restrictions and shutdowns. Net nonoperating income for fiscal year 2020 reflected a decrease in net revenues of (\$123) thousand when compared to fiscal year 2019.

Capital contributions increased to \$13.5 million in fiscal year 2021, a \$3.7 million or 37.4% increase when compared to fiscal year 2020. This is primarily due to the runway 7/25 conversion to taxiway and the concourse B security checkpoint widening projects that are currently ongoing grant funded projects. Capital contributions increased to \$9.8 million in fiscal year 2020, a \$1.1 million or 12.0% increase when compared to fiscal year 2019.

The below chart shows operating revenues and expenses for the three years ended June 30, 2021, 2020, and 2019.

|                                            | 2021       | 2020       | 2019       |
|--------------------------------------------|------------|------------|------------|
| Operating revenues                         | \$ 32,380  | \$ 44,368  | \$ 53,092  |
| Operating expenses                         | 22,465     | 26,701     | 25,893     |
| Operating income before depreciation       | 9,915      | 17,667     | 27,199     |
| Depreciation                               | 27,000     | 27,529     | 27,036     |
| Operating income (loss)                    | (17,085)   | (9,862)    | 163        |
| Nonoperating income, net                   | 14,969     | 9,951      | 10,074     |
| Income (loss) before capital contributions | (2,116)    | 89         | 10,237     |
| Capital contributions                      | 13,521     | 9,841      | 8,785      |
| Change in net position                     | 11,405     | 9,930      | 19,023     |
| Beginning net position                     | 472,130    | 462,582    | 443,559    |
| Effect of accounting change                | -          | (382)      | -          |
| Ending net position                        | \$ 483,535 | \$ 472,130 | \$ 462,582 |

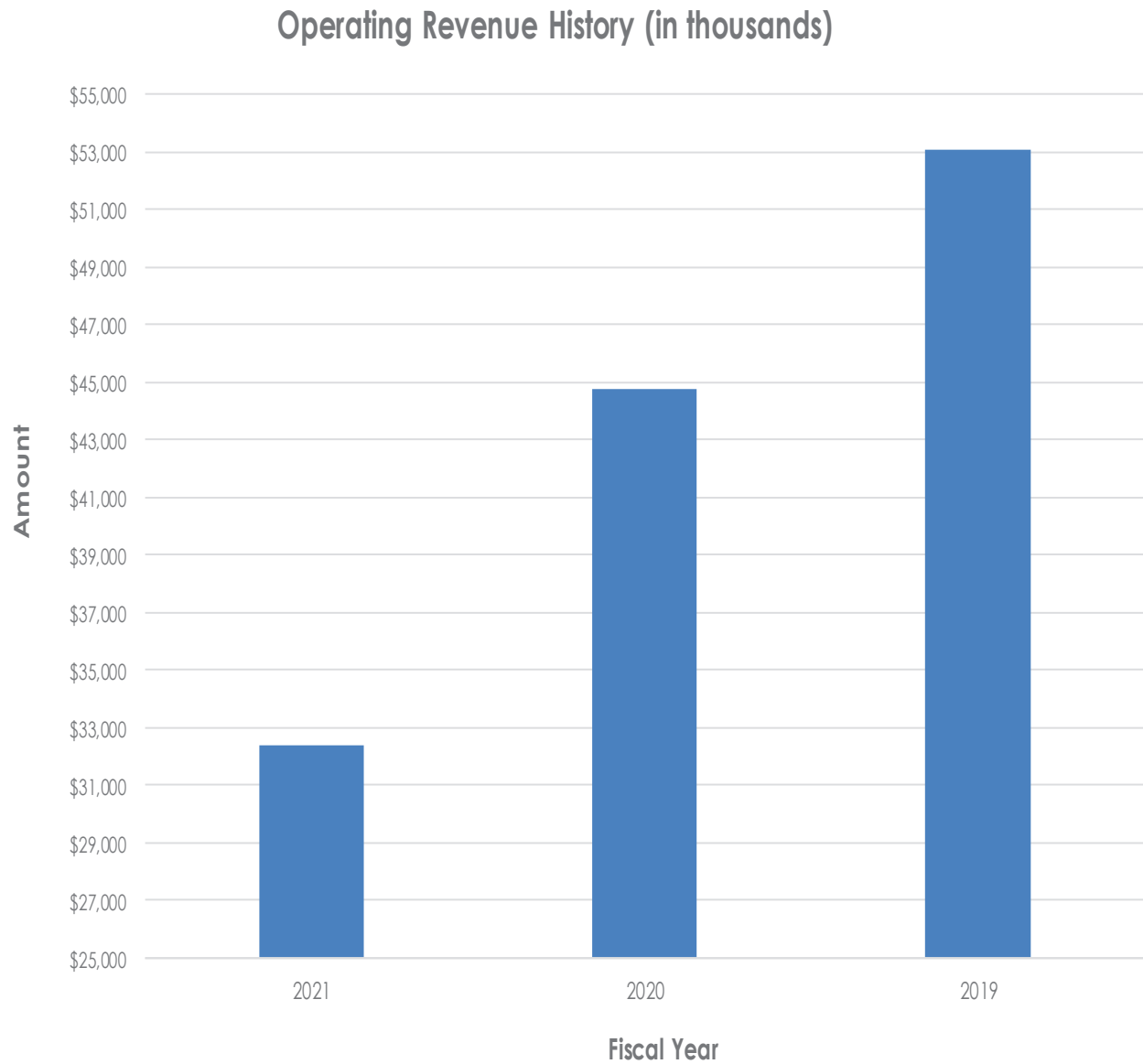
Note: Effect of accounting change is related to the implementation of GASB 75. In 2020, an additional OPEB benefit was implemented.

Operating income before depreciation for fiscal year 2021 decreased by (\$7.8) million or (43.9%) compared to fiscal year 2020, fiscal year 2020 operating income before depreciation decreased by (\$9.5) million or (35.0%) compared to fiscal year 2019. Depreciation expense decreased by (1.9%) between fiscal year 2021 and 2020 and increased by 1.8% between fiscal year 2020 and 2019. The weighted average yield on investments was approximately 0.25% for fiscal year 2021, 0.60% for fiscal year 2020 and 0.80% for fiscal year 2019.

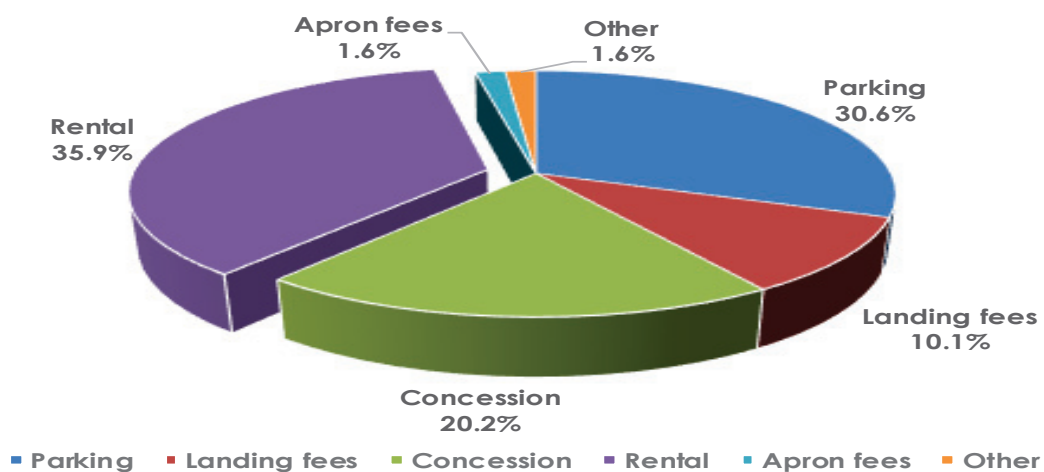
**Capital Region Airport Commission**  
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**REVENUES**

The following graphs illustrate the operating revenues for the three fiscal years ended June 30, 2021, 2020, and 2019 and main sources of revenues for the Airport and each source's percentage of total operating revenues for the fiscal year ended June 30, 2021.



## 2021 Operating Revenue



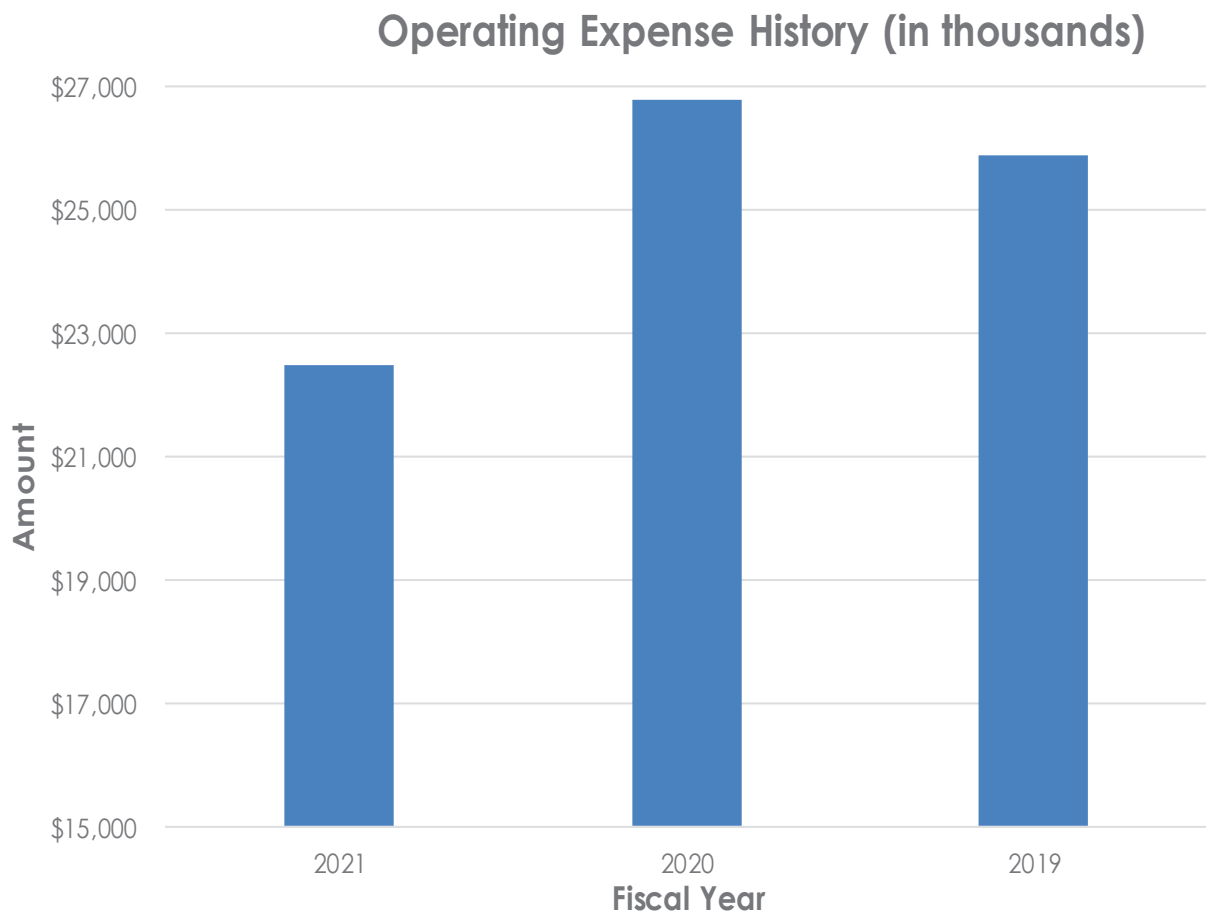
Parking revenues at the Airport for fiscal year 2021 were \$9.9 million, which represented a (43.5%) decrease compared to fiscal year 2020; parking revenues for fiscal year 2020 were \$17.6 million, which represented a (24.6%) decrease compared to fiscal year 2019. The decrease in parking revenue in fiscal year 2021 is attributed to lower than budgeted enplaned passengers due to the worldwide pandemic and the related travel restrictions and shutdowns. Concession revenues for fiscal year 2021 were \$6.5 million which represents a (35.7%) decrease when compared to fiscal year 2020 concession revenue. Concession revenues for fiscal year 2020 were \$10.2 million which represents a (21.3%) decrease when compared to fiscal year 2019 concession revenue.

Below is a summary of revenues and nonoperating income stated in thousands, for the three fiscal years ended June 30, 2021, 2020, and 2019:

|                            | 2021             | 2020             | 2019             |
|----------------------------|------------------|------------------|------------------|
| Operating Revenues         |                  |                  |                  |
| Parking                    | \$ 9,926         | \$ 17,561        | \$ 23,288        |
| Landing fees               | 3,262            | 4,067            | 4,667            |
| Concession                 | 6,539            | 10,165           | 12,916           |
| Rental                     | 11,624           | 11,473           | 11,071           |
| Apron fees                 | 505              | 756              | 759              |
| Other                      | 524              | 346              | 391              |
| Total Operating            | <u>32,380</u>    | <u>44,368</u>    | <u>53,092</u>    |
| Nonoperating Income        |                  |                  |                  |
| Interest income            | 123              | 1,284            | 1,523            |
| State grant revenue        |                  | 67               | -                |
| Federal grant revenue      | 13,481           | 5,432            | -                |
| Passenger Facility Charges | 4,728            | 6,473            | 8,940            |
| Customer Facility Charges  | 1,526            | 1,921            | 2,508            |
| Total nonoperating         | <u>19,858</u>    | <u>15,177</u>    | <u>12,971</u>    |
| Total                      | <u>\$ 52,238</u> | <u>\$ 59,545</u> | <u>\$ 66,063</u> |

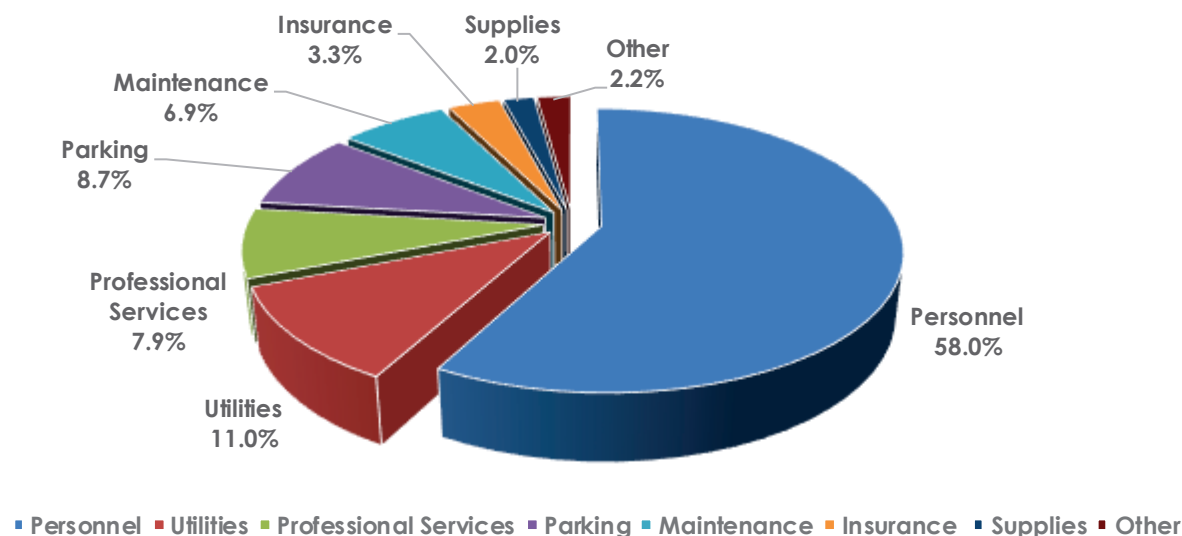
## **EXPENSES**

The following graphs illustrate operating expenses for the three fiscal years ended June 30, 2021, 2020, and 2019 and main sources of expenses for the Airport and each source's percentage of total operating expense for the fiscal year ended June 30, 2021.





## 2021 Operating Expenses



Operating expenses, exclusive of depreciation, totaled \$22.5 million for fiscal year 2021, \$26.7 million for fiscal year 2020 and \$25.9 million for fiscal year 2019. Personnel expense decreased by (\$839) thousand when compared to fiscal year 2020. Fiscal year 2020 personnel expense increased by \$858 thousand when compared to fiscal year 2019. Below is a summary of expenses stated in thousands, for the three fiscal years ended June 30, 2021, 2020, and 2019:

|                                      | 2021             | 2020             | 2019             |
|--------------------------------------|------------------|------------------|------------------|
| Operating Expenses                   |                  |                  |                  |
| Personnel                            | \$ 13,028        | \$ 13,867        | \$ 13,009        |
| Utilities                            | 2,470            | 2,717            | 2,910            |
| Professional services                | 1,769            | 2,023            | 1,749            |
| Parking                              | 1,956            | 3,958            | 4,158            |
| Maintenance                          | 1,562            | 2,034            | 1,976            |
| Insurance                            | 751              | 756              | 764              |
| Supplies                             | 443              | 567              | 597              |
| Other                                | 486              | 779              | 730              |
| Total Operating                      | <u>22,465</u>    | <u>26,701</u>    | <u>25,893</u>    |
| Depreciation                         | <u>27,000</u>    | <u>27,529</u>    | <u>27,036</u>    |
| Nonoperating Expense                 |                  |                  |                  |
| Interest expense                     | 2,532            | 2,783            | 3,033            |
| Other, net                           | 120              | 8                | (136)            |
| Airline rates and charges adjustment | 2,237            | 2,435            | -                |
| Total nonoperating                   | <u>4,889</u>     | <u>5,226</u>     | <u>2,897</u>     |
| Total                                | <u>\$ 54,354</u> | <u>\$ 59,456</u> | <u>\$ 55,826</u> |

## **CASH FLOW ACTIVITIES**

A summary of the major sources and uses of cash and cash equivalents are as follows:

|                                                             | 2021      | 2020       | 2019       |
|-------------------------------------------------------------|-----------|------------|------------|
| Cash flows provided by operating activities                 | \$ 10,574 | \$ 16,830  | \$ 27,619  |
| Cash flows provided by investing activities                 | 342       | 1,025      | 1,434      |
| Cash flows provided by noncapital financing activities      | 17,272    | 67         | -          |
| Cash flows used in capital and related financing activities | (32,521)  | (30,622)   | (13,783)   |
| Net (decrease) increase in cash and cash equivalents        | (4,332)   | (12,700)   | 15,270     |
| Cash and cash equivalents                                   |           |            |            |
| Beginning of year                                           | 102,033   | 114,733    | 99,463     |
| End of year                                                 | \$ 97,701 | \$ 102,033 | \$ 114,733 |

Cash flow from operating activities for 2021 decreased by (\$6.3) million or (37.2%) compared to fiscal year 2020. Cash flow from operating activities for 2020 decreased by (\$10.8) million or (39.1%) compared to fiscal year 2019. In fiscal year 2021 the change is primarily due to a (\$12.9) million decrease in cash received from operations along with a (\$5.1) million decrease in cash paid to suppliers. Cash flow from noncapital financing activities for 2021 increased by \$17.2 million or 256.8% compared to fiscal year 2020 primarily due to \$13.4 million received from the CARES Act.

Cash and cash equivalents for fiscal year 2021 amounted to \$97.7 million representing a (\$4.3) million decrease from fiscal year 2020. Cash and cash equivalents for fiscal year 2020 amounted to \$102.0 million representing a (\$12.7) million decrease when compared to fiscal year 2019.

## **AIRLINE RATES AND CHARGES**

The Commission negotiated a two-year extension of the existing airline operating and terminal building agreement between the Commission and certain airlines that expired on June 30, 2020. The extension was effective on July 1, 2020 and expires on June 30, 2022. This agreement establishes the methods to be used in determining airline rates and charges at the Airport. The Commission has a nonsignatory fee policy that adds a 15% surcharge to the signatory landing fee.

Rental fees increased from fiscal year 2020 to 2021 in the amount of \$151 thousand and increased from fiscal year 2019 to 2020 in the amount of \$403 thousand. The increase in fiscal year 2021 is primarily attributed to a \$263 thousand increase in ground rental income. The apron fees decreased (\$251) thousand from fiscal year 2020 to 2021 and decreased slightly (\$3) thousand from fiscal year 2019 to 2020. Rates and charges for the signatory airlines were as follows:

| <b>Signatory Airline Rates and Charges</b> | <b>Rate Effective for 2021</b> | <b>Rate Effective for 2020</b> | <b>Rate Effective for 2019</b> |
|--------------------------------------------|--------------------------------|--------------------------------|--------------------------------|
| Apron fees (square foot)                   | \$ 1.15                        | \$ 1.13                        | \$ 1.17                        |
| Landing fees (1,000 lb. unit)              | 1.52                           | 1.52                           | 1.38                           |
| Terminal rental (square foot)              | 37.77                          | 37.72                          | 37.12                          |

Note: The rates and charges for 2021 are estimates.

## **PASSENGER FACILITY CHARGES**

The Commission collects \$4.50 per qualifying enplaned passenger. Passenger Facility Charges ("PFC") totaled \$4.7 million for fiscal year 2021 which was a decrease of (27.0%) when compared to fiscal year 2020. PFC revenue for fiscal year 2020 decreased (27.6%) when compared to fiscal year 2019. The decrease in PFC revenue was attributed the decrease in passenger traffic due to the worldwide pandemic and the related travel restrictions and shutdowns.

## **CUSTOMER FACILITY CHARGES**

The Commission increased Customer Facility Charges ("CFC") to \$3.00 on July 1, 2014 and then reduced it to \$2.00 on June 1, 2016 CFC charges remained at \$2.00 for fiscal year 2021. Collections for the year ended June 30, 2021 were \$1.5 million, (20.5%) less than the year ended June 30, 2020 collections of \$1.9 million. The CFC rate was initially increased to fund the expansion of the existing rental car parking deck or the construction of a new rental car parking deck. The rate was decreased when the project was put on hold. Total rental vehicle transaction days for fiscal year 2021 were 783 thousand compared to 1.1 million in fiscal year 2020.

## **CAPITAL AND DEBT ACTIVITY**

### **Capital Assets**

Investments in capital assets include land, land improvements, buildings, construction in progress, furniture and fixtures, machinery and equipment and paved facilities. Capital assets, before accumulated depreciation and retirements, increased \$30.7 million for fiscal year 2021 when compared to fiscal year 2020 and increased \$43.5 million for fiscal year 2020 from 2019. Depreciation expense for fiscal year 2021 was \$27.0 million compared to \$27.5 million in fiscal year 2020, and \$27.0 million in fiscal year 2019.

See Note 4 of Notes to Financial Statements.

Major capital projects that have started or are planned to begin in the next 5 years include:

- ➔ Rental Car Counter Relocation
- ➔ Rental Car Garage Connector
- ➔ Concourse B Apron De-icing pad
- ➔ Taxiway U Rehabilitation
- ➔ Federal Inspection Services – Customs Facility

**Capital Region Airport Commission  
Management's Discussion and Analysis (continued)  
June 30, 2021 and 2020**

**Long-Term Debt**

As of June 30, 2021, the Commission had principal debt outstanding of \$54,784 as follows (in thousands):

|                       |                  |
|-----------------------|------------------|
| Airport Revenue Bonds | \$ 54,784        |
| Total                 | <u>\$ 54,784</u> |

See Note 5 of Notes to Financial Statements.

**ECONOMIC FACTORS AND FISCAL 2022 BUDGET**

As noted earlier, the airport experienced a (38.8%) decrease in the number of passenger enplanements over last year, resulting in total 2021 enplanements of 989 thousand. This level of enplanements has not been seen since 1993. A suffering economy and a significant drop in business and leisure travel due to the COVID19 disruption caused this drop in traffic.

The Commission hired Campbell-Hill Aviation Group to do an enplanement forecast and outlook scenario for fiscal year 2022 and fiscal years 2023-2026. The forecast takes into consideration a number of factors including:

- RIC Enplanement Data
- Airport Cancellation Trends
- Historical U.S. Department of Transportation, T-100 Data
- Historical, Current, and Future monthly schedule data
- Campbell-Hill assessment of the evolving service patterns and information from airlines
- Past recoveries (especially Post 9-11 and Post natural disasters).
- The key statistic estimated is enplaned passengers. They also estimated monthly onboard passengers (both directions combined) and flights operated by scheduled passenger carriers.

The Commission incorporated the Campbell-Hill medium forecast into the budgeting process. The medium forecast anticipates a continuing recovery in passenger traffic during fiscal year 2022. The medium forecast also projects that the enplanements for fiscal year 2022 would be 69.0% higher than fiscal year 2021 enplanements. The forecast indicates a continued rebound in enplanements in fiscal year 2023.

The Commission took a conservative approach to the fiscal year 2022 budget which was based on 1.59 million enplanements, (5.5%) below the Campbell-Hill medium projection. The fiscal year 2022 budget which includes \$42.9 million in operating revenue; an 32.5% increase compared to the FY 2021 actual revenues of \$32.4 million. Parking, concession, and rental revenues are expected to provide the main source of income for fiscal year 2022. Operating expenses of \$27.2 million are budgeted for fiscal year 2022; an increase of 21.0% compared to fiscal year 2021 actual expenses of \$22.5 million. The Commission's fiscal year 2022 approved capital budget allotted \$5.1 million for new projects, equipment, and studies.

**Capital Region Airport Commission  
Management's Discussion and Analysis (continued)  
June 30, 2021 and 2020**

**REQUEST FOR INFORMATION**

This financial report is designed to provide interested parties with a general overview of the Commission's finances. Should you have any questions about this report or need additional information, please contact the Director of Finance, 1 Richard E. Byrd Terminal Drive, Richmond International Airport, VA 23250-2400. Also, interested parties wishing to obtain updated information at Richmond International Airport can visit on our website at [www.flyrichmond.com](http://www.flyrichmond.com).

**Capital Region Airport Commission**  
**STATEMENTS OF NET POSITION**  
**June 30, 2021 and 2020**

|                                                                                |                                                                                               | 2021           | 2020           |
|--------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|----------------|----------------|
| <b>ASSETS<br/>AND<br/>DEFERRED<br/>OUTFLOWS OF<br/>RESOURCES</b>               | CURRENT ASSETS                                                                                |                |                |
|                                                                                | Unrestricted Current Assets:                                                                  |                |                |
|                                                                                | Cash and cash equivalents                                                                     | \$ 29,315,357  | \$ 19,492,255  |
|                                                                                | Accounts receivable, less allowance for doubtful<br>accounts (2021-\$398,674; 2020-\$402,281) | 1,710,558      | 1,401,919      |
|                                                                                | Other                                                                                         | 273,457        | 236,616        |
|                                                                                | Total Unrestricted Current Assets                                                             | 31,299,372     | 21,130,790     |
|                                                                                | Restricted Current Assets:                                                                    |                |                |
|                                                                                | Cash and cash equivalents                                                                     | 68,385,467     | 82,540,937     |
|                                                                                | Investments                                                                                   | 6,315,063      | 6,600,451      |
|                                                                                | Customer and Passenger Facility Charges receivable                                            | 1,421,272      | 146,315        |
|                                                                                | Due from federal and state governments                                                        | 1,471,783      | 6,116,055      |
|                                                                                | Total Restricted Current Assets                                                               | 77,593,585     | 95,403,758     |
|                                                                                | Total Current Assets                                                                          | 108,892,957    | 116,534,548    |
|                                                                                | NONCURRENT ASSETS                                                                             |                |                |
|                                                                                | Depreciable assets, net                                                                       | 303,808,528    | 316,154,323    |
|                                                                                | Non-depreciable assets                                                                        | 143,884,758    | 127,803,612    |
|                                                                                | Total Noncurrent Assets                                                                       | 447,693,286    | 443,957,935    |
|                                                                                | Total Assets                                                                                  | 556,586,243    | 560,492,483    |
| <b>LIABILITIES,<br/>DEFERRED INFLOWS<br/>OF RESOURCES<br/>AND NET POSITION</b> | DEFERRED OUTFLOWS OF RESOURCES                                                                |                |                |
|                                                                                | Deferred loss on refunding                                                                    | 4,499,707      | 4,984,987      |
|                                                                                | Deferred outflows related to pension                                                          | 2,397,717      | 1,652,843      |
|                                                                                | Deferred outflows related to OPEB                                                             | 935,717        | 781,340        |
|                                                                                | Total Deferred Outflows of Resources                                                          | 7,833,141      | 7,419,170      |
|                                                                                | CURRENT LIABILITIES                                                                           |                |                |
|                                                                                | Liabilities From Unrestricted Assets:                                                         |                |                |
|                                                                                | Accounts payable                                                                              | 282,060        | 131,074        |
|                                                                                | Accrued expenses                                                                              | 4,727,770      | 4,105,933      |
|                                                                                | Unearned revenue                                                                              | 217,479        | 148,111        |
|                                                                                | Total Liabilities From Unrestricted Assets                                                    | 5,227,309      | 4,385,118      |
|                                                                                | Liabilities From Restricted Assets:                                                           |                |                |
|                                                                                | Accounts payable                                                                              | 6,533,380      | 11,343,955     |
|                                                                                | Accrued interest payable                                                                      | 1,074,546      | 1,176,648      |
|                                                                                | Current maturities of long-term debt                                                          | 5,142,276      | 6,088,493      |
|                                                                                | Total Liabilities From Restricted Assets                                                      | 12,750,202     | 18,609,096     |
|                                                                                | Total Current Liabilities                                                                     | 17,977,511     | 22,994,214     |
|                                                                                | NONCURRENT LIABILITIES                                                                        |                |                |
|                                                                                | Net Pension Liability                                                                         | 4,500,775      | 2,389,713      |
|                                                                                | Net OPEB Liabilities                                                                          | 2,529,872      | 2,500,452      |
|                                                                                | Noncurrent portion of long-term<br>obligations (Note 5)                                       | 55,447,206     | 66,999,243     |
|                                                                                | Total Noncurrent Liabilities                                                                  | 62,477,853     | 71,889,408     |
|                                                                                | Total Liabilities                                                                             | 80,455,364     | 94,883,622     |
|                                                                                | DEFERRED INFLOWS OF RESOURCES                                                                 |                |                |
|                                                                                | Deferred inflows related to pension                                                           | 14,696         | 698,072        |
|                                                                                | Deferred inflows related to OPEB                                                              | 414,077        | 200,080        |
|                                                                                | Total Deferred Inflows of Resources                                                           | 428,773        | 898,152        |
|                                                                                | NET POSITION                                                                                  |                |                |
|                                                                                | Net investment in capital assets                                                              | 397,525,434    | 381,712,964    |
|                                                                                | Restricted                                                                                    |                |                |
|                                                                                | Debt service                                                                                  | 60,750,324     | 71,886,858     |
|                                                                                | Customer and Passenger Facility Charges                                                       | 2,916,175      | 199,111        |
|                                                                                | Unrestricted                                                                                  | 22,343,314     | 18,330,948     |
|                                                                                | Total Net Position                                                                            | \$ 483,535,247 | \$ 472,129,881 |

See Notes to Financial Statements.



**Capital Region Airport Commission**  
**STATEMENTS OF REVENUES, EXPENSES AND CHANGES IN NET POSITION**  
**Years Ended June 30, 2021 and 2020**

|                                            | 2021           | 2020           |
|--------------------------------------------|----------------|----------------|
| OPERATING REVENUES                         |                |                |
| Parking                                    | \$ 9,925,840   | \$ 17,560,787  |
| Landing fees                               | 3,261,978      | 4,067,183      |
| Concession                                 | 6,538,528      | 10,164,781     |
| Rental                                     | 11,624,361     | 11,473,100     |
| Apron fees                                 | 504,597        | 756,057        |
| Other                                      | 524,418        | 346,479        |
| Total Operating Revenues                   | 32,379,722     | 44,368,387     |
| OPERATING EXPENSES                         |                |                |
| Personnel                                  | 13,027,416     | 13,866,810     |
| Utilities                                  | 2,470,274      | 2,716,920      |
| Professional services                      | 1,768,718      | 2,022,738      |
| Parking                                    | 1,956,031      | 3,958,290      |
| Maintenance                                | 1,561,853      | 2,034,131      |
| Insurance                                  | 751,456        | 755,919        |
| Supplies                                   | 442,736        | 567,275        |
| Other                                      | 486,167        | 778,900        |
| Total Operating Expenses                   | 22,464,651     | 26,700,983     |
| Operating Income Before Depreciation       | 9,915,071      | 17,667,404     |
| DEPRECIATION                               | 27,000,322     | 27,529,391     |
| Operating Income (Loss)                    | (17,085,251)   | (9,861,987)    |
| NONOPERATING INCOME (EXPENSES)             |                |                |
| Interest income                            | 123,060        | 1,283,925      |
| Interest expense                           | (2,531,805)    | (2,782,525)    |
| Other, net                                 | (120,350)      | (8,594)        |
| State grant revenue                        | -              | 67,200         |
| Federal grant revenue                      | 13,480,745     | 5,431,672      |
| Airline rates and charges adjustment       | (2,236,611)    | (2,434,475)    |
| Passenger Facility Charges                 | 4,727,725      | 6,473,252      |
| Customer Facility Charges                  | 1,526,275      | 1,921,004      |
| Total Nonoperating Income (Expenses), Net  | 14,969,039     | 9,951,459      |
| Increase/(Decrease) in Net Position Before |                |                |
| Capital Grants and Contributions           | (2,116,212)    | 89,472         |
| CAPITAL GRANTS AND CONTRIBUTIONS           | 13,521,578     | 9,840,547      |
| CHANGE IN NET POSITION                     | 11,405,366     | 9,930,019      |
| NET POSITION, BEGINNING                    | 472,129,881    | 462,581,703    |
| RESTATEMENT                                | -              | (381,842)      |
| TOTAL NET POSITION, ENDING                 | \$ 483,535,247 | \$ 472,129,881 |

**See Notes to Financial Statements.**

**Capital Region Airport Commission**  
**STATEMENTS OF CASH FLOWS**  
**Years Ended June 30, 2021 and 2020**

|                                                                                               | 2021            | 2020           |
|-----------------------------------------------------------------------------------------------|-----------------|----------------|
| <b>CASH FLOWS FROM OPERATING ACTIVITIES</b>                                                   |                 |                |
| Cash received from operations                                                                 | \$ 32,071,083   | \$ 44,994,485  |
| Cash paid to employees                                                                        | (9,135,538)     | (10,710,870)   |
| Cash paid to suppliers                                                                        | (12,361,275)    | (17,453,930)   |
| Cash used in operating activities                                                             | (21,496,813)    | (28,164,800)   |
| Net cash provided by operating activities                                                     | \$ 10,574,270   | \$ 16,829,685  |
| <b>CASH FLOWS FROM INVESTING ACTIVITIES</b>                                                   |                 |                |
| Proceeds from sale and maturities of investments                                              | 2,618,226       | 3,367,759      |
| Purchase of investments                                                                       | (2,386,920)     | (3,630,365)    |
| Interest income received                                                                      | 110,370         | 1,287,746      |
| Net cash provided by investing activities                                                     | 341,676         | 1,025,140      |
| <b>CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES</b>                                        |                 |                |
| State and federal grant revenue                                                               | 18,912,418      | 67,200         |
| Airlines rates and charges                                                                    | (1,640,075)     | -              |
| Net cash provided by noncapital financing activities                                          | 17,272,343      | 67,200         |
| <b>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES</b>                               |                 |                |
| Payment of long-term debt                                                                     | (11,967,640)    | (9,235,253)    |
| Payment of interest on long-term debt                                                         | (2,633,907)     | (2,850,533)    |
| Capital contributions received                                                                | 12,734,178      | 9,382,389      |
| Passenger Facility Charges collected                                                          | 3,536,350       | 7,778,581      |
| Customer Facility Charges collected                                                           | 1,442,692       | 2,112,144      |
| Additions to capital assets                                                                   | (35,546,248)    | (37,786,201)   |
| Payments related to investments and bonds                                                     | (86,081)        | (23,343)       |
| Net cash used in capital and related financing activities                                     | (32,520,656)    | (30,622,216)   |
| Net (decrease) increase in cash and cash equivalents                                          | (4,332,368)     | (12,700,191)   |
| <b>CASH AND CASH EQUIVALENTS</b>                                                              |                 |                |
| Balances - beginning of year                                                                  | 102,033,192     | 114,733,385    |
| Balances - end of year                                                                        | \$ 97,700,824   | \$ 102,033,192 |
| Current Assets                                                                                | \$ 29,315,357   | \$ 19,492,255  |
| Restricted Assets                                                                             | 68,385,467      | 82,540,937     |
|                                                                                               | \$ 97,700,824   | \$ 102,033,192 |
| <b>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED BY OPERATING ACTIVITIES</b> |                 |                |
| Operating income (loss)                                                                       | \$ (17,085,250) | \$ (9,861,987) |
| Adjustments to reconcile operating income (loss) to net cash provided by operating activities |                 |                |
| Depreciation                                                                                  | 27,000,322      | 27,529,391     |
| Asset Forfeiture activity                                                                     | (12,833)        | -              |
| Changes in assets and liabilities                                                             |                 |                |
| Decrease (increase) in accounts receivable                                                    | (308,639)       | 477,987        |
| Decrease (increase) in other current assets                                                   | (36,839)        | (135,278)      |
| Decrease (increase) in deferred outflows of resources - pension                               | (744,874)       | (948,605)      |
| Decrease (increase) in deferred outflows of resources - OPEB                                  | (154,377)       | (414,670)      |
| Increase (decrease) in trade accounts payable                                                 | 150,988         | (1,124,809)    |
| Increase (decrease) in accrued expenses                                                       | 25,302          | (267,091)      |
| Increase (decrease) in net pension liability                                                  | 2,111,062       | 1,487,709      |
| Increase (decrease) in net OPEB liabilities                                                   | 29,420          | 565,021        |
| Increase (decrease) in deferred inflows of resources - pension                                | (683,376)       | (590,677)      |
| Increase (decrease) in deferred inflows of resources - OPEB                                   | 213,997         | (35,417)       |
| Increase (decrease) in unearned revenue                                                       | 69,368          | 148,111        |
| Net cash provided by operating activities                                                     | \$ 10,574,270   | \$ 16,829,685  |
| <b>Supplemental Cash Flow Information</b>                                                     |                 |                |
| Non-cash investing, capital and financing activities                                          |                 |                |
| Net increase (decrease) in fair value of investments                                          | \$ (66,771)     | \$ (3,610)     |
| Non-cash capital contributions                                                                | \$ 1,471,783    | \$ 684,383     |
| Non-cash PFC and CFC collections                                                              | \$ 1,421,272    | \$ 146,315     |
| Capital assets included in accounts payable                                                   | \$ 6,533,381    | \$ 11,343,956  |
| Nonoperating federal grant                                                                    | \$ -            | \$ 5,431,672   |
| Airline rates and charges adjustment                                                          | \$ 3,031,011    | \$ 2,434,475   |

**See Notes to Financial Statements.**

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Reporting Entity**

The Capital Region Airport Commission ("Commission") is a political subdivision of the Commonwealth of Virginia. Commissioners are appointed by participating subdivisions, which currently include the City of Richmond, Virginia and the Counties of Chesterfield, Hanover and Henrico, Virginia. The Commissioners are responsible for addressing broad policy matters and approving the operating and capital budgets. The financial statements of the Commission are presented in the fund of a single enterprise fund; which includes all business activities of the Richmond International Airport (the "Airport"), which the Commission oversees. The Commission, as the owner and operator of the Airport, maintains and enhances facilities to better serve the air transportation needs of Central Virginia. Major functional areas include Executive, Finance, Marketing & Air Service Development, Planning & Engineering, Public Safety and Real Estate. The Airport is currently served by seven major airlines and twelve regional airlines.

The financial statements presented for the Commission are prepared in accordance with generally accepted accounting principles in the United States of America ("GAAP") applicable to governmental units as prescribed by the Governmental Accounting Standards Board ("GASB").

**SIGNIFICANT ACCOUNTING POLICIES**

***Basis of Accounting***

The financial statements are presented on the accrual basis of accounting, recognizing revenue when it is earned and expenses when they are incurred.

***Estimates***

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets, deferred outflows, liabilities, deferred inflows and disclosures of commitments and contingencies at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

***Cash and Cash Equivalents***

The Commission considers all highly liquid debt instruments purchased with original maturities of three months or less to be cash equivalents.

***Investments***

Investments, principally money market accounts, and certificates of deposit, are carried at amortized cost. Federal and municipal obligations and money market funds are reported at fair value. Fair values of investments are based on quoted market prices at year end. All investment income, including changes in the fair value of investments, is reported in the Statements of Revenues, Expenses, and Changes in Net Position.

***Debt Issuance Costs and Original Issuance Premiums***

Debt issuance costs are expensed when they are incurred. Original issuance premiums are amortized using the effective interest method and included on the Statements of Net Position as a reduction or addition to long-term debt.

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021 and 2020**

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

**Deferred Outflows of Resources**

In addition to assets, the Statement of Net Position will sometimes report a separate section for deferred outflows of resources. This separate financial element represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense) until then. The Commission has three items that qualify for reporting in this category: accounting loss on debt refunding, pension related items, and other postemployment benefits (OPEB) related items. These items include contributions to the pension and OPEB plans made during the current year and subsequent to the net pension liability and net OPEB liabilities measurement date, which will be recognized as a reduction of the related liabilities next fiscal year. Certain items related to the measurement of the net pension liability and net OPEB liabilities are reported as deferred outflows of resources. For more detailed information on these items, reference the related notes. The accounting loss on debt refunding is recognized as a component of interest expense over the shorter of the life of the old debt or new debt.

**Deferred Inflows of Resources**

In addition to liabilities, the Statement of Net Position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The Commission has two items that qualify for reporting in this category. Certain items related to the measurement of the net pension liability and net OPEB liabilities are reported as deferred inflows of resources. For more detailed information on these items, reference the related notes.

**Capital Assets**

Capital assets acquired by the Commission, including assets purchased with designated contributions, are recorded at cost. Contributed capital assets are recorded at acquisition value at the date of contribution.

Depreciation is determined using the straight-line method applied over the following estimated useful lives:

| Category                | Years |
|-------------------------|-------|
| Land improvements       | 5-20  |
| Buildings               | 40    |
| Paved facilities        | 20    |
| Furniture and fixtures  | 5-20  |
| Machinery and equipment | 3-15  |

The cost of maintenance and repairs is charged to expense as incurred. Expenses, that significantly increase property lives, are capitalized. Capital assets having a cost in excess of \$7,500 and a useful life greater than one year are capitalized.

**Revenue Recognition**

Revenue is recognized when earned. Parking revenue is recognized when the customer vehicle exits the parking facility. Landing and apron fees are recognized as revenue when the Airport facilities are utilized. Concession revenue is recognized based on reported concessionaire revenue. Rental revenue is recognized over the life of the respective leases. All other revenue is recognized when earned.

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021 and 2020**

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

***Revenue and Expense Classifications***

Revenues from airlines, concessions, rental cars and parking are reported as operating revenues. Transactions, which are financing or investing related and customer and passenger facility charges, are reported as nonoperating revenues.

All expenses related to operating the Commission are reported as operating expenses. Interest expense and financing costs are reported as nonoperating expenses.

***Customer Facility Charges***

As of December 1, 2000, the Commission entered into a Rental Car Customer Facility Charge Agreement with the on-site airport rental car companies. In accordance with the bond indenture for the rental car garage facility, the Commission determines the amount of the Customer Facility Charge ("CFC") for each rental vehicle transaction day to be collected by the rental car companies. The amount collected is remitted directly to the Commission for deposit in trust accounts restricted for use in connection with the rental car garage facility. Beginning February 1, 2001, the CFC was set at \$2 per day. The rate fluctuated downward over the years to a low of \$.40 on May 1, 2014, but increased to \$3.00 during fiscal year 2015. On June 1, 2016 the rate was changed to \$2.00. Collections during fiscal year 2021 were \$1.5 million (2020 - \$1.9 million).

***Passenger Facility Charges***

The Federal Aviation Administration (the "FAA") authorized the Commission Passenger Facility Charges ("PFC") rate of \$4.50 per qualifying enplaned passenger, effective January 1, 2005, with the net receipts restricted to use on FAA approved projects. The Commission has been authorized to collect PFC plus interest thereon in the aggregate amount of \$224.1 million. Collections during fiscal year 2021 were \$4.7 million (2020 - \$6.5 million) and aggregate collections and interest thereon from inception through June 30, 2021 were \$156 million. Net position related to PFC is restricted for projects that are approved by the FAA.

***Federal and State Grants***

The Commission receives grants for airport projects funded through the Airport Improvement Program ("AIP") of the FAA and Federal Emergency Management Agency ("FEMA") with certain matching funds and other funds provided by the Commonwealth of Virginia. Capital grants are reported in the statements of revenues, expenses and changes in net position as capital grants and contributions.

***State Entitlement Funds***

The Commission receives annual entitlement fund allocations from the Virginia Department of Aviation which are required to be maintained in a separate, interest-bearing account. The use of the funds is restricted for purposes established by the Virginia Aviation Board. In addition, the Commission is allowed to apply for PFC Funds that are reimbursements of State Entitlement Funds. Once the application is approved, the funds collected are considered State Entitlement Funds and are restricted for purposes established by the Virginia Aviation Board.

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

***Restricted Net Position***

The Commission restricts net position for certain required debt service funds and for the CFC and PFC programs. When both restricted and unrestricted assets are available for use, the Commission applies restricted assets first and then applies unrestricted assets as needed.

***Salaries and Wages***

Accrued salaries and wages include regular salaries and wages and accumulated vacation and sick leave. Vacation and sick leave are accumulated based on formulas applied to months of service during a calendar year. Vacation carryover beyond fiscal year end is limited to two times the annual vacation accrual with a maximum of 336 hours per employee. Sick leave accumulates indefinitely; however, the Commission is obligated to pay only 25% of the accumulated liability upon retirement or termination up to a maximum of \$5,000 per employee. Vested vacation and sick leave unpaid at year end is included in accrued expenses and amounted to \$881 thousand at June 30, 2021, and \$864 thousand at June 30, 2020. The net increase for fiscal year 2021 amounted to \$17 thousand; represented by payments of \$620 thousand to vested employees and additional accrued vacation and sick leave of \$637 thousand. For fiscal year 2020, the net decrease amounted to \$127 thousand.

***Pensions***

For purposes of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the Commission's Retirement Plan and the additions to/deductions from the Commission's Retirement Plan's fiduciary net position have been determined on the same basis as they were reported by the Virginia Retirement System (VRS). For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

***Other Postemployment Benefits (OPEB)***

For purposes of measuring the net VRS related OPEB liabilities, deferred outflows of resources and deferred inflows of resources related to the OPEB, and OPEB expense, information about the fiduciary net position of the VRS GLI, HIC, LODA, and VLDP OPEB Plans and the additions to/deductions from the VRS OPEB Plans' fiduciary net position have been determined on the same basis as they were reported by VRS. In addition, benefit payments are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

***Budgets***

Operating and capital budgets are adopted annually by the Commission and are amended as necessary during the fiscal year. The accrual basis of accounting is applied to the development of these budgets.

***Risk Management***

The Commission carries commercial insurance for risks of loss including property, workers' compensation, theft, auto liability, general liability and construction insurance. The Commission also carries coverage for public officials and employer's liability under the Virginia State Police Officials' Self-Insurance Pool. There have been no significant reductions in insurance coverage in comparison to coverage in prior years and settled claims resulting from these risks have not exceeded commercial insurance coverage for each of the three past fiscal years.

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021 and 2020**

**Note 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

***Allowance for Doubtful Accounts***

The allowance for doubtful accounts reflects management's best estimate of probable losses inherent in the accounts receivable balance. The allowance is determined based on known troubled accounts, historical experience, and other currently available evidence. The allowance activity in the allowance for doubtful accounts was as follows:

|                                       | <b>2021</b>       | <b>2020</b>       |
|---------------------------------------|-------------------|-------------------|
| Balance, beginning of period          | \$ 402,281        | \$ 177,965        |
| Charged to costs and other write-offs | (3,607)           | 373               |
| Bad debt expense                      | -                 | 223,943           |
| Balance, end of period                | <u>\$ 398,674</u> | <u>\$ 402,281</u> |

***Net Position***

The difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources is called net position. Net position is comprised of three components: net investment in capital assets, restricted, and unrestricted.

- Net investment in capital assets consists of capital assets, net of accumulated depreciation and reduced by outstanding balances of bonds, notes, and other debt that are attributable to the acquisition, construction, or improvement of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt are included in this component of net position.
- Restricted net position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets. Assets are reported as restricted when constraints are placed on asset use either by external parties or by law through constitutional provision or enabling legislation.
- Unrestricted net position is the net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that does not meet the definition of the two preceding categories.

**Note 2. FORMATION OF THE COMMISSION**

As of January 1, 1976, under an agreement among the City of Richmond, Virginia (the "City"), the County of Henrico, Virginia and the Commission; the City transferred to the Commission the property then constituting the Airport. Consideration for the transfer was \$3,000,000 plus the Commission's agreement to reimburse the City \$7,484,954 for the portion of the City's debt service related to the Airport property (City has been fully reimbursed). The Commission valued the property at \$64,924,072, based on independent appraisals, and recorded the property on its books at this amount. The \$54,439,118 difference between the recorded amount and the consideration was treated as a contribution of assets.



**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021 and 2020**

**Note 3. CASH, CASH EQUIVALENTS AND INVESTMENTS**

Cash, cash equivalents and investments consisted of the following:

|                                    | 2021                  | 2020                  |
|------------------------------------|-----------------------|-----------------------|
| Petty cash                         | \$ 432                | \$ 432                |
| Deposits at financial institutions | 33,578,509            | 22,472,603            |
| Cash equivalents and investments   | 70,436,946            | 86,160,608            |
|                                    | <u>\$ 104,015,887</u> | <u>\$ 108,633,643</u> |
| Summary:                           |                       |                       |
| Unrestricted assets                | \$ 29,315,357         | \$ 19,492,255         |
| Restricted assets                  | 74,700,530            | 89,141,388            |
|                                    | <u>\$ 104,015,887</u> | <u>\$ 108,633,643</u> |

**Deposits**

At June 30, 2021, the carrying value of the Commission's deposits with banks was \$33,578,509 with corresponding bank balances of \$34,080,194. At June 30, 2020, the carrying value of the Commission's deposits with banks was \$22,472,603 with corresponding bank balances of \$23,528,512. Bank balances are covered by Federal Depository Insurance Corporation ("FDIC") in accordance with the Virginia Security for Public Deposits Act.

The remainder of money markets and cash deposits maintained by trustees is \$64,121,883.

Under the Act, banks holding public deposits in excess of the amounts insured by FDIC must pledge collateral in the amount of 50% of excess deposits to a collateral pool in the name of the State Treasury Board. Deposits are considered insured as the State Treasury Board has the ability to assess additional collateral of the participating banks, if necessary. The State Treasury Board is responsible for monitoring compliance with the collateralization and reporting requirements of the Act and for notifying local governments of compliance by banks and savings and loan associations.

**Credit Risks**

The Commission's policy is to follow the statutes of the Commonwealth of Virginia and invest in obligations of the United States or agencies thereof, obligations of the Commonwealth of Virginia or political subdivisions thereof, obligations of the International Bank for Reconstruction and Development (World Bank) and Asian Development Bank, commercial paper rated A-1 by Standard and Poor's Corporation or P-1 by Moody's Commercial Paper Record, banker's acceptances, repurchase agreements and the State Treasurer's Local Government Investment Pool ("LGIP") and the Commonwealth of Virginia State Non-Arbitrage Program ("SNAP").

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021 and 2020**

**Note 3. CASH, CASH EQUIVALENTS AND INVESTMENTS (continued)**

Interest and credit risk: Interest rate risk is the risk that the value of investments will decrease as a result of a rise in interest rates. The Commission currently has no formal policy relating to interest rate risk. The Commission's cash equivalents and investments at June 30, 2021, except for those relating to money market funds, are categorized below to give an indication of the level of risk assumed by the Commission at year-end:

**Investment Maturities and Ratings for 2021**

| <b>Investment Type</b>                   | <b>Fair Value</b>   | <b>Less Than 12 months</b> | <b>Over 12 months</b> | <b>Moody's Quality Ratings</b> |
|------------------------------------------|---------------------|----------------------------|-----------------------|--------------------------------|
| Atlanta GA Development Authority Revenue | \$ 751,748          | \$ 751,748                 | \$ -                  | WR                             |
| Federal National Mortgage Association    | 439,617             | -                          | 439,617               | Aaa                            |
| Federal Home Loan Banks                  | 1,350,118           | -                          | 1,350,118             | Aaa                            |
| Federal Home Loan Mortgage Corp          | 1,965,696           | -                          | 1,965,696             | Aaa                            |
| Federal Farm Credit Banks                | 1,807,884           | 932,748                    | 875,136               | Aaa                            |
|                                          | <u>\$ 6,315,063</u> | <u>\$ 1,684,496</u>        | <u>\$ 4,630,567</u>   |                                |

**Investment Maturities and Ratings for 2020**

| <b>Investment Type</b>                   | <b>Fair Value</b>   | <b>Less Than 12 months</b> | <b>Over 12 months</b> | <b>Moody's Quality Ratings</b> |
|------------------------------------------|---------------------|----------------------------|-----------------------|--------------------------------|
| Atlanta GA Development Authority Revenue | \$ 751,650          | \$ -                       | \$ 751,650            | WR                             |
| Federal National Mortgage Association    | 3,041,270           | 2,597,706                  | 443,564               | Aaa                            |
| Federal Home Loan Banks                  | 977,732             | -                          | 977,732               | Aaa                            |
| Federal Farm Credit Banks                | 1,829,799           | -                          | 1,829,799             | Aaa                            |
|                                          | <u>\$ 6,600,451</u> | <u>\$ 2,597,706</u>        | <u>\$ 4,002,745</u>   |                                |

**Fair Value Measurements:**

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. The Commission categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. The Commission maximizes the use of observable inputs and minimizes the use of unobservable inputs. Observable inputs are inputs that market participants would use in pricing the asset or liability based on market data obtained from independent sources. Unobservable inputs reflect assumptions that market participants would use in pricing the asset or liability based on the best information available in the circumstances. The fair value hierarchy categorizes the inputs to valuation techniques used to measure fair value into three levels as follows:

- Level 1 are quoted prices (unadjusted) for identical assets or liabilities in active markets that a government can access at a measurement date.
- Level 2 are directly or indirectly observable inputs for the asset or liability other than quoted prices.
- Level 3 are unobservable inputs that are supported by little or no market activity for the asset or liability.

Inputs are used in applying the various valuation techniques and broadly refer to the assumptions that market participants use to make valuation decisions, including assumptions about risk.

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021 and 2020**

**Note 3. CASH, CASH EQUIVALENTS AND INVESTMENTS (continued)**

**Fair Value Measurements: (continued)**

The Commission has the following recurring fair value measurements as of June 30, 2021 and 2020:

| Investment                               | 6/30/2021 | Fair Value Measurement Using                                            |                                                        |                                                    |
|------------------------------------------|-----------|-------------------------------------------------------------------------|--------------------------------------------------------|----------------------------------------------------|
|                                          |           | Quoted Prices in<br>Active Markets<br>for Identical Assets<br>(Level 1) | Significant<br>Other Observable<br>Inputs<br>(Level 2) | Significant<br>Unobservable<br>Inputs<br>(Level 3) |
| Atlanta GA Development Authority Revenue |           | \$ 751,748                                                              |                                                        |                                                    |
| Federal National Mortgage Association    |           | 439,617                                                                 |                                                        |                                                    |
| Federal Home Loan Banks                  |           | 1,350,118                                                               |                                                        |                                                    |
| Federal Home Loan Mortgage Corp          |           | 1,965,696                                                               |                                                        |                                                    |
| Federal Farm Credit Banks                |           | 1,807,884                                                               |                                                        |                                                    |
| BB &T Public Fund Money Rate Savings     |           | 15,347,563                                                              |                                                        |                                                    |
| Money Market Mutual Funds                |           | 48,774,319                                                              |                                                        |                                                    |
|                                          |           | <u>\$ 70,436,945</u>                                                    |                                                        |                                                    |

| Investment                               | 6/30/2020 | Fair Value Measurement Using                                            |                                                        |                                                    |
|------------------------------------------|-----------|-------------------------------------------------------------------------|--------------------------------------------------------|----------------------------------------------------|
|                                          |           | Quoted Prices in<br>Active Markets<br>for Identical Assets<br>(Level 1) | Significant<br>Other Observable<br>Inputs<br>(Level 2) | Significant<br>Unobservable<br>Inputs<br>(Level 3) |
| Atlanta GA Development Authority Revenue |           | \$ 751,650                                                              |                                                        |                                                    |
| Federal National Mortgage Association    |           | 3,041,270                                                               |                                                        |                                                    |
| Federal Home Loan Banks                  |           | 977,732                                                                 |                                                        |                                                    |
| Federal Farm Credit Banks                |           | 1,829,799                                                               |                                                        |                                                    |
| BB &T Public Fund Money Rate Savings     |           | 15,331,159                                                              |                                                        |                                                    |
| Money Market Mutual Funds                |           | 64,228,997                                                              |                                                        |                                                    |
|                                          |           | <u>\$ 86,160,607</u>                                                    |                                                        |                                                    |

Custodial credit risk: The risk that in the event of the failure of the counter party, the Commission will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. The Commission's investment policy requires the use of a third-party custodial safekeeping agreement for all purchased securities and requires that securities be held in the name of the Commission. As of June 30, 2021, all of the Commission's investment securities held by third parties are in the name of the Commission.

Concentration of credit risk: The Commission places no limit on the amount that may be invested in any one issuer.

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021 and 2020**

**Note 4. CAPITAL ASSETS**

|                                       | Balance<br>June 30, 2020 | Additions    | Retirements | Transfers    | Balance<br>June 30, 2021 |
|---------------------------------------|--------------------------|--------------|-------------|--------------|--------------------------|
| Capital assets not being depreciated: |                          |              |             |              |                          |
| Land                                  | \$ 53,180,541            | \$ -         | \$ -        | \$ -         | \$ 53,180,541            |
| Construction in progress              | 74,623,071               | 29,559,668   | -           | (13,478,522) | 90,704,217               |
| Total Non Depreciable Capital Assets  | 127,803,612              | 29,559,668   | -           | (13,478,522) | 143,884,758              |
| Other capital assets:                 |                          |              |             |              |                          |
| Land improvements                     | 20,593,846               | 43,378       | -           | 707,704      | 21,344,928               |
| Buildings                             | 335,840,594              | 77,585       | -           | 1,123,707    | 337,041,886              |
| Paved Facilities                      | 265,670,526              | 169,254      | -           | 7,487,087    | 273,326,867              |
| Furniture and fixtures                | 4,047,434                | 56,499       | -           | -            | 4,103,933                |
| Machinery and Equipment               | 38,146,359               | 829,289      | -           | 4,160,024    | 43,135,672               |
| Total Other Capital Assets            | 664,298,759              | 1,176,005    | -           | 13,478,522   | 678,953,286              |
| Total Capital Assets                  | 792,102,371              | 30,735,673   | -           | -            | 822,838,044              |
| Accumulated depreciation:             |                          |              |             |              |                          |
| Land improvements                     | (11,650,394)             | (1,367,726)  | -           | -            | (13,018,120)             |
| Buildings                             | (160,465,144)            | (10,730,685) | -           | -            | (171,195,829)            |
| Paved Facilities                      | (149,656,494)            | (11,341,297) | -           | -            | (160,997,791)            |
| Furniture and fixtures                | (2,679,452)              | (275,864)    | -           | -            | (2,955,316)              |
| Machinery and Equipment               | (23,692,952)             | (3,284,750)  | -           | -            | (26,977,702)             |
| Total Accumulated Depreciation        | (348,144,436)            | (27,000,322) | -           | -            | (375,144,758)            |
| Capital Assets, Net                   | \$ 443,957,935           | \$ 3,735,351 | \$ -        | \$ -         | \$ 447,693,286           |

|                                       | Balance<br>June 30, 2019 | Additions     | Retirements | Transfers    | Balance<br>June 30, 2020 |
|---------------------------------------|--------------------------|---------------|-------------|--------------|--------------------------|
| Capital assets not being depreciated: |                          |               |             |              |                          |
| Land                                  | \$ 53,180,541            | \$ -          | \$ -        | \$ -         | \$ 53,180,541            |
| Construction in progress              | 58,873,095               | 42,171,722    | -           | (26,421,746) | 74,623,071               |
| Total Non Depreciable Capital Assets  | 112,053,636              | 42,171,722    | -           | (26,421,746) | 127,803,612              |
| Other capital assets:                 |                          |               |             |              |                          |
| Land improvements                     | 20,593,846               | -             | -           | -            | 20,593,846               |
| Buildings                             | 324,435,523              | 239,359       | -           | 11,165,712   | 335,840,594              |
| Paved Facilities                      | 252,653,249              | 84,223        | -           | 12,933,054   | 265,670,526              |
| Furniture and fixtures                | 3,300,099                | 18,812        | -           | 728,523      | 4,047,434                |
| Machinery and Equipment               | 35,580,032               | 971,870       | -           | 1,594,457    | 38,146,359               |
| Total Other Capital Assets            | 636,562,749              | 1,314,264     | -           | 26,421,746   | 664,298,759              |
| Total Capital Assets                  | 748,616,385              | 43,485,986    | -           | -            | 792,102,371              |
| Accumulated depreciation:             |                          |               |             |              |                          |
| Land improvements                     | (10,240,170)             | (1,410,224)   | -           | -            | (11,650,394)             |
| Buildings                             | (149,797,417)            | (10,667,727)  | -           | -            | (160,465,144)            |
| Paved Facilities                      | (137,639,492)            | (12,017,002)  | -           | -            | (149,656,494)            |
| Furniture and fixtures                | (2,411,307)              | (268,145)     | -           | -            | (2,679,452)              |
| Machinery and Equipment               | (20,526,659)             | (3,166,293)   | -           | -            | (23,692,952)             |
| Total Accumulated Depreciation        | (320,615,045)            | (27,529,391)  | -           | -            | (348,144,436)            |
| Capital Assets, Net                   | \$ 428,001,340           | \$ 15,956,595 | \$ -        | \$ -         | \$ 443,957,935           |

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021 and 2020**

**Note 5. CERTAIN DISCLOSURES RELATED TO DEBT, INCLUDING DIRECT BORROWINGS AND DIRECT PLACEMENTS**

Changes in long-term obligations for the years ended June 30, 2021 and 2020 consist of:

|                                                           | Balance<br>6/30/2020 | Increase    | Decrease               | Balance<br>6/30/2021 | Current<br>Maturities |
|-----------------------------------------------------------|----------------------|-------------|------------------------|----------------------|-----------------------|
| <b>General obligation bonds</b>                           |                      |             |                        |                      |                       |
| Airport Revenue Bonds:                                    |                      |             |                        |                      |                       |
| Series 2013A Airport Refunding (b)                        | \$ 13,855,000        | \$ -        | \$ (2,145,000)         | \$ 11,710,000        | \$ 2,230,000          |
| Series 2016A Airport Refunding (c)                        | 38,020,000           | -           | (1,330,000)            | 36,690,000           | 1,370,000             |
| <b>Total</b>                                              | 51,875,000           | -           | (3,475,000)            | 48,400,000           | 3,600,000             |
| <b>Notes from direct borrowings and direct placements</b> |                      |             |                        |                      |                       |
| Airport Revenue Bonds:                                    |                      |             |                        |                      |                       |
| Series 2001A&B (a)                                        | 14,876,933           | -           | (8,492,640)            | 6,384,293            | 1,542,276             |
| <b>Total</b>                                              | 14,876,933           | -           | (8,492,640)            | 6,384,293            | 1,542,276             |
| Add: Bond premium paid, net                               | 6,335,803            | -           | (530,615)              | 5,805,188            | -                     |
| <b>Total Long-Term Debt</b>                               | <b>\$ 73,087,736</b> | <b>\$ -</b> | <b>\$ (12,498,255)</b> | <b>\$ 60,589,481</b> | <b>\$ 5,142,276</b>   |

|                                                           | Balance<br>6/30/2019 | Increase    | Decrease              | Balance<br>6/30/2020 | Current<br>Maturities |
|-----------------------------------------------------------|----------------------|-------------|-----------------------|----------------------|-----------------------|
| <b>General obligation bonds</b>                           |                      |             |                       |                      |                       |
| Airport Revenue Bonds:                                    |                      |             |                       |                      |                       |
| Series 2013A Airport Refunding (b)                        | \$ 15,935,000        | \$ -        | \$ (2,080,000)        | \$ 13,855,000        | \$ 2,145,000          |
| Series 2016A Airport Refunding (c)                        | 39,305,000           | -           | (1,285,000)           | 38,020,000           | 1,330,000             |
| <b>Total</b>                                              | 55,240,000           | -           | (3,365,000)           | 51,875,000           | 3,475,000             |
| <b>Notes from direct borrowings and direct placements</b> |                      |             |                       |                      |                       |
| Airport Revenue Bonds:                                    |                      |             |                       |                      |                       |
| Series 2001A&B (a)                                        | 17,408,581           | -           | (2,531,648)           | 14,876,933           | 2,613,493             |
| PFC Revenue Bonds:                                        |                      |             |                       |                      |                       |
| Series 2016A (d)                                          | 1,826,040            | -           | (1,826,040)           | -                    | -                     |
| Series 2016B (d)                                          | 1,512,567            | -           | (1,512,567)           | -                    | -                     |
| <b>Total</b>                                              | 20,747,188           | -           | (5,870,255)           | 14,876,933           | 2,613,493             |
| Add: Bond premium paid, net                               | 6,866,418            | -           | (530,615)             | 6,335,803            | -                     |
| <b>Total Long-Term Debt</b>                               | <b>\$ 82,853,606</b> | <b>\$ -</b> | <b>\$ (9,765,870)</b> | <b>\$ 73,087,736</b> | <b>\$ 6,088,493</b>   |

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021 and 2020**

**Note 5. CERTAIN DISCLOSURES RELATED TO DEBT, INCLUDING DIRECT BORROWINGS AND DIRECT PLACEMENTS (continued)**

The aggregate amount of debt service on long-term debt following June 30, 2021, is as follows:

**Long-Term Debt**

| Year      | General Obligation Bonds |                      | Notes from Direct Borrowings and Direct Placements |                   | Total                |                      |
|-----------|--------------------------|----------------------|----------------------------------------------------|-------------------|----------------------|----------------------|
|           | Revenue                  |                      | Revenue                                            |                   |                      |                      |
|           | Principal                | Interest             | Principal                                          | Interest          | Principal            | Interest             |
| 2022      | \$ 3,600,000             | \$ 2,047,238         | \$ 1,542,276                                       | \$ 48,807         | \$ 5,142,276         | \$ 2,096,045         |
| 2023      | 3,635,000                | 1,881,575            | 1,559,196                                          | 28,279            | 5,194,196            | 1,909,854            |
| 2024      | 4,090,000                | 1,688,450            | 1,569,910                                          | 17,565            | 5,659,910            | 1,706,015            |
| 2025      | 4,130,000                | 1,495,750            | 1,580,698                                          | 6,777             | 5,710,698            | 1,502,527            |
| 2026      | 3,755,000                | 1,348,975            | 132,213                                            | 73                | 3,887,213            | 1,349,048            |
| 2027-2031 | 9,215,000                | 5,505,425            | -                                                  | -                 | 9,215,000            | 5,505,425            |
| 2032-2036 | 11,685,000               | 2,972,450            | -                                                  | -                 | 11,685,000           | 2,972,450            |
| 2037-2039 | 8,290,000                | 506,200              | -                                                  | -                 | 8,290,000            | 506,200              |
| Total     | <u>\$ 48,400,000</u>     | <u>\$ 17,446,063</u> | <u>\$ 6,384,293</u>                                | <u>\$ 101,501</u> | <u>\$ 54,784,293</u> | <u>\$ 17,547,564</u> |

*(a) Airport Revenue Bonds, Series 2001A (Non-AMT) and Series 2001B (AMT)*

On January 30, 2001, the Commission adopted the Sixth Supplemental Bond Resolution Authorizing Airport Revenue Bonds \$26,995,000, Series 2001A (Non-AMT) and \$22,065,000 Airport Revenue Bond, Series 2001B (AMT). The bonds were issued on February 8, 2001 to the Virginia Resources Authority (the "VRA"), which is organized and exists as a public body corporate and a political subdivision of the Commonwealth of Virginia. The VRA has been designated by the Commonwealth of Virginia to direct the distribution of loans from the Virginia Airports Revolving Fund to certain local governments to finance airport infrastructure projects at government-owned facilities.

The proceeds of the bonds were used along with other money to finance the construction of a new 1900 space public parking garage, a concourse extension, the refurbishment of the existing terminal and concourses as well as refinance the purchase of 12 acres of land for satellite public parking. Through February 29, 2004, proceeds from the bonds were requisitioned from VRA to reimburse the Commission for the above projects. Beginning March 1, 2004, VRA allowed the remaining 2001A and B proceeds (\$611,756 and \$4,440,957, respectively) to be transferred to SNAP project funds. All of the 2001A and B SNAP project funds have been used as of April 2005. The bonds are dated the date of delivery to the account of VRA and mature on January 1, 2027. The Series 2001A bear interest at 4.36% (Series 2001B at 4.53%) on the unpaid principal from the date of each advance until payment of the entire principal amount.

**Note 5. CERTAIN DISCLOSURES RELATED TO DEBT, INCLUDING DIRECT BORROWINGS AND DIRECT PLACEMENTS (continued)**

*(a) Airport Revenue Bonds, Series 2001A (Non-AMT) and Series 2001B (AMT) (continued)*

In November 2010, the Commission approved a resolution for the interest rate reduction agreement of the 2001A and the 2001B Series Bonds issued through the VRA. The bonds were refinanced effective August 23, 2011. The 2001A Series Bonds bear interest at 3.11% and the 2001B Series Bonds bear interest at 3.28%. Total savings in interest over the remaining life of the bonds will be approximately \$2.8 million. The monthly principal and interest payments on the Series 2001A and Series 2001B are respectively \$138,908 and \$115,275.

In March 2021, the Commission approved a resolution for the interest rate reduction agreement of the 2001A and the redemption of the 2001B Series Bonds issued through the VRA. The 2001A Series bonds were refinanced effective June 24, 2021. The bonds bear interest at 0.685%. Total savings in interest over the remaining life of the 2001A Series bonds will be approximately \$321 thousand. The monthly principal and interest payments on the Series 2001A bonds are \$132,290. On June 24, 2021, the Series 2001B bonds were paid off with a payment of \$5,891,466 (\$5,879,146 principal and \$12,320 interest). Total savings in interest is \$461,000.

*(b) Revenue Refunding Bonds, Series 2013A*

On April 24, 2013, the Commission issued Airport Revenue Refunding Bonds Series 2013A in the amount of \$21,870,000, secured by an Airport Revenue Bond Resolution adopted by the Commission November 21, 1984, as amended and supplemented, including a Twelfth Supplemental Bond Resolution adopted by the Commission on February 26, 2013. The net proceeds of the bonds were combined with other available resources to establish an irrevocable trust to effectively defease the outstanding principal amount of the 2005A Revenue Bonds maturing on July 1 in the years 2016 through 2025 totaling \$22,955,000. Principal payments are due each year on July 1 starting in 2014 through 2025. Interest on the bonds is payable semi-annually each January 1 and July 1. The estimated net present value savings is \$1,929,000. As a result of the refunding, total debt service payments decreased by \$2,181,934 resulting in an economic gain of \$1,929,376.

*(c) Airport Revenue Bonds, Series 2016A*

The Commission issued Airport Revenue Refunding Bond Series 2016A on June 1, 2016, in the amount of \$39,305,000. The bonds were issued under and secured by the Airport Revenue Bond Resolution adopted by the Commission on November 21, 1984 (the "Master Resolution"), as amended and supplemented from time to time, including a Thirteenth Supplemental Bond Resolution adopted by the Commission on April 26, 2016 (the "Thirteenth Supplemental Resolution," and together with the Master Resolution, the "Bond Resolution"). The Commission used the net proceeds of the Series 2016A Bonds, together with other funds of the Commission, to refund a portion of its Airport Revenue Bonds, Series 2008A, to fund a debt service reserve subaccount for the Series 2016A Bonds, and to pay certain costs of their issuance. The Series 2016A Bonds bear a variable interest rate from 3% to 5%. Interest is payable on each January 1 and July 1 until maturity or earlier redemption. Principal payments began on July 1, 2019. The Series 2016A Bonds were issued in fully registered form and in denominations of \$5,000 or integral multiples thereof. The reacquisition price exceeded the net carrying amount



**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021 and 2020**

**Note 5. CERTAIN DISCLOSURES RELATED TO DEBT, INCLUDING DIRECT BORROWINGS AND DIRECT PLACEMENTS (continued)**

*(c) Airport Revenue Bonds, Series 2016A (continued)*

of the old debt by \$4,329,914. This amount is reported as the deferred charge on refunding and amortized over the remaining life of the refunded debt. The refunding will reduce total debt service payments over 22 years by \$7,192,885, resulting in an economic gain (difference between the present value of the debt service payments on the old and new debt) of \$5,358,514.

*(d) Passenger Facility Charge Revenue Bonds, Series 2016A (AMT) and Series 2016B (Non-AMT)*

On June 1, 2016, the Commission issued Passenger Facility Charge Revenue Bonds, Series 2016A (AMT) and Series 2016B (Non-AMT) in the amounts of \$7,165,000 and \$5,935,000, respectively. The Bonds were issued pursuant to Chapter 537 of the Virginia Acts of Assembly of 1975, as continued by Chapter 380 of the Virginia Acts of Assembly of 1980. The Bonds were issued under and are equally and ratably secured by a Master Indenture of Trust dated as of March 1, 2005, as previously supplemented and amended, and as further supplemented by a Second Supplemental Indenture of Trust dated as of May 16, 2016. The Commission has refunded in whole and redeemed in full its Passenger Facility Charge Revenue Bonds, 2005 Series. The purposes of the refunding was to finance or refinance the costs of certain facilities at the Airport. Monthly principal and interest payments on the Series 2016A in the amount of \$153,235 and Series 2016B in the amount of \$126,930 were made July 1, 2016 to June 1, 2020, when the bond matured. The interest on the bonds was at a fixed rate of 1.29%.

*(e) Restricted Assets*

Certain cash and investments are restricted by bond resolutions for the following purposes:

|                              | 2021                 | 2020                 |
|------------------------------|----------------------|----------------------|
| Cost of issuance             | \$ 134,168           | \$ 134,168           |
| Debt service                 | 12,986,570           | 12,927,000           |
| Equipment and capital outlay | 37,944,755           | 54,184,418           |
| Operation and maintenance    | 19,371,453           | 18,915,021           |
|                              | <u>\$ 70,436,946</u> | <u>\$ 86,160,607</u> |

*(f) Bond Covenants*

The bond resolutions contain restrictive covenants with respect to incurring additional indebtedness, sale, lease, or encumbrance of property, maintenance of facility, agreements with airlines and other matters common to such bond issues.

At June 30, 2021, the Commission was not in compliance with the provisions of the revenue bond covenants debt coverage ratio. The covenants require that net revenues shall at all times not be less than the greater of 1.0 times the sum of the aggregate debt service and 1.25 times the aggregate debt service on bonds. CARES Act funds are not permitted to be included in the net revenues calculation.

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021 and 2020**

**Note 5. CERTAIN DISCLOSURES RELATED TO DEBT, INCLUDING DIRECT BORROWINGS AND DIRECT PLACEMENTS (continued)**

*(f) Bond Covenants (continued)*

The Commission's debt service coverage was .79 on the aggregate debt service and 1.11 on the aggregate debt services on bonds for the year ended June 30, 2021. The indenture requires that the commission cannot be in default of this requirement for two consecutive fiscal years. As a result, the Commission has engaged a consultant in accordance with the bond resolution requirement. The fiscal year 2022 budget provides for net revenues that exceed 1.0 times the sum of the aggregate debt service and 1.25 times the aggregate debt service on bonds.

*(g) Arbitrage*

The Commission is subject to arbitrage rebate liability in accordance with Section 148(f) of the Internal Revenue Code of 1986, as amended, and the Final U.S. Treasury Regulations 1.148-1 through 1.148-11 issued on June 19, 1993 and amended on May 9, 1997. There was no accrued arbitrage liability for the years ended June 30, 2021 and June 30, 2020.

**Note 6. MAJOR CUSTOMERS**

Due to the nature of the Commission's operations, the majority of its operating revenues are from several large customers. The operating revenues from two major customers were \$1,402,800 (4.3%) and \$1,148,468 (3.5%) for the year ended June 30, 2021, and \$2,703,961 (5.1%) and \$2,337,846 (4.4%) for the year ended June 30, 2020.

**Note 7. FUTURE RENTAL AND CONCESSION INCOME UNDER OPERATING LEASES**

The following is a schedule by years of minimum future rental and concession income under non-cancelable operating leases with tenants and concessionaires as of June 30, 2021:

| <b>Fiscal Year</b> | <b>Amount</b>        |
|--------------------|----------------------|
| 2022               | \$ 11,612,222        |
| 2023               | 4,077,602            |
| 2024               | 2,774,208            |
| 2025               | 2,437,380            |
| 2026               | 1,695,983            |
| 2027-2031          | 4,428,811            |
| 2032-2036          | 2,021,013            |
|                    | <u>\$ 29,047,219</u> |

The Commission had rental and concession income of \$18,162,889 and \$21,637,881 in 2021 and 2020, respectively, which is included in operating revenues. Rental income is derived from various lease space within the terminal building, other buildings, and the rental of Airport land property. Concession income is derived from various concession agreements from food and beverage, retail sales and rental car companies.

**Note 8. PENSION PLAN**

***Plan Description***

All full-time, salaried permanent employees of the Commission are automatically covered by a VRS Retirement Plan upon employment. This plan is an agent multiple-employer plan administered by the Virginia Retirement System (the System) along with plans for other employer groups in the Commonwealth of Virginia. Members earn one month of service credit for each month they are employed and for which they and their employer pay contributions to VRS. Members are eligible to purchase prior service, based on specific criteria as defined in the Code of Virginia, as amended. Eligible prior service that may be purchased includes prior public service, active military service, certain periods of leave, and previously refunded service.

***Benefit Structures***

The System administers three different benefit structures for covered employees – Plan 1, Plan 2 and Hybrid. Each of these benefit structures has different eligibility criteria, as detailed below.

- a. Employees with a membership date before July 1, 2010, vested as of January 1, 2013, and have not taken a refund, are covered under Plan 1, a defined benefit plan. Non-hazardous duty employees are eligible for an unreduced retirement benefit beginning at age 65 with at least 5 years of service credit or age 50 with at least 30 years of service credit. Non-hazardous duty employees may retire with a reduced benefit as early as age 55 with at least 5 years of service credit or age 50 with at least 10 years of service credit. Hazardous duty employees (law enforcement officers, firefighters, and sheriffs) are eligible for an unreduced benefit beginning at age 60 with at least 5 years of service credit or age 50 with at least 25 years of service credit. Hazardous duty employees may retire with a reduced benefit as early as age 50 with at least 5 years of service credit.
- b. Employees with a membership date from July 1, 2010 to December 31, 2013, that have not taken a refund or employees with a membership date prior to July 1, 2010 and not vested before January 1, 2013, are covered under Plan 2, a defined benefit plan. Non-hazardous duty employees are eligible for an unreduced benefit beginning at their normal social security retirement age with at least 5 years of service credit or when the sum of their age and service equals 90. Non-hazardous duty employees may retire with a reduced benefit as early as age 60 with at least 5 years of service credit. Hazardous duty employees are eligible for an unreduced benefit beginning at age 60 with at least 5 years of service credit or age 50 with at least 25 years of service credit. Hazardous duty employees may retire with a reduced benefit as early as age 50 with at least 5 years of service credit.
- c. Non-hazardous duty employees with a membership date on or after January 1, 2014 are covered by the Hybrid Plan combining the features of a defined benefit plan and a defined contribution plan. Plan 1 and Plan 2 members also had the option of opting into this plan during the election window held January 1 – April 30, 2014 with an effective date of July 1, 2014. Employees covered by this plan are eligible for an unreduced benefit beginning at their normal social security retirement age with at least 5 years of service credit, or when the sum of their age plus service credit equals 90. Employees may retire with a reduced benefit as early as age 60 with at least 5 years of service credit. For the defined contribution component, members are eligible to receive distributions upon leaving employment, subject to restrictions.

**Capital Region Airport Commission**  
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**Note 8. PENSION PLAN (continued)**

***Average Final compensation and Service Retirement Multiplier***

The VRS defined benefit is a lifetime monthly benefit based on a retirement multiplier as a percentage of the employee's average final compensation multiplied by the employee's total service credit. Under Plan 1, average final compensation is the average of the employee's 36 consecutive months of highest compensation and the multiplier is 1.70% for non-hazardous duty employees, 1.85% for sheriffs and regional jail superintendents, and 1.70% or 1.85% for hazardous duty employees as elected by the employer. Under Plan 2, average final compensation is the average of the employee's 60 consecutive months of highest compensation and the retirement multiplier is 1.65% for non-hazardous duty employees, 1.85% for sheriffs and regional jail superintendents, and 1.70% or 1.85% for hazardous duty employees as elected by the employer. Under the Hybrid Plan, average final compensation is the average of the employee's 60 consecutive months of highest compensation and the multiplier is 1.00%. For members who opted into the Hybrid Retirement Plan from Plan 1 or Plan 2, the applicable multipliers for those plans will be used to calculate the retirement benefit for service credited in those plans.

***Cost-of-Living Adjustment (COLA) in Retirement and Death and Disability Benefits***

Retirees with an unreduced benefit or with a reduced benefit with at least 20 years of service credit are eligible for an annual COLA beginning July 1 after one full calendar year from the retirement date. Retirees with a reduced benefit and who have less than 20 years of service credit are eligible for an annual COLA beginning on July 1 after one calendar year following the unreduced retirement eligibility date. Under Plan 1, the COLA cannot exceed 5.00%. Under Plan 2 and the Hybrid Plan, the COLA cannot exceed 3.00%. The VRS also provides death and disability benefits. Title 51.1 of the Code of Virginia, as amended, assigns the authority to establish and amend benefit provisions to the General Assembly of Virginia.

***Employees Covered by Benefit Terms***

As of the June 30, 2019 and June 30, 2018 actuarial valuations, the following employees were covered by the benefit terms of the pension plan:

|                                                                      | <b>2019<br/>Valuation</b> | <b>2018<br/>Valuation</b> |
|----------------------------------------------------------------------|---------------------------|---------------------------|
| Inactive members or their beneficiaries currently receiving benefits | 102                       | 95                        |
| Inactive members:                                                    |                           |                           |
| Vested inactive members                                              | 42                        | 42                        |
| Non-vested inactive members                                          | 103                       | 96                        |
| Inactive members active elsewhere in VRS                             | 61                        | 63                        |
| Total inactive members                                               | 206                       | 201                       |
| Active members                                                       | 189                       | 187                       |
| Total covered employees                                              | 497                       | 483                       |

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**Note 8. PENSION PLAN (continued)**

**Contributions**

The contribution requirement for active employees is governed by §51.1-145 of the Code of Virginia, as amended, but may be impacted as a result of funding options provided to political subdivisions by the Virginia General Assembly. Employees are required to contribute 5.0% of their compensation toward their retirement.

The Commission's contractually required employer contribution rate for the year ended June 30, 2021 was 9.72% of covered employee compensation. This rate was based on an actuarially determined rate from an actuarial valuation as of June 30, 2019. The Commission's contractually required employer contribution rate for the year ended June 30, 2020 was 8.18% of covered employee compensation. This rate was based on an actuarially determined rate from an actuarial valuation as of June 30, 2017.

This rate, when combined with employee contributions, was expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Contributions to the pension plan from the Commission were \$682,944 and \$693,622 for the years ended June 30, 2021 and June 30, 2020, respectively.

**Net Pension Liability**

The net pension liability (NPL) is calculated separately for each employer and represents that particular employer's total pension liability determined in accordance with GASB Statement No. 68, less that employer's fiduciary net position. The Commission's net pension liability was measured as of June 30, 2020 and June 30, 2019. The total pension liability used to calculate the net pension liability was determined by actuarial valuations performed as of June 30, 2019 and June 30, 2018, rolled forward to the measurement date of June 30, 2020 and June 30, 2019.

**Actuarial Assumptions – General Employees**

The total pension liability for General Employees in the Commission's Retirement Plan was based on actuarial valuations as of June 30, 2019 and June 30, 2018, using the Entry Age Normal actuarial cost method and the following assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2020 and June 30, 2019.

|                                       |                                                                      |
|---------------------------------------|----------------------------------------------------------------------|
| Inflation                             | 2.50%                                                                |
| Salary increases, including inflation | 3.50% – 5.35%                                                        |
| Investment rate of return             | 6.75%, net of pension plan investment expenses, including inflation* |

\* Administrative expenses as a percent of the fair value of assets for the last experience study were found to be approximately 0.06% of the market assets for all of the VRS plans. This would provide an assumed investment return rate for GASB purposes of slightly more than the assumed 6.75%. However, since the difference was minimal, and a more conservative 6.75% investment return assumption provided a projected plan net position that exceeded the projected benefit payments, the long-term expected rate of return on investments was assumed to be 6.75% to simplify preparation of pension liabilities.

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
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**Note 8. PENSION PLAN (continued)**

**Actuarial Assumptions – General Employees**

Mortality rates:

All Others (Non-10 Largest) – Non-Hazardous Duty: 15% of deaths are assumed to be service related

Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates at ages 81 and older projected with scale BB to 2020; males 95% of rates; females 105% of rates.

Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with scale BB to 2020; males set forward 3 years; females 1.0% increase compounded from ages 70 to 90.

Post-Disablement:

RP-2014 Disability Mortality Rates projected with scale BB to 2020; males set forward 2 years, 110% of rates; females 125% of rates.

The actuarial assumptions used in the June 30, 2019 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016, except the change in the discount rate, which was based on VRS Board action effective as of July 1, 2019. Changes to the actuarial assumptions as a result of the experience study and VRS Board action are as follows:

All Others (Non-10 Largest) – Non-Hazardous Duty:

|                                                                         |                                                                                                 |
|-------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
| Mortality Rates (pre-retirement, post-retirement healthy, and disabled) | Updated to a more current mortality table - RP-2014 projected to 2020                           |
| Retirement Rates                                                        | Lowered rates at older ages and changed final retirement from 70 to 75                          |
| Withdrawal Rates                                                        | Adjusted rates to better fit experience at each year age and service through 9 years of service |
| Disability Rates                                                        | Lowered rates                                                                                   |
| Salary Scale                                                            | No change                                                                                       |
| Line of Duty Disability                                                 | Increased rate from 14.00% to 15.00%                                                            |
| Discount rate                                                           | Decreased rate from 7.00% to 6.75%                                                              |

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
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**Note 8. PENSION PLAN (continued)**

***Actuarial Assumptions – Public Safety Employees with Hazardous Duty Benefits***

The total pension liability for Public Safety employees with Hazardous Duty Benefits in the Commission's Retirement Plan was based on actuarial valuation as of June 30, 2019, using the Entry Age Normal actuarial cost method and the following assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2020.

|                                       |                                                                      |
|---------------------------------------|----------------------------------------------------------------------|
| Inflation                             | 2.50%                                                                |
| Salary increases, including inflation | 3.50% – 4.75%                                                        |
| Investment rate of return             | 6.75%, net of pension plan investment expenses, including inflation* |

\*Administrative expenses as a percent of the fair value of assets for the last experience study were found to be approximately 0.06% of the market assets for all of the VRS plans. This would provide an assumed investment return rate for GASB purposes of slightly more than the assumed 6.75%. However, since the difference was minimal, and a more conservative 6.75% investment return assumption provided a projected plan net position that exceeded the projected benefit payments, the long-term expected rate of return on investments was assumed to be 6.75% to simplify preparation of pension liabilities.

**Mortality rates:**

All Others (Non-10 Largest) – Hazardous Duty: 45% of deaths are assumed to be service related  
Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates at ages 81 and older projected with scale BB to 2020; males 90% of rates; females set forward 1 year.

Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with scale BB to 2020; males set forward 1 year, 1.0% increase compounded from ages 70 to 90; females set forward 3 years.

Post-Disablement:

RP-2014 Disability Mortality Rates projected with scale BB to 2020; males set forward 2 years; unisex using 100% male.



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**Note 8. PENSION PLAN (continued)**

***Actuarial Assumptions – Public Safety Employees with Hazardous Duty Benefits (continued)***

The actuarial assumptions used in the June 30, 2019 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016, except the change in the discount rate, which was based on VRS Board action effective as of July 1, 2019. Changes to the actuarial assumptions as a result of the experience study and VRS Board action are as follows:

All Others (Non-10 Largest) – Hazardous Duty:

|                                                                         |                                                                                                 |
|-------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
| Mortality Rates (pre-retirement, post-retirement healthy, and disabled) | Updated to a more current mortality table - RP-2014 projected to 2020                           |
| Retirement Rates                                                        | Increased age 50 rates, and lowered rates at older ages                                         |
| Withdrawal Rates                                                        | Adjusted rates to better fit experience at each year age and service through 9 years of service |
| Disability Rates                                                        | Adjusted rates to better fit experience                                                         |
| Salary Scale                                                            | No change                                                                                       |
| Line of Duty Disability                                                 | Decreased rate from 60.00% to 45.00%                                                            |
| Discount Rate                                                           | Decreased rate from 7.00% to 6.75%                                                              |

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**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
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**Note 8. PENSION PLAN (continued)**

**Long-Term Expected Rate of Return**

The long-term expected rate of return on pension System investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension System investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimate of arithmetic real rates of return for each major asset class are summarized in the following table:

| <b>Asset Class (Strategy)</b>        | <b>Long-term<br/>Target<br/>Asset<br/>Allocation</b> | <b>Arithmetic<br/>Long-term<br/>Expected<br/>Rate of Return</b> | <b>Weighted<br/>Average<br/>Long-term<br/>Expected<br/>Rate of Return*</b> |
|--------------------------------------|------------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------------------------------------|
| Public Equity                        | 34.00%                                               | 4.65%                                                           | 1.58%                                                                      |
| Fixed Income                         | 15.00%                                               | 0.46%                                                           | 0.07%                                                                      |
| Credit Strategies                    | 14.00%                                               | 5.38%                                                           | 0.75%                                                                      |
| Real Assets                          | 14.00%                                               | 5.01%                                                           | 0.70%                                                                      |
| Private Equity                       | 14.00%                                               | 8.34%                                                           | 1.17%                                                                      |
| MAPS - Multi-Asset Public Strategies | 6.00%                                                | 3.04%                                                           | 0.18%                                                                      |
| PIP - Private Investment Partnership | 3.00%                                                | 6.49%                                                           | 0.19%                                                                      |
| Total                                | <u>100.00%</u>                                       |                                                                 | <u>4.64%</u>                                                               |
|                                      |                                                      | Inflation                                                       | <u>2.50%</u>                                                               |
|                                      |                                                      | *Expected arithmetic nominal return                             | <u>7.14%</u>                                                               |

\*The above allocation provides a one-year return of 7.14%. However, one-year returns do not take into account the volatility present in each of the asset classes. In setting the long-term expected return for the system, stochastic projections are employed to model future returns under various economic conditions. The results provide a range of returns over various time periods that ultimately provide a median return of 7.11%, including expected inflation of 2.50%. On October 10, 2019, the VRS Board elected a long-term rate of 6.75% which is roughly at the 40<sup>th</sup> percentile of expected long-term results of the VRS fund asset allocation. More recent capital market assumptions compiled for the FY2020 actuarial valuations provide a median return of 6.81%.

**Discount Rate**

The discount rate used to measure the total pension liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that System member contributions will be made per the VRS Statutes, and the employer contributions will be made in accordance with the VRS funding policy at rates equal to the difference between actuarially determined contribution rates adopted by the VRS Board of Trustees and the member rate. Consistent with the phased-in funding provided by the General Assembly for state and teacher employer contributions; the Commission was also provided with an opportunity to use an alternative employer contribution rate. For the year ended June 30, 2020, the alternate rate was the employer contribution rate used in FY 2012 or 100% of the actuarially determined employer contribution rate from the June 30, 2017 actuarial valuations, whichever was greater. From July 1, 2020 on, participating employers are assumed to continue to contribute 100% of the actuarially determined contribution rates. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return was applied to all periods of projected benefit payments to determine the total pension liability.

**Capital Region Airport Commission**  
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**Note 8. PENSION PLAN (continued)**

**Changes in Net Pension Liability**

|                                                                  | Increase (Decrease)               |                                       |                                               |
|------------------------------------------------------------------|-----------------------------------|---------------------------------------|-----------------------------------------------|
|                                                                  | Total Pension<br>Liability<br>(a) | Plan Fiduciary<br>Net Position<br>(b) | Net Pension<br>Liability (Asset)<br>(a) - (b) |
| Balances at June 30, 2019                                        | \$ 39,021,466                     | \$ 36,631,753                         | \$ 2,389,713                                  |
| Changes for the year:                                            |                                   |                                       |                                               |
| Service cost                                                     | \$ 1,108,776                      | \$ -                                  | \$ 1,108,776                                  |
| Interest                                                         | 2,569,899                         | -                                     | 2,569,899                                     |
| Differences between expected<br>and actual experience            | 210,416                           | -                                     | 210,416                                       |
| Contributions - employer                                         | -                                 | 684,049                               | (684,049)                                     |
| Contributions - employee                                         | -                                 | 424,956                               | (424,956)                                     |
| Net investment income                                            | -                                 | 693,824                               | (693,824)                                     |
| Benefit payments, including refunds<br>of employer contributions | (1,897,777)                       | (1,897,777)                           | -                                             |
| Administrative expenses                                          | -                                 | (23,977)                              | 23,977                                        |
| Other changes                                                    | -                                 | (823)                                 | 823                                           |
| Net changes                                                      | \$ 1,991,314                      | \$ (119,748)                          | \$ 2,111,062                                  |
| Balances at June 30, 2020                                        | \$ 41,012,780                     | \$ 36,512,005                         | \$ 4,500,775                                  |

|                                                                  | Increase (Decrease)               |                                       |                                               |
|------------------------------------------------------------------|-----------------------------------|---------------------------------------|-----------------------------------------------|
|                                                                  | Total Pension<br>Liability<br>(a) | Plan Fiduciary<br>Net Position<br>(b) | Net Pension<br>Liability (Asset)<br>(a) - (b) |
| Balances at June 30, 2018                                        | \$ 35,622,064                     | \$ 34,720,060                         | \$ 902,004                                    |
| Changes for the year:                                            |                                   |                                       |                                               |
| Service cost                                                     | \$ 1,027,458                      | \$ -                                  | \$ 1,027,458                                  |
| Interest                                                         | 2,440,776                         | -                                     | 2,440,776                                     |
| Assumption changes                                               | 1,086,066                         | -                                     | 1,086,066                                     |
| Differences between expected<br>and actual experience            | 352,766                           | -                                     | 352,766                                       |
| Contributions - employer                                         | -                                 | 695,507                               | (695,507)                                     |
| Contributions - employee                                         | -                                 | 427,764                               | (427,764)                                     |
| Net investment income                                            | -                                 | 2,320,346                             | (2,320,346)                                   |
| Benefit payments, including refunds<br>of employer contributions | (1,507,664)                       | (1,507,664)                           | -                                             |
| Administrative expenses                                          | -                                 | (22,798)                              | 22,798                                        |
| Other changes                                                    | -                                 | (1,462)                               | 1,462                                         |
| Net changes                                                      | \$ 3,399,402                      | \$ 1,911,693                          | \$ 1,487,709                                  |
| Balances at June 30, 2019                                        | \$ 39,021,466                     | \$ 36,631,753                         | \$ 2,389,713                                  |

**Capital Region Airport Commission**  
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**Note 8. PENSION PLAN (continued)**

***Sensitivity of the Net Pension Liability to Changes in the Discount Rate***

The following presents the net pension liability of the Commission using the discount rate of 6.75%, as well as what the Commission's net pension liability would be if it were calculated using a discount rate that is one percentage point lower (5.75%) or one percentage point higher (7.75%) than the current rate.

|                                  |      | Rate         |                  |             |
|----------------------------------|------|--------------|------------------|-------------|
|                                  |      | 1% Decrease  | Current Discount | 1% Increase |
| Capital Region Airport Commissio | 2020 | \$ 9,412,075 | \$ 4,500,775     | \$ 387,478  |
| Net Pension Liability(Asset)     | 2019 | 7,235,731    | 2,389,713        | (1,489,670) |

***Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions***

For the year ended June 30, 2021, the Commission recognized pension expense of \$1,356,183. At June 30, 2021, the Commission reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

|                                                                                  | Deferred Outflows<br>of Resources | Deferred Inflows<br>of Resources |
|----------------------------------------------------------------------------------|-----------------------------------|----------------------------------|
| Differences between expected and actual experience                               | \$ 256,434                        | \$ 14,696                        |
| Change in assumptions                                                            | 362,022                           | -                                |
| Net difference between projected and actual earnings on pension plan investments | 1,096,317                         | -                                |
| Employer contributions subsequent to the measurement date                        | 682,944                           | -                                |
| Total                                                                            | \$ 2,397,717                      | \$ 14,696                        |

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
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**Note 8. PENSION PLAN (continued)**

***Pension Expense and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions (continued)***

For the year ended June 30, 2020, the Commission recognized pension expense of \$642,031. At June 30, 2020, the Commission reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

|                                                                                  | <b>Deferred Outflows<br/>of Resources</b> | <b>Deferred Inflows<br/>of Resources</b> |
|----------------------------------------------------------------------------------|-------------------------------------------|------------------------------------------|
| Differences between expected and actual experience                               | \$ 235,177                                | \$ 382,089                               |
| Change in assumptions                                                            | 724,044                                   | -                                        |
| Net difference between projected and actual earnings on pension plan investments | -                                         | 315,983                                  |
| Employer contributions subsequent to the measurement date                        | <u>693,622</u>                            | <u>-</u>                                 |
| Total                                                                            | <u>\$ 1,652,843</u>                       | <u>\$ 698,072</u>                        |

\$682,944 and \$693,622 reported as deferred outflows of resources related to pensions resulting from the Commission's contributions subsequent to the measurement date will be recognized as a reduction of the Net Pension Liability in the fiscal years ended June 30, 2022 and June 30, 2021, respectively. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in future reporting periods as follows:

| <b>Year ended June 30</b> | <b>2021</b> | <b>Year ended June 30</b> | <b>2020</b> |
|---------------------------|-------------|---------------------------|-------------|
| 2022                      | \$ 572,064  | 2021                      | \$ 101,007  |
| 2023                      | 408,317     | 2022                      | 150,222     |
| 2024                      | 369,423     | 2023                      | (9,231)     |
| 2025                      | 350,273     | 2024                      | 19,151      |
| 2026                      | -           | 2025                      | -           |
| Thereafter                | -           | Thereafter                | -           |

***Pension Plan Data***

Information about the VRS Political Subdivision Retirement Plan is also available in the separately issued VRS 2020 Comprehensive Annual Financial Report (Annual Report). A copy of the 2020 VRS Annual Report may be downloaded from the VRS website at <http://www.varetire.org/Pdf/Publications/2020-annual-report.pdf>, or by writing to the System's Chief Financial Officer at P.O. Box 2500, Richmond, VA 23218-2500.

**Note 9. HEALTH INSURANCE CREDIT (HIC) PLAN**

***Plan Description***

The Political Subdivision Health Insurance Credit (HIC) Plan was established pursuant to §51.1-1400 et seq. of the Code of Virginia, as amended, and which provides the authority under which benefit terms are established or may be amended. All full-time, salaried permanent employees of participating political subdivisions are automatically covered by the VRS Political Subdivision HIC Plan upon employment. This is an agent multiple-employer plan administered by the Virginia Retirement System (the System), along with pension and other OPEB plans, for public employer groups in the Commonwealth of Virginia. Members earn one month of service credit toward the benefit for each month they are employed and for which their employer pays contributions to VRS. The HIC is a tax-free reimbursement in an amount set by the General Assembly for each year of service credit against qualified health insurance premiums retirees pay for single coverage, excluding any portion covering the spouse or dependents. The credit cannot exceed the amount of the premiums and ends upon the retiree's death.

The specific information about the Political Subdivision HIC Plan OPEB, including eligibility, coverage and benefits is described below:

***Eligible Employees***

The Political Subdivision Retiree HIC Plan was established July 1, 1993 for retired political subdivision employees of employers who elect the benefit and retire with at least 15 years of service credit. Eligible employees include full-time permanent salaried employees of the participating political subdivision who are covered under the VRS pension plan. These employees are enrolled automatically upon employment.

***Benefit Amounts***

The Political Subdivision Retiree HIC Plan is a defined benefit plan that provides a credit toward the cost of health insurance coverage for retired political subdivision employees of participating employers. For employees who retire, the monthly benefit is \$1.50 per year of service per month with a maximum benefit of \$45.00 per month. For employees who retire on disability or go on long-term disability under the Virginia Local Disability Program (VLDP), the monthly benefit is \$45.00 per month.

***HIC Plan Notes***

The monthly HIC benefit cannot exceed the individual premium amount. There is no HIC for premiums paid and qualified under LODA; however, the employee may receive the credit for premiums paid for other qualified health plans. Employees who retire after being on long-term disability under VLDP must have at least 15 years of service credit to qualify for the HIC as a retiree.

**Capital Region Airport Commission**  
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**Note 9. HEALTH INSURANCE CREDIT (HIC) PLAN (continued)**

***Employees Covered by Benefit Terms***

As of the June 30, 2019 and June 30, 2018 actuarial valuation, the following employees were covered by the benefit terms of the HIC OPEB plan:

|                                                                      | <b>2019<br/>Valuation</b> | <b>2018<br/>Valuation</b> |
|----------------------------------------------------------------------|---------------------------|---------------------------|
| Inactive members or their beneficiaries currently receiving benefits | 31                        | 27                        |
| Active members                                                       | 189                       | 187                       |
| Total covered employees                                              | 220                       | 214                       |

***Contributions***

The contribution requirements for active employees is governed by §51.1-1402(E) of the Code of Virginia, as amended, but may be impacted as a result of funding options provided to political subdivisions by the Virginia General Assembly. The Commission's contractually required employer contribution rate for the year ended June 30, 2021 was .31% of covered employee compensation. This rate was based on an actuarially determined rate from an actuarial valuation as of June 30, 2019. The Commission contractually required employer contribution rate for the year ended June 30, 2020 was .21% of covered employee compensation. This rate was based on an actuarially determined rate from an actuarial valuation as of June 30, 2017. The actuarially determined rate was expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Contributions from the Commission to the HIC Plan were \$23,342 and \$18,667 for the years ended June 30, 2021 and June 30, 2020, respectively.

***Net HIC OPEB Liability***

The Commission net Health Insurance Credit OPEB liability was measured as of June 30, 2020 and June 30, 2019. The total Health Insurance Credit OPEB liability was determined by an actuarial valuation performed as of June 30, 2019 and June 30, 2018, using updated actuarial assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2020 and June 30, 2019.



**Capital Region Airport Commission**  
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**Note 9. HEALTH INSURANCE CREDIT (HIC) PLAN (continued)**

**Actuarial Assumptions**

The total HIC OPEB liability was based on an actuarial valuation as of June 30, 2019 and June 30, 2018, using the Entry Age Normal actuarial cost method and the following assumptions, applied to all periods included in the measurement and rolled forward to the measurement dates of June 30, 2020 and June 30, 2019.

|                                        |                                                            |
|----------------------------------------|------------------------------------------------------------|
| Inflation                              | 2.50%                                                      |
| Salary increases, including inflation: |                                                            |
| Locality - General employees           | 3.50%-5.35%                                                |
| Locality - Hazardous Duty employees    | 3.50%-4.75%                                                |
| Investment rate of return              | 6.75%, net of investment expenses,<br>including inflation* |

\*Administrative expenses as a percent of the fair value of assets for the last experience study were found to be approximately 0.06% of the market assets for all of the VRS plans. This would provide an assumed investment return rate for GASB purposes of slightly more than the assumed 6.75%. However, since the difference was minimal, and a more conservative 6.75% investment return assumption provided a projected plan net position that exceeded the projected benefit payments, the long-term expected rate of return on investments was assumed to be 6.75% to simplify preparation of the OPEB liabilities.

**Mortality Rates – Non-Largest Ten Locality Employers – General Employees**

**Pre-Retirement:**

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with scale BB to 2020; males 95% of rates; females 105% of rates.

**Post-Retirement:**

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with scale BB to 2020; males set forward 3 years; females 1.0% increase compounded from ages 70 to 90.

**Post-Disablement:**

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males set forward 2 years, 110% of rates; females 125% of rates.

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
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**Note 9. HEALTH INSURANCE CREDIT (HIC) PLAN (continued)**

**Actuarial Assumptions (continued)**

The actuarial assumptions used in the June 30, 2019 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016, except the change in the discount rate, which was based on VRS Board action effective as of July 1, 2019. Changes to the actuarial assumptions as a result of the experience study and VRS Board action are as follows:

|                                                                         |                                                                                        |
|-------------------------------------------------------------------------|----------------------------------------------------------------------------------------|
| Mortality Rates (pre-retirement, post-retirement healthy, and disabled) | Updated to a more current mortality table - RP-2014 projected to 2020                  |
| Retirement Rates                                                        | Lowered retirement rates at older ages and extended final retirement age from 70 to 75 |
| Withdrawal Rates                                                        | Adjusted termination rates to better fit experience at each age and service year       |
| Disability Rates                                                        | Lowered disability rates                                                               |
| Salary Scale                                                            | No change                                                                              |
| Line of Duty Disability                                                 | Increased rate from 14.00% to 15.00%                                                   |
| Discount Rate                                                           | Decreased rate from 7.00% to 6.75%                                                     |

**Mortality Rates – Non-Largest Ten Locality Employers – Hazardous Duty Employees**

**Pre-Retirement:**

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with scale BB to 2020; males 90% of rates; females set forward 1 year.

**Post-Retirement:**

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with scale BB to 2020; males set forward 1 year with 1.0% increase compounded from ages 70 to 90; females set forward 3 years.

**Post-Disablement:**

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males set forward 2 years; unisex using 100% male.

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
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**Note 9. HEALTH INSURANCE CREDIT (HIC) PLAN (continued)**

***Actuarial Assumptions (continued)***

The actuarial assumptions used in the June 30, 2019 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016, except the change in the discount rate, which was based on VRS Board action effective as of July 1, 2019. Changes to the actuarial assumptions as a result of the experience study and VRS Board action are as follows:

|                                                                         |                                                                                  |
|-------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| Mortality Rates (pre-retirement, post-retirement healthy, and disabled) | Updated to a more current mortality table - RP-2014 projected to 2020            |
| Retirement Rates                                                        | Increased age 50 rates and lowered rates at older ages                           |
| Withdrawal Rates                                                        | Adjusted termination rates to better fit experience at each age and service year |
| Disability Rates                                                        | Adjusted rates to better match experience                                        |
| Salary Scale                                                            | No change                                                                        |
| Line of Duty Disability                                                 | Decreased rate from 60.00% to 45.00%                                             |
| Discount Rate                                                           | Decreased rate from 7.00% to 6.75%                                               |

***This space intentionally left blank.***

**Note 9. HEALTH INSURANCE CREDIT (HIC) PLAN (continued)**

**Long-Term Expected Rate of Return**

The long-term expected rate of return on the System's investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of System's investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimate of arithmetic real rates of return for each major asset class are summarized in the following table:

| <b>Asset Class (Strategy)</b>        | <b>Long-term<br/>Target<br/>Asset<br/>Allocation</b> | <b>Arithmetic<br/>Long-term<br/>Expected<br/>Rate of Return</b> | <b>Weighted<br/>Average<br/>Long-term<br/>Expected<br/>Rate of Return*</b> |
|--------------------------------------|------------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------------------------------------|
| Public Equity                        | 34.00%                                               | 4.65%                                                           | 1.58%                                                                      |
| Fixed Income                         | 15.00%                                               | 0.46%                                                           | 0.07%                                                                      |
| Credit Strategies                    | 14.00%                                               | 5.38%                                                           | 0.75%                                                                      |
| Real Assets                          | 14.00%                                               | 5.01%                                                           | 0.70%                                                                      |
| Private Equity                       | 14.00%                                               | 8.34%                                                           | 1.17%                                                                      |
| MAPS - Multi-Asset Public Strategies | 6.00%                                                | 3.04%                                                           | 0.18%                                                                      |
| PIP - Private Investment Partnership | 3.00%                                                | 6.49%                                                           | 0.19%                                                                      |
| Total                                | 100.00%                                              |                                                                 | 4.64%                                                                      |
|                                      |                                                      | Inflation                                                       | 2.50%                                                                      |
|                                      |                                                      | *Expected arithmetic nominal return                             | 7.14%                                                                      |

\*The above allocation provides a one-year return of 7.14%. However, one-year returns do not take into account the volatility present in each of the asset classes. In setting the long-term expected return for the system, stochastic projections are employed to model future returns under various economic conditions. The results provide a range of returns over various time periods that ultimately provide a median return of 7.11%, including expected inflation of 2.50%. On October 10, 2019, the VRS Board elected a long-term rate of 6.75% which is roughly at the 40<sup>th</sup> percentile of expected long-term results of the VRS fund asset allocation. More recent capital market assumptions compiled for the FY2020 actuarial valuations provide a median return of 6.81%.

**Discount Rate**

The discount rate used to measure the total HIC OPEB liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that employer contributions will be made in accordance with the VRS funding policy at rates equal to the difference between actuarially determined contribution rates adopted by the VRS Board of Trustees and the member rate. Through the fiscal year ending June 30, 2020, the rate contributed by the entity for the HIC OPEB will be subject to the portion of the VRS Board-certified rates that are funded by the Virginia General Assembly, which was 100% of the actuarially determined contribution rate. From July 1, 2020 on, employers are assumed to contribute 100% of the actuarially determined contribution rates. Based on those assumptions, the HIC OPEB's fiduciary net position was projected to be available to make all projected future benefit payments of eligible employees. Therefore, the long-term expected rate of return was applied to all periods of projected benefit payments to determine the total HIC OPEB liability.

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021 and 2020**

**Note 9. HEALTH INSURANCE CREDIT (HIC) PLAN (continued)**

**Changes in Net HIC OPEB Liability**

|                                                                  | Increase (Decrease)                   |                                          |                                                   |
|------------------------------------------------------------------|---------------------------------------|------------------------------------------|---------------------------------------------------|
|                                                                  | Total<br>HIC OPEB<br>Liability<br>(a) | Plan<br>Fiduciary<br>Net Position<br>(b) | Net<br>HIC OPEB<br>Liability (Asset)<br>(a) - (b) |
| Balances at June 30, 2019                                        | \$ 292,517                            | \$ 34,026                                | \$ 258,491                                        |
| Changes for the year:                                            |                                       |                                          |                                                   |
| Service cost                                                     | \$ 8,701                              | \$ -                                     | \$ 8,701                                          |
| Interest                                                         | 19,114                                | -                                        | 19,114                                            |
| Difference between expected<br>and actual experience             | 5,418                                 | -                                        | 5,418                                             |
| Contributions - employer                                         | -                                     | 18,667                                   | (18,667)                                          |
| Net investment income                                            | -                                     | 603                                      | (603)                                             |
| Benefit payments, including<br>refunds of employee contributions | (18,680)                              | (18,680)                                 | -                                                 |
| Administrative expenses                                          | -                                     | (67)                                     | 67                                                |
| Net changes                                                      | \$ 14,553                             | \$ 523                                   | \$ 14,030                                         |
| Balances at June 30, 2020                                        | \$ 307,070                            | \$ 34,549                                | \$ 272,521                                        |

|                                                                  | Increase (Decrease)                   |                                          |                                                   |
|------------------------------------------------------------------|---------------------------------------|------------------------------------------|---------------------------------------------------|
|                                                                  | Total<br>HIC OPEB<br>Liability<br>(a) | Plan<br>Fiduciary<br>Net Position<br>(b) | Net<br>HIC OPEB<br>Liability (Asset)<br>(a) - (b) |
| Balances at June 30, 2018                                        | \$ 150,460                            | \$ 25,624                                | \$ 124,836                                        |
| Changes for the year:                                            |                                       |                                          |                                                   |
| Service cost                                                     | \$ 8,076                              | \$ -                                     | \$ 8,076                                          |
| Interest                                                         | 10,103                                | -                                        | 10,103                                            |
| Changes of assumptions                                           | 7,333                                 | -                                        | 7,333                                             |
| Difference between expected<br>and actual experience             | 128,810                               | -                                        | 128,810                                           |
| Contributions - employer                                         | -                                     | 18,732                                   | (18,732)                                          |
| Net investment income                                            | -                                     | 1,982                                    | (1,982)                                           |
| Benefit payments, including<br>refunds of employee contributions | (12,265)                              | (12,265)                                 | -                                                 |
| Administrative expenses                                          | -                                     | (45)                                     | 45                                                |
| Other changes                                                    | -                                     | (2)                                      | 2                                                 |
| Net changes                                                      | \$ 142,057                            | \$ 8,402                                 | \$ 133,655                                        |
| Balances at June 30, 2019                                        | \$ 292,517                            | \$ 34,026                                | \$ 258,491                                        |

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021 and 2020**

**Note 9. HEALTH INSURANCE CREDIT (HIC) PLAN (continued)**

***Sensitivity of the Commission's HIC Net OPEB Liability to Changes in the Discount Rate***

The following presents the Commission's HIC Plan net HIC OPEB liability using the discount rate of 6.75%, as well as what the Commission's net HIC OPEB liability would be if it were calculated using a discount rate that is one percentage point lower (5.75%) or one percentage point higher (7.75%) than the current rate.

|                        |         | Rate        |                  |             |
|------------------------|---------|-------------|------------------|-------------|
|                        |         | 1% Decrease | Current Discount | 1% Increase |
| Commission's           | 2020 \$ | 306,564     | \$ 272,521       | \$ 243,528  |
| Net HIC OPEB Liability | 2019    | 291,017     | 258,491          | 230,832     |

***HIC Plan OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to HIC Plan OPEB***

For the year ended June 30, 2021, the Commission recognized HIC Plan OPEB expense of \$45,571. At June 30, 2021, the Commission reported deferred outflows of resources and deferred inflows of resources related to the Commission's HIC Plan from the following sources:

|                                                                                   | Deferred Outflows<br>of Resources | Deferred Inflows<br>of Resources |
|-----------------------------------------------------------------------------------|-----------------------------------|----------------------------------|
| Differences between expected and actual experience                                | \$ 95,449                         | \$ -                             |
| Changes of assumptions                                                            | 5,123                             | 5,141                            |
| Net difference between projected and actual earnings on HIC OPEB plan investments | 1,215                             | -                                |
| Employer contributions subsequent to the measurement date                         | 23,342                            | -                                |
| Total                                                                             | \$ 125,129                        | \$ 5,141                         |

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
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**Note 9. HEALTH INSURANCE CREDIT (HIC) PLAN (continued)**

***HIC Plan OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to HIC Plan OPEB (continued)***

For the year ended June 30, 2020, the Commission recognized HIC Plan OPEB expense of \$35,030. At June 30, 2020, the Commission reported deferred outflows of resources and deferred inflows of resources related to the Commission's HIC Plan from the following sources:

|                                                                                   | <u>Deferred Outflows<br/>of Resources</u> | <u>Deferred Inflows<br/>of Resources</u> |
|-----------------------------------------------------------------------------------|-------------------------------------------|------------------------------------------|
| Differences between expected and actual experience                                | \$ 110,063                                | \$ -                                     |
| Changes of assumptions                                                            | 6,243                                     | 6,535                                    |
| Net difference between projected and actual earnings on HIC OPEB plan investments | -                                         | 251                                      |
| Employer contributions subsequent to the measurement date                         | <u>18,667</u>                             | <u>-</u>                                 |
| Total                                                                             | <u>\$ 134,973</u>                         | <u>\$ 6,786</u>                          |

\$23,342 and \$18,667 reported as deferred outflows of resources related to the HIC OPEB resulting from the Commission's contributions subsequent to the measurement date will be recognized as a reduction of the Net HIC OPEB Liability in the fiscal years ending June 30, 2022 and June 30, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the HIC OPEB will be recognized in the HIC OPEB expense in future reporting periods as follows:

| <u>Year Ended June 30</u> | <u>2021</u> | <u>Year Ended June 30</u> | <u>2020</u> |
|---------------------------|-------------|---------------------------|-------------|
| 2022                      | \$ 19,983   | 2021                      | \$ 18,823   |
| 2023                      | 20,062      | 2022                      | 18,823      |
| 2024                      | 20,105      | 2023                      | 18,902      |
| 2025                      | 20,382      | 2024                      | 18,945      |
| 2026                      | 15,628      | 2025                      | 19,221      |
| Thereafter                | 486         | Thereafter                | 14,806      |

***HIC Plan Data***

Information about the VRS Political Subdivision HIC Plan is also available in the separately issued VRS 2020 Comprehensive Annual Financial Report (Annual Report). A copy of the 2020 VRS Annual Report may be downloaded from the VRS website at <http://www.varetire.org/Pdf/Publications/2020-annual-report.pdf>, or by writing to the System's Chief Financial Officer at P.O. Box 2500, Richmond, VA 23218-2500.



**Note 10. GROUP LIFE INSURANCE (GLI) PLAN (OPEB PLAN)**

***Plan Description***

The Group Life Insurance (GLI) Plan was established pursuant to §51.1-500 et seq. of the Code of Virginia, as amended, and which provides the authority under which benefit terms are established or may be amended. All full-time, salaried permanent employees of the state agencies, teachers, and employees of participating political subdivisions are automatically covered by the VRS GLI Plan upon employment. This is a cost-sharing multiple-employer plan administered by the Virginia Retirement System (the System), along with pensions and other OPEB plans, for public employer groups in the Commonwealth of Virginia.

In addition to the Basic GLI benefit, members are also eligible to elect additional coverage for themselves as well as a spouse or dependent children through the Optional GLI Plan. For members who elect the optional group life insurance coverage, the insurer bills employers directly for the premiums. Employers deduct these premiums from members' paychecks and pay the premiums to the insurer. Since this is a separate and fully insured plan, it is not included as part of the GLI Plan OPEB.

The specific information for GLI OPEB, including eligibility, coverage and benefits is described below:

***Eligible Employees***

The GLI Plan was established July 1, 1960, for state employees, teachers, and employees of political subdivisions that elect the plan. Basic GLI coverage is automatic upon employment. Coverage ends for employees who leave their position before retirement eligibility or who take a refund of their accumulated retirement member contributions and accrued interest.

***Benefit Amounts***

The GLI Plan is a defined benefit plan with several components. The natural death benefit is equal to the employee's covered compensation rounded to the next highest thousand and then doubled. The accidental death benefit is double the natural death benefit. In addition to basic natural and accidental death benefits, the plan provides additional benefits provided under specific circumstances that include the following: accidental dismemberment benefit, safety belt benefit, repatriation benefit, felonious assault benefit, and accelerated death benefit option. The benefit amounts are subject to a reduction factor. The benefit amount reduces by 25% on January 1 following one calendar year of separation. The benefit amount reduces by an additional 25% on each subsequent January 1 until it reaches 25% of its original value. For covered members with at least 30 years of service credit, the minimum benefit payable was set at \$8,000 by statute in 2015. This will be increased annually based on the VRS Plan 2 cost-of-living adjustment calculation. The minimum benefit adjusted for the COLA was \$8,616 as of July 30, 2021.

**Note 10. GROUP LIFE INSURANCE (GLI) PLAN (OPEB PLAN) (continued)**

**Contributions**

The contribution requirements for the GLI Plan are governed by §51.1-506 and §51.1-508 of the Code of Virginia, as amended, but may be impacted as a result of funding provided to state agencies and school divisions by the Virginia General Assembly. The total rate for the GLI Plan was 1.34% and 1.31% of covered employee compensation for 2020 and 2019, respectively. This was allocated into an employee and an employer component using a 60/40 split. The employee component was 0.80% ( $1.34\% \times 60\%$ ) and 0.79% ( $1.31\% \times 60\%$ ) and the employer component was 0.54% ( $1.34\% \times 40\%$ ) and 0.52% ( $1.31\% \times 40\%$ ) for 2020 and 2019, respectively. Employers may elect to pay all or part of the employee contribution; however, the employer must pay all of the employer contribution. Each employer's contractually required employer contribution rate for the years ended June 30, 2021 and June 30, 2020 was 0.54% and 0.52% of covered employee compensation, respectively. This rate was based on an actuarially determined rate from an actuarial valuation as of June 30, 2019 and June 30, 2017, respectively. The actuarially determined rate, when combined with employee contributions, was expected to finance the costs of benefits payable during the year, with an additional amount to finance any unfunded accrued liability. Contributions to the GLI Plan from the Commission were \$40,772 and \$46,504 for the years ended June 30, 2021 and June 30, 2020, respectively.

**GLI OPEB Liabilities, GLI OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to the GLI Plan OPEB**

At June 30, 2021 and June 30, 2020, the entity reported a liability of \$724,108 and \$743,661, respectively for its proportionate share of the Net GLI OPEB Liability. The Net GLI OPEB Liability was measured as of June 30, 2020 and June 30, 2019. The total GLI OPEB liability used to calculate the June 30, 2021 Net GLI OPEB Liability was determined by an actuarial valuation performed as of June 30, 2019, and rolled forward to the measurement date of June 30, 2020. The Commission's proportion of the Net GLI OPEB Liability was based on the Commission's actuarially determined employer contributions to the GLI Plan for the years ended June 30, 2020 and June 30, 2019 relative to the total of the actuarially determined employer contributions for all participating employers. At June 30, 2020, the Commission's proportion was .04339% as compared to .04570% at June 30, 2019 and .04539% at June 30, 2018.

For the years ended June 30, 2021 and June 30, 2020, the Commission recognized GLI OPEB expense of \$31,363 and \$25,848, respectively. Since there was a change in proportionate share between measurement dates, a portion of the GLI OPEB expense was related to deferred amounts from changes in proportion.

**Capital Region Airport Commission**  
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**Note 10. GROUP LIFE INSURANCE (GLI) PLAN (OPEB PLAN) (continued)**

**GLI OPEB Liabilities, GLI OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to the GLI Plan OPEB (continued)**

At June 30, 2021, the Commission reported deferred outflows of resources and deferred inflows of resources related to the GLI OPEB from the following sources:

|                                                                                   | <u>Deferred Outflows<br/>of Resources</u> | <u>Deferred Inflows<br/>of Resources</u> |
|-----------------------------------------------------------------------------------|-------------------------------------------|------------------------------------------|
| Differences between expected and actual experience                                | \$ 46,445                                 | \$ 6,504                                 |
| Net difference between projected and actual earnings on GLI OPEB plan investments | 21,752                                    | -                                        |
| Change in assumptions                                                             | 36,214                                    | 15,120                                   |
| Changes in proportionate share                                                    | 28,652                                    | 29,474                                   |
| Employer contributions subsequent to the measurement date                         | <u>40,772</u>                             | <u>-</u>                                 |
| Total                                                                             | <u>\$ 173,835</u>                         | <u>\$ 51,098</u>                         |

At June 30, 2020, the Commission reported deferred outflows of resources and deferred inflows of resources related to the GLI OPEB from the following sources:

|                                                                                   | <u>Deferred Outflows<br/>of Resources</u> | <u>Deferred Inflows<br/>of Resources</u> |
|-----------------------------------------------------------------------------------|-------------------------------------------|------------------------------------------|
| Differences between expected and actual experience                                | \$ 49,458                                 | \$ 9,645                                 |
| Net difference between projected and actual earnings on GLI OPEB plan investments | -                                         | 15,275                                   |
| Change in assumptions                                                             | 46,950                                    | 22,425                                   |
| Changes in proportionate share                                                    | 37,282                                    | -                                        |
| Employer contributions subsequent to the measurement date                         | <u>46,504</u>                             | <u>-</u>                                 |
| Total                                                                             | <u>\$ 180,194</u>                         | <u>\$ 47,345</u>                         |

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021 and 2020**

**Note 10. GROUP LIFE INSURANCE (GLI) PLAN (OPEB PLAN) (continued)**

**GLI OPEB Liabilities, GLI OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to the GLI Plan OPEB (continued)**

\$40,772 and \$46,504 reported as deferred outflows of resources related to the GLI OPEB resulting from the Commission's contributions subsequent to the measurement date will be recognized as a reduction of the Net GLI OPEB Liability in the fiscal years ending June 30, 2022 and June 30, 2021. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the GLI OPEB will be recognized in the GLI OPEB expense in future reporting periods as follows:

| <u>Year Ended June 30</u> | <u>2021</u> | <u>Year Ended June 30</u> | <u>2020</u> |
|---------------------------|-------------|---------------------------|-------------|
| 2022                      | \$ 14,657   | 2021                      | \$ 11,294   |
| 2023                      | 20,799      | 2022                      | 11,295      |
| 2024                      | 25,666      | 2023                      | 17,764      |
| 2025                      | 21,271      | 2024                      | 22,929      |
| 2026                      | 454         | 2025                      | 18,547      |
| Thereafter                | (882)       | Thereafter                | 4,516       |

**Actuarial Assumptions**

The total GLI OPEB liability was based on an actuarial valuation as of June 30, 2019 and June 30, 2018, using the Entry Age Normal actuarial cost method and the following assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2020 and June 30, 2019. The assumptions include several employer groups. Salary increases and mortality rates included herein are for relevant employer groups. Information for other groups can be referenced in the VRS Annual Report.

|                                        |                                                            |
|----------------------------------------|------------------------------------------------------------|
| Inflation                              | 2.50%                                                      |
| Salary increases, including inflation: |                                                            |
| Locality - General employees           | 3.50%-5.35%                                                |
| Locality - Hazardous Duty employees    | 3.50%-4.75%                                                |
| Investment rate of return              | 6.75%, net of investment expenses,<br>including inflation* |

\*Administrative expenses as a percent of the fair value of assets for the last experience study were found to be approximately 0.06% of the market assets for all of the VRS plans. This would provide an assumed investment return rate for GASB purposes of slightly more than the assumed 6.75%. However, since the difference was minimal, and a more conservative 6.75% investment return assumption provided a projected plan net position that exceeded the projected benefit payments, the long-term expected rate of return on investments was assumed to be 6.75% to simplify preparation of OPEB liabilities.

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
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**Note 10. GROUP LIFE INSURANCE (GLI) PLAN (OPEB PLAN) (continued)**

**Actuarial Assumptions: (continued)**

*Mortality Rates – Non-Largest Ten Locality Employers-General Employees*

Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with scale BB to 2020; males 95% of rates; females 105% of rates.

Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with scale BB to 2020; males set forward 3 years; females 1.0% increase compounded from ages 70 to 90.

Post-Disablement:

RP-2014 Disability Mortality Rates projected with scale BB to 2020; males set forward 2 years, 110% of rates; females 125% of rates.

The actuarial assumptions used in the June 30, 2019 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016, except the change in the discount rate, which was based on VRS Board action effective as of July 1, 2019. Changes to the actuarial assumptions as a result of the experience study and VRS Board action are as follows:

|                                                                         |                                                                                        |
|-------------------------------------------------------------------------|----------------------------------------------------------------------------------------|
| Mortality Rates (pre-retirement, post-retirement healthy, and disabled) | Updated to a more current mortality table - RP-2014 projected to 2020                  |
| Retirement Rates                                                        | Lowered retirement rates at older ages and extended final retirement age from 70 to 75 |
| Withdrawal Rates                                                        | Adjusted termination rates to better fit experience at each age and service year       |
| Disability Rates                                                        | Lowered disability rates                                                               |
| Salary Scale                                                            | No change                                                                              |
| Line of Duty Disability                                                 | Increased rate from 14.00% to 15.00%                                                   |
| Discount Rate                                                           | Decreased rate from 7.00% to 6.75%                                                     |

*Mortality Rates – Non-Largest Ten Locality Employers – Hazardous Duty Employees*

Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with scale BB to 2020; males 90% of rates; females set forward 1 year.

Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with scale BB to 2020; males set forward 1 year with 1.0% increase compounded from ages 70 to 90; females set forward 3 years.

Post-Disablement:

RP-2014 Disability Mortality Rates projected with scale BB to 2020; males set forward 2 years; unisex using 100% male.

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**Note 10. GROUP LIFE INSURANCE (GLI) PLAN (OPEB PLAN) (continued)**

**Actuarial Assumptions: (continued)**

The actuarial assumptions used in the June 30, 2019 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016, except the change in the discount rate, which was based on VRS Board action effective as of July 1, 2019. Changes to the actuarial assumptions as a result of the experience study and VRS Board action are as follows:

|                                                                         |                                                                                  |
|-------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| Mortality Rates (pre-retirement, post-retirement healthy, and disabled) | Updated to a more current mortality table - RP-2014 projected to 2020            |
| Retirement Rates                                                        | Increased age 50 rates and lowered rates at older ages                           |
| Withdrawal Rates                                                        | Adjusted termination rates to better fit experience at each age and service year |
| Disability Rates                                                        | Adjusted rates to better match experience                                        |
| Salary Scale                                                            | No change                                                                        |
| Line of Duty Disability                                                 | Decreased rate from 60.00% to 45.00%                                             |
| Discount Rate                                                           | Decreased rate from 7.00% to 6.75%                                               |

**NET GLI OPEB Liability**

The net OPEB liability (NOL) for the GLI Plan represents the plan's total OPEB liability determined in accordance with GASB Statement No. 74, less the associated fiduciary net position. As of the measurement date of June 30, 2020, NOL amounts for the GLI Plan are as follows (amounts expressed in thousands):

|                                                                                | <b>GLI OPEB<br/>Plan</b> |
|--------------------------------------------------------------------------------|--------------------------|
| Total GLI OPEB Liability                                                       | \$ 3,523,937             |
| Plan Fiduciary Net Position                                                    | 1,855,102                |
| GLI Net OPEB Liability (Asset)                                                 | \$ <u>1,668,835</u>      |
| Plan Fiduciary Net Position as a Percentage<br>of the Total GLI OPEB Liability | 52.64%                   |

The total GLI OPEB liability is calculated by the System's actuary, and each plan's fiduciary net position is reported in the System's financial statements. The net GLI OPEB liability is disclosed in accordance with the requirements of GASB Statement No. 74 in the System's notes to the financial statements and required supplementary information.

**Note 10. GROUP LIFE INSURANCE (GLI) PLAN (OPEB PLAN) (continued)**

**Long-Term Expected Rate of Return**

The long-term expected rate of return on the System's investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of System's investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimate of arithmetic real rates of return for each major asset class are summarized in the following table:

| <b>Asset Class (Strategy)</b>        | <b>Long-term<br/>Target<br/>Asset<br/>Allocation</b> | <b>Arithmetic<br/>Long-term<br/>Expected<br/>Rate of Return</b> | <b>Weighted<br/>Average<br/>Long-term<br/>Expected<br/>Rate of Return*</b> |
|--------------------------------------|------------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------------------------------------|
| Public Equity                        | 34.00%                                               | 4.65%                                                           | 1.58%                                                                      |
| Fixed Income                         | 15.00%                                               | 0.46%                                                           | 0.07%                                                                      |
| Credit Strategies                    | 14.00%                                               | 5.38%                                                           | 0.75%                                                                      |
| Real Assets                          | 14.00%                                               | 5.01%                                                           | 0.70%                                                                      |
| Private Equity                       | 14.00%                                               | 8.34%                                                           | 1.17%                                                                      |
| MAPS - Multi-Asset Public Strategies | 6.00%                                                | 3.04%                                                           | 0.18%                                                                      |
| PIP - Private Investment Partnership | 3.00%                                                | 6.49%                                                           | 0.19%                                                                      |
| Total                                | 100.00%                                              |                                                                 | 4.64%                                                                      |
|                                      |                                                      | Inflation                                                       | 2.50%                                                                      |
|                                      |                                                      | *Expected arithmetic nominal return                             | 7.14%                                                                      |

\*The above allocation provides a one-year return of 7.14%. However, one-year returns do not take into account the volatility present in each of the asset classes. In setting the long-term expected return for the system, stochastic projections are employed to model future returns under various economic conditions. The results provide a range of returns over various time periods that ultimately provide a median return of 7.11%, including expected inflation of 2.50%. On October 10, 2019, the VRS Board elected a long-term rate of 6.75% which is roughly at the 40<sup>th</sup> percentile of expected long-term results of the VRS fund asset allocation. More recent capital market assumptions compiled for the FY2020 actuarial valuations provide a median return of 6.81%.

**Discount Rate**

The discount rate used to measure the total GLI OPEB liability was 6.75%. The projection of cash flows used to determine the discount rate assumed that member contributions will be made per the VRS guidance, and the employer contributions will be made in accordance with the VRS funding policy at rates equal to the difference between actuarially determined contribution rates adopted by the VRS Board of Trustees and the member rate. Through the fiscal year ended June 30, 2020, the rate contributed by the Commission for the GLI OPEB will be subject to the portion of the VRS Board-certified rates that are funded by the Virginia General Assembly which was 100% of the actuarially determined contribution rate. From July 1, 2020, on, employers are assumed to continue to contribute 100% of the actuarially determined contribution rates. Based on those assumptions, the GLI OPEB's fiduciary net position was projected to be available to make all projected future benefit payments of eligible employees. Therefore, the long-term expected rate of return was applied to all periods of projected benefit payments to determine the total GLI OPEB liability.



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**Note 10. GROUP LIFE INSURANCE (GLI) PLAN (OPEB PLAN) (continued)**

***Sensitivity of the Employer's Proportionate Share of the Net GLI OPEB Liability to Changes in the Discount Rate***

The following presents the Commission's proportionate share of the net GLI OPEB liability using the discount rate of 6.75%, as well as what the Commission's proportionate share of the net GLI OPEB liability would be if it were calculated using a discount rate that is one percentage point lower (5.75%) or one percentage point higher (7.75%) than the current rate.

|                            |      | Rate        |                  |             |
|----------------------------|------|-------------|------------------|-------------|
|                            |      | 1% Decrease | Current Discount | 1% Increase |
| Commission's proportionate |      |             |                  |             |
| share of the GLI Plan      | 2020 | \$ 951,895  | \$ 724,108       | \$ 539,123  |
| Net OPEB Liability         | 2019 | 976,965     | 743,661          | 554,458     |

***GLI Plan Fiduciary Net Position***

Detailed information about the GLI Plan's Fiduciary Net Position is available in the separately issued VRS 2020 Comprehensive Annual Financial Report (Annual Report). A copy of the 2020 VRS Annual Report may be downloaded from the VRS website at <http://www.varetire.org/Pdf/Publications/2020-annual-report.pdf>, or by writing to the System's Chief Financial Officer at P.O. Box 2500, Richmond, VA, 23218-2500.

**Note 11. LINE OF DUTY ACT (LODA) PROGRAM**

***Plan Description***

The Virginia Retirement System (VRS) Line of Duty Act Program (LODA) was established pursuant to §9.1-400et seq. of the Code of Virginia, as amended, and which provides the authority under which benefit terms are established or may be amended. The LODA Program provides death and health insurance benefits to eligible state and local government employees, including volunteers, who die or become disabled as a result of the performance of their duties as a public safety officer. In addition, health insurance benefits are provided to eligible survivors and family members. This is a cost-sharing multiple-employer plan administered by the Virginia Retirement System (the System). As required by statute, the Virginia Retirement System (the System) is responsible for managing the assets of the program. Participating employers made contributions to the program beginning in FY 2012. The employer contributions are determined by the System's actuary using anticipated program costs and the number of covered individuals associated with all participating employers.

The specific information for LODA OPEB, including eligibility, coverage and benefits is described below:

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**Note 11. LINE OF DUTY ACT (LODA) PROGRAM (continued)**

***Eligible Employees***

All paid employees and volunteers in hazardous duty positions in Virginia localities as well as hazardous duty employees who are covered under the Virginia Retirement System (VRS), the State Police Officers' Retirement System (SPORS), or the Virginia Law Officers' Retirement System (VaLORS) are automatically covered by the LODA Program.

***Benefit Amounts***

The LODA program death benefit is a one-time payment made to the beneficiary or beneficiaries of a covered individual. Amounts vary as follows: \$100,000 when a death occurs as the direct or proximate result of performing duty as of January 1, 2006, or after; \$25,000 when the cause of death is attributed to one of the applicable presumptions and occurred earlier than five years after the retirement date; or an additional \$20,000 benefit is payable when certain members of the National Guard and U.S. military reserves are killed in action in any armed conflict on or after October 7, 2001.

The LODA program also provides health insurance benefits. Prior to July 1, 2017, these benefits were managed through the various employer plans and maintained the benefits that existed prior to the employee's death or disability. These premiums were reimbursed to the employer by the LODA program. Beginning July 1, 2017, the health insurance benefits are managed through the Virginia Department of Human Resource Management (DHRM). The health benefits are modeled after the State Employee Health Benefits Program plans and provide consistent, premium-free continued health plan coverage for LODA eligible disabled individuals, survivors and family members. Individuals receiving the health insurance benefits must continue to meet eligibility requirements as defined by the LODA.

***Contributions***

The contribution requirements for the LODA Program are governed by §9.1-400.1 of the Code of Virginia, as amended, but may be impacted as a result of funding provided to state agencies by the Virginia General Assembly. Each employer's contractually required employer contribution rate for the LODA Program for the year ended June 30, 2021 and June 30, 2020 was \$717.31 and \$705.77, respectively per covered full-time-equivalent employee. This rate was based on an actuarially determined rate from an actuarial valuation as of June 30, 2019 and June 30, 2017, respectively and represents the pay-as-you-go funding rate and not the full actuarial cost of the benefits under the program. The actuarially determined pay-as-you-go rate was expected to finance the costs and related expenses of benefits payable during the year. Contributions to the LODA Program from the entity were \$33,714 and \$32,465 for the years ended June 30, 2021 and June 30, 2020, respectively.

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**Note 11. LINE OF DUTY ACT (LODA) PROGRAM (continued)**

***LODA OPEB Liabilities, LODA OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to the LODA OPEB***

At June 30, 2021 and June 30, 2020, the entity reported a liability of \$1,000,508 and \$905,612, respectively for its proportionate share of the Net LODA OPEB Liability. The Net LODA OPEB Liability was measured as of June 30, 2020 and June 30, 2019. The total LODA OPEB liability used to calculate the June 30, 2021 Net LODA OPEB Liability was determined by an actuarial valuation as of June 30, 2019 and rolled forward to the measurement date of June 30, 2020. The entity's proportion of the Net LODA OPEB Liability was based on the entity's actuarially determined pay-as-you-go employer contributions to the LODA OPEB plan for the years ended June 30, 2020 and June 30, 2019 relative to the total of the actuarially determined pay-as-you-go employer contributions for all participating employers. At June 30, 2020, the entity's proportion was .23889% as compared to .25241% at June 30, 2019 and .23438% at June 30, 2018.

For the years ended June 30, 2021 and June 30, 2020, the entity recognized LODA OPEB expense of \$91,600 and \$80,309, respectively. Since there was a change in proportionate share between measurement dates, a portion of the LODA OPEB expense was related to deferred amounts from changes in proportion.

At June 30, 2021, the entity reported deferred outflows of resources and deferred inflows of resources related to the LODA OPEB from the following sources:

|                                                                                       | <u>Deferred Outflows<br/>of Resources</u> | <u>Deferred Inflows<br/>of Resources</u> |
|---------------------------------------------------------------------------------------|-------------------------------------------|------------------------------------------|
| Differences between expected and actual experience                                    | \$ 106,206                                | \$ 136,403                               |
| Net difference between projected and actual earnings on LODA OPEB program investments | -                                         | 1,423                                    |
| Change in assumptions                                                                 | 267,844                                   | 62,347                                   |
| Change in proportionate share                                                         | 97,681                                    | 92,593                                   |
| Employer contributions subsequent to the measurement date                             | <u>33,714</u>                             | <u>-</u>                                 |
| Total                                                                                 | <u>\$ 505,445</u>                         | <u>\$ 292,766</u>                        |

**Capital Region Airport Commission**  
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**Note 11. LINE OF DUTY ACT (LODA) PROGRAM (continued)**

***LODA OPEB Liabilities, LODA OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to the LODA OPEB (continued)***

At June 30, 2020, the entity reported deferred outflows of resources and deferred inflows of resources related to the LODA OPEB from the following sources:

|                                                                                       | <u>Deferred Outflows<br/>of Resources</u> | <u>Deferred Inflows<br/>of Resources</u> |
|---------------------------------------------------------------------------------------|-------------------------------------------|------------------------------------------|
| Differences between expected and actual experience                                    | \$ 131,630                                | \$ -                                     |
| Net difference between projected and actual earnings on LODA OPEB program investments | -                                         | 1,793                                    |
| Change in assumptions                                                                 | 42,492                                    | 78,506                                   |
| Change in proportionate share                                                         | 113,873                                   | 64,437                                   |
| Employer contributions subsequent to the measurement date                             | <u>32,465</u>                             | <u>-</u>                                 |
| Total                                                                                 | <u>\$ 320,460</u>                         | <u>\$ 144,736</u>                        |

\$33,714 and \$32,465 reported as deferred outflows of resources related to the LODA OPEB resulting from the entity's contributions subsequent to the measurement date will be recognized as a reduction of the Net LODA OPEB Liability in the fiscal year ending June 30, 2022 and June 30, 2021, respectively. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the LODA OPEB will be recognized in LODA OPEB expense in future reporting periods as follows:

| <u>Year Ended June 30</u> | <u>2021</u> | <u>Year Ended June 30</u> | <u>2020</u> |
|---------------------------|-------------|---------------------------|-------------|
| 2022                      | \$ 23,445   | 2021                      | \$ 17,067   |
| 2023                      | 23,708      | 2022                      | 17,070      |
| 2024                      | 23,988      | 2023                      | 17,348      |
| 2025                      | 24,071      | 2024                      | 17,643      |
| 2026                      | 24,159      | 2025                      | 17,730      |
| Thereafter                | 59,594      | Thereafter                | 56,401      |

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
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**Note 11. LINE OF DUTY ACT (LODA) PROGRAM (continued)**

**Actuarial Assumptions**

The total LODA OPEB liability was based on an actuarial valuation as of June 30, 2019, using the Entry Age Normal actuarial cost method and the following assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2020. The assumptions include several employer groups. Salary increases and mortality rates included herein are for relevant employer groups. Information for other groups can be referenced in the VRS Annual Report.

|                                        |                             |
|----------------------------------------|-----------------------------|
| Inflation                              | 2.50%                       |
| Salary increases, including inflation: |                             |
| Locality employees                     | N/A                         |
| Medical cost trend rates assumption:   |                             |
| Under age 65                           | 7.00%-4.75%                 |
| Ages 65 and older                      | 5.375%-4.75%                |
| Year of ultimate trend rate:           |                             |
| Under age 65                           | Fiscal year ended 2028      |
| Ages 65 and older                      | Fiscal year ended 2023      |
| Investment rate of return              | 2.21%, including inflation* |

\*Since LODA is funded on a current-disbursement basis, the assumed annual rate of return of 2.21% was used since it approximates the risk-free rate of return. The assumed annual rate of return of 3.50% was used in the 2019 measurement since it approximated the risk-free rate of return.

**Mortality Rates – Non-Largest Ten Locality Employers with Public Safety Employees**

**Pre-Retirement:**

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with scale BB to 2020; males 90% of rates; females set forward 1 year.

**Post-Retirement:**

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with scale BB to 2020; males set forward 1 year with 1.0% increase compounded from ages 70 to 90; females set forward 3 years.

**Post-Disablement:**

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males set forward 2 years; unisex using 100% male.

**Capital Region Airport Commission**  
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**Note 11. LINE OF DUTY ACT (LODA) PROGRAM (continued)**

**Actuarial Assumptions (continued)**

The actuarial assumptions used in the June 30, 2019 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016. Changes to the actuarial assumptions as a result of the experience study are as follows:

|                                                                         |                                                                                  |
|-------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| Mortality Rates (pre-retirement, post-retirement healthy, and disabled) | Updated to a more current mortality table - RP-2014 projected to 2020            |
| Retirement Rates                                                        | Increased age 50 rates and lowered rates at older ages                           |
| Withdrawal Rates                                                        | Adjusted termination rates to better fit experience at each age and service year |
| Disability Rates                                                        | Adjusted rates to better match experience                                        |
| Salary Scale                                                            | No change                                                                        |
| Line of Duty Disability                                                 | Decreased rate from 60.00% to 45.00%                                             |

**Net LODA OPEB Liability**

The net OPEB liability (NOL) for the Line of Duty Act Program represents the program's total OPEB liability determined in accordance with GASB Statement No. 74, less the associated fiduciary net position. As of measurement date of June 30, 2020, NOL amounts for the LODA Program is as follows (amounts expressed in thousands):

|                                                                                 | <b>LODA Program</b> |
|---------------------------------------------------------------------------------|---------------------|
| Total LODA OPEB Liability                                                       | \$ 423,147          |
| Plan Fiduciary Net Position                                                     | 4,333               |
| LODA Net OPEB Liability (Asset)                                                 | <u>\$ 418,814</u>   |
| Plan Fiduciary Net Position as a Percentage<br>of the Total LODA OPEB Liability | 1.02%               |

The total LODA OPEB liability is calculated by the System's actuary, and each plan's fiduciary net position is reported in the System's financial statements. The net OPEB liability is disclosed in accordance with the requirements of GASB Statement No. 74 in the System's notes to the financial statements and required supplementary information.

**Long-Term Expected Rate of Return**

The long-term expected rate of return on LODA OPEB Program's investments was set at 2.21% for this valuation. Since LODA is funded on a current-disbursement basis, it is not able to use the VRS Pooled Investments 6.75% assumption. Instead, the assumed annual rate of return of 2.21% was used since it approximates the risk-free rate of return. This Single Equivalent Interest Rate (SEIR) is the applicable municipal bond index rate based on the Bond Buyer General Obligation 20-year Municipal Bond Index published monthly by the Board of Governors of the Federal Reserve System as of the measurement date of June 30, 2020.

**Capital Region Airport Commission**  
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**Note 11. LINE OF DUTY ACT (LODA) PROGRAM (continued)**

**Discount Rate**

The discount rate used to measure the total LODA OPEB liability was 2.21% and 3.50% at 2020 and 2019, respectively. The projection of cash flows used to determine the discount rate assumed that employer contributions will be made per the VRS Statutes and that they will be made in accordance with the VRS funding policy and at rates equal to the actuarially determined contribution rates adopted by the VRS Board of Trustees. Through the fiscal year ended June 30, 2019, the rate contributed by participating employers to the LODA OPEB Program will be subject to the portion of the VRS Board-certified rates that are funded by the Virginia General Assembly.

**Sensitivity of the Commission's Proportionate Share of the Net LODA OPEB Liability to Changes in the Discount Rate**

The following presents the Commission's proportionate share of the net LODA OPEB liability using the 2020 discount rate of 2.21%, as well as what the Commission's proportionate share of the net LODA OPEB liability would be if it were calculated using a discount rate that is one percentage point lower (1.21%) or one percentage point higher (3.21%) than the current rate. The 2019 share is presented using the discount rate of 3.50%, as well as the one percentage point decrease (2.50%) and one percentage point increase of 4.50%.

|                            |      | Discount Rate |              |             |
|----------------------------|------|---------------|--------------|-------------|
|                            |      | 1% Decrease   | Current      | 1% Increase |
| Commission's proportionate |      |               |              |             |
| share of the LODA          | 2020 | \$ 1,187,590  | \$ 1,000,508 | \$ 859,490  |
| Net OPEB Liability         | 2019 | 1,050,575     | 905,612      | 790,956     |

**Sensitivity of the Commission's Proportionate Share of the Net LODA OPEB Liability to Changes in the Health Care Trend Rate**

Because the Line of Duty Act Program contains a provision for the payment of health insurance premiums, the liabilities are also impacted by the health care trend rates. The following presents the Commission's proportionate share of the net LODA OPEB liability using the health care trend rate of 7.00% decreasing to 4.75%, as well as what the Commission's proportionate share of the net LODA OPEB liability would be if it were calculated using a health care trend rate that is one percentage point lower (6.00% decreasing to 3.75%) or one percentage point higher (8.00% decreasing to 5.75%) than the current rate. The 2019 share is presented using the health care trend rate of 7.75% decreasing to 4.75% as well as the one percentage point decrease and one percentage point increase.

|                            |      | Health Care Trend Rates |              |              |
|----------------------------|------|-------------------------|--------------|--------------|
|                            |      | 1% Decrease             | Current      | 1% Increase  |
| Commission's proportionate |      |                         |              |              |
| share of the LODA          | 2020 | \$ 826,953              | \$ 1,000,508 | \$ 1,227,516 |
| Net OPEB Liability         | 2019 | 765,686                 | 905,612      | 1,082,073    |



**Note 11. LINE OF DUTY ACT (LODA) PROGRAM (continued)**

***LODA OPEB Fiduciary Net Position***

Detailed information about the LODA Program Fiduciary Net Position is available in the separately issued VRS 2020 Comprehensive Annual Financial Report (Annual Report). A copy of the 2020 VRS Annual Report may be downloaded from the VRS website at <http://www.varetire.org/pdf/publications/2020-annual-report.pdf>, or by writing to the System's Chief Financial Officer at P.O. Box 2500, Richmond, VA, 23218-2500.

**Note 12. VIRGINIA LOCAL DISABILITY PROGRAM (VLDP)**

***Plan Description***

Political subdivisions are required by Title 51.1 of the Code of Virginia, as amended, to provide short-term and long-term disability benefits for their hybrid plan employees either through a local plan or through the Virginia Local Disability Program (VLDP). This is a multiple-employer, cost-sharing plan administered by the Virginia Retirement System (the System), along with pension and other OPEB plans, for eligible public employer groups in the Commonwealth of Virginia.

The specific information for the VLDP OPEB, including eligibility, coverage, and benefits is described below:

***Eligible Employees***

The Political Subdivision VLDP was implemented January 1, 2014 to provide benefits for non-work-related and work-related disabilities for employees with hybrid plan retirement benefits. All full-time, salaried general employees; including local law enforcement officers, firefighters, or emergency medical technicians of political subdivisions who do not provide enhanced hazardous duty benefits; who are in the VRS Hybrid Retirement Plan benefit structure and whose employer has not elected to opt out of the VRS-sponsored program are automatically covered by the VRS Political Subdivision VLDP.

***Benefit Amounts***

The VLDP provides a short-term disability benefit beginning after a seven-calendar-day waiting period from the first day of disability. Employees become eligible for non-work-related short-term disability coverage after one year of continuous participation in VLDP with their current employer. During the first five years of continuous participation in VLDP with their current employer, employees are eligible for 60% of their pre-disability income if they go out on non-work-related or work-related disability. Once the eligibility period is satisfied, employees are eligible for higher income replacement levels.

The VLDP provides a long-term disability benefit beginning after 125 workdays of short-term disability. Members are eligible if they are unable to work at all or are working fewer than 20 hours per week. Members approved for long-term disability will receive 60% of their pre-disability income. If approved for work-related long-term disability, the VLDP benefit will be offset by the workers' compensation benefit. Members will not receive a VLDP benefit if their workers' compensation benefit is greater than the VLDP benefit.

**Capital Region Airport Commission**  
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**Note 12. VIRGINIA LOCAL DISABILITY PROGRAM (VLDP) (continued)**

**VLDP Notes**

Members approved for short-term or long-term disability at age 60 or older will be eligible for a benefit, provided they remain medically eligible. VLDP Long-Term Care Plan is a self-funded program that assists with the cost of covered long-term care services.

**Contributions**

The contribution requirements for active hybrid plan employees is governed by §51.1-1178(C) of the Code of Virginia, as amended, but may be impacted as a result of funding provided to political subdivisions by the Virginia General Assembly. Each political subdivision's contractually required employer contribution rate for the years ended June 30, 2021 and June 30, 2020 was 0.83% and 0.72%, respectively of covered employee compensation for employees in the VRS Political Subdivision Employee VDLDP. This rate was based on an actuarially determined rate from an actuarial valuation as of June 30, 2019 and June 30, 2017, respectively. The actuarially determined rate was expected to finance the costs of benefits earned by employees during the year, with an additional amount to finance any unfunded accrued liability. Contributions from the Commission to the VRS Political Subdivision Employee VDLDP were \$16,479 and \$14,031 for the years ended June 30, 2021 and June 30, 2020, respectively.

**VLDP OPEB Liabilities, VLDP OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to VLDP OPEB**

At June 30, 2021 and June 30, 2020, the Commission reported a liability of \$5,228 and \$10,933, respectively for its proportionate share of the VLDP Net OPEB Liability. The Net VLDP OPEB Liability was measured as of June 30, 2020 and June 30, 2019, respectively. The total VLDP OPEB liability used to calculate the June 30, 2020 Net VLDP OPEB Liability was determined by an actuarial valuation as of June 30, 2019 and rolled forward to the measurement date of June 30, 2020. The Commission's proportion of the Net VLDP OPEB Liability was based on the Commission's actuarially determined employer contributions to the VLDP OPEB plan for the years ended June 30, 2020 and June 30, 2019 relative to the total of the actuarially determined employer contributions for all participating employers. At June 30, 2020, the Commission's proportion of the VLDP was 0.52367% as compared to 0.53970% at June 30, 2019 and 0.59935% at June 30, 2018.

For the years ended June 30, 2021 and June 30, 2020, the Commission recognized VLDP OPEB expense of \$14,946 and \$12,756, respectively. Since there was a change in proportionate share between measurement dates a portion of the VLDP Net OPEB expense was related to deferred amounts from changes in proportion.

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**Note 12. VIRGINIA LOCAL DISABILITY PROGRAM (VLDP) (continued)**

***VLDP OPEB Liabilities, VLDP OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to VLDP OPEB: (continued)***

At June 30, 2021, the Commission reported deferred outflows of resources and deferred inflows of resources related to the VLDP OPEB from the following sources:

|                                                                                       | <b>Deferred Outflows<br/>of Resources</b> | <b>Deferred Inflows<br/>of Resources</b> |
|---------------------------------------------------------------------------------------|-------------------------------------------|------------------------------------------|
| Differences between expected and actual experience                                    | \$ 4,235                                  | \$ 6,137                                 |
| Net difference between projected and actual earnings on VLDP OPEB program investments | 555                                       | -                                        |
| Change in assumptions                                                                 | 242                                       | 349                                      |
| Changes in proportionate share                                                        | -                                         | 522                                      |
| Employer contributions subsequent to the measurement date                             | 16,479                                    | -                                        |
| Total                                                                                 | <u>\$ 21,511</u>                          | <u>\$ 7,008</u>                          |

At June 30, 2020, the Commission reported deferred outflows of resources and deferred inflows of resources related to the VLDP OPEB from the following sources:

|                                                                                       | <b>Deferred Outflows<br/>of Resources</b> | <b>Deferred Inflows<br/>of Resources</b> |
|---------------------------------------------------------------------------------------|-------------------------------------------|------------------------------------------|
| Differences between expected and actual experience                                    | \$ 5,484                                  | \$ 336                                   |
| Net difference between projected and actual earnings on VLDP OPEB program investments | 37                                        | -                                        |
| Change in assumptions                                                                 | 313                                       | 418                                      |
| Changes in proportionate share                                                        | -                                         | 459                                      |
| Employer contributions subsequent to the measurement date                             | 14,031                                    | -                                        |
| Total                                                                                 | <u>\$ 19,865</u>                          | <u>\$ 1,213</u>                          |

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**Note 12. VIRGINIA LOCAL DISABILITY PROGRAM (VLDP) (continued)**

***VLDP OPEB Liabilities, VLDP OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to VLDP OPEB: (continued)***

\$16,479 and \$14,031 reported as deferred outflows of resources related to the VLDP OPEB resulting from the Commission's contributions subsequent to the measurement date will be recognized as a reduction of the Net VLDP OPEB Liability in the fiscal year ending June 30, 2022 and June 30, 2021, respectively. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to the VLDP OPEB will be recognized in the VLDP OPEB expense in future reporting periods as follows:

| <u>Year Ended June 30</u> | <u>2021</u> | <u>Year Ended June 30</u> | <u>2020</u> |
|---------------------------|-------------|---------------------------|-------------|
| 2022                      | \$ 389      | 2021                      | \$ 961      |
| 2023                      | 378         | 2022                      | 954         |
| 2024                      | 388         | 2023                      | 948         |
| 2025                      | 355         | 2024                      | 960         |
| 2026                      | (729)       | 2025                      | 923         |
| Thereafter                | (2,757)     | Thereafter                | (125)       |

***Actuarial Assumptions***

The total VLDP OPEB liability for the VLDP was based on an actuarial valuation as of June 30, 2019, using the Entry Age Normal actuarial cost method and the following assumptions, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2020.

|                                       |                                                                 |
|---------------------------------------|-----------------------------------------------------------------|
| Inflation                             | 2.50%                                                           |
| Salary increases, including inflation | 3.50%-5.95%                                                     |
| Investment rate of return             | 6.75%, net of program investment expenses, including inflation* |

\*Administrative expenses as a percent of the fair value of assets for the last experience study were found to be approximately 0.06% of the market assets for all of the VRS plans. This would provide an assumed investment return rate for GASB purposes of slightly more than the assumed 6.75%. However, since the difference was minimal, and a more conservative 6.75% investment return assumption provided a projected plan net position that exceeded the projected benefit payments, the long-term expected rate of return on investments was assumed to be 6.75% to simplify preparation of OPEB liabilities.

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
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**Note 12. VIRGINIA LOCAL DISABILITY PROGRAM (VLDP) (continued)**

***VLDP OPEB Liabilities, VLDP OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to VLDP OPEB: (continued)***

***Actuarial Assumptions (continued)***

Mortality Rates – Non-Largest Ten Locality Employers – General and Non-Hazardous Duty Employees

Pre-Retirement:

RP-2014 Employee Rates to age 80, Healthy Annuitant Rates to 81 and older projected with scale BB to 2020; males 90% of rates; females set forward 1 year.

Post-Retirement:

RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with scale BB to 2020; males set forward 1 year with 1.0% increase compounded from ages 70 to 90; females set forward 3 years.

Post-Disablement:

RP-2014 Disability Life Mortality Table projected with scale BB to 2020; males set forward 2 years; unisex using 100% male.

The actuarial assumptions used in the June 30, 2019 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016, except the change in the discount rate, which was based on VRS Board action effective as of July 1, 2019. Changes to the actuarial assumptions as a result of the experience study and VRS Board action are as follows:

|                                                                         |                                                                                        |
|-------------------------------------------------------------------------|----------------------------------------------------------------------------------------|
| Mortality Rates (pre-retirement, post-retirement healthy, and disabled) | Updated to a more current mortality table - RP-2014 projected to 2020                  |
| Retirement Rates                                                        | Lowered retirement rates at older ages and extended final retirement age from 70 to 75 |
| Withdrawal Rates                                                        | Adjusted termination rates to better fit experience at each year age and service year  |
| Disability Rates                                                        | Lowered disability rates                                                               |
| Salary Scale                                                            | No change                                                                              |
| Line of Duty Disability                                                 | Increased rate from 14.00% to 15.00%                                                   |
| Discount Rate                                                           | Decreased rate from 7.00% to 6.75%                                                     |

**Capital Region Airport Commission**  
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**Note 12. VIRGINIA LOCAL DISABILITY PROGRAM (VLDP) (continued)**

***Net VLDP OPEB Liability***

The net OPEB liability (NOL) for the Political Subdivision Employee VLDP represents the program's total OPEB liability determined in accordance with GASB Statement No. 74, less the associated fiduciary net position. As of June 30, 2020, NOL amounts for the VRS Political Subdivision Employee VLDP is as follows (amounts expressed in thousands):

|                                                                                                       | <b>Political Subdivision<br/>VLDP<br/>OPEB Plan</b> |        |
|-------------------------------------------------------------------------------------------------------|-----------------------------------------------------|--------|
| Total Political Subdivision VLDP OPEB Liability                                                       | \$                                                  | 4,317  |
| Plan Fiduciary Net Position                                                                           |                                                     | 3,317  |
| Political Subdivision VLDP net OPEB Liability (Asset)                                                 | \$                                                  | 1,000  |
|                                                                                                       |                                                     |        |
| Plan Fiduciary Net Position as a Percentage of the<br>Total Political Subdivision VLDP OPEB Liability |                                                     | 76.84% |

The total Political Subdivision Employee VLDP OPEB liability is calculated by the System's actuary, and the plan's fiduciary net position is reported in the System's financial statements. The net Political Subdivision Employee VLDP OPEB liability is disclosed in accordance with the requirements of GASB Statement No. 74 in the System's notes to the financial statements and required supplementary information.

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**Note 12. VIRGINIA LOCAL DISABILITY PROGRAM (VLDP) (continued)**

**Long-Term Expected Rate of Return**

The long-term expected rate of return on VRS System investments was determined using a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of VRS System investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimate of arithmetic real rates of return for each major asset class are summarized in the following table:

| <b>Asset Class (Strategy)</b>        | <b>Long-term<br/>Target<br/>Asset<br/>Allocation</b> | <b>Arithmetic<br/>Long-term<br/>Expected<br/>Rate of Return</b> | <b>Weighted<br/>Average<br/>Long-term<br/>Expected<br/>Rate of Return*</b> |
|--------------------------------------|------------------------------------------------------|-----------------------------------------------------------------|----------------------------------------------------------------------------|
| Public Equity                        | 34.00%                                               | 4.65%                                                           | 1.58%                                                                      |
| Fixed Income                         | 15.00%                                               | 0.46%                                                           | 0.07%                                                                      |
| Credit Strategies                    | 14.00%                                               | 5.38%                                                           | 0.75%                                                                      |
| Real Assets                          | 14.00%                                               | 5.01%                                                           | 0.70%                                                                      |
| Private Equity                       | 14.00%                                               | 8.34%                                                           | 1.17%                                                                      |
| MAPS - Multi-Asset Public Strategies | 6.00%                                                | 3.04%                                                           | 0.18%                                                                      |
| PIP - Private Investment Partnership | 3.00%                                                | 6.49%                                                           | 0.19%                                                                      |
| Total                                | 100.00%                                              |                                                                 | 4.64%                                                                      |
|                                      |                                                      | Inflation                                                       | 2.50%                                                                      |
|                                      |                                                      | *Expected arithmetic nominal return                             | 7.14%                                                                      |

\*The above allocation provides a one-year return of 7.14%. However, one-year returns do not take into account the volatility present in each of the asset classes. In setting the long-term expected return for the system, stochastic projections are employed to model future returns under various economic conditions. The results provide a range of returns over various time periods that ultimately provide a median return of 7.11%, including expected inflation of 2.50%. On October 10, 2019, the VRS Board elected a long-term rate of 6.75% which is roughly at the 40<sup>th</sup> percentile of expected long-term results of the VRS fund asset allocation. More recent capital market assumptions compiled for the FY2020 actuarial valuations provide a median return of 6.81%.

**Discount Rate**

The discount rate used to measure the total VLDP OPEB was 6.75%. The projection of cash flows used to determine the discount rate assumed that employer contributions will be made in accordance with the VRS funding policy at rates equal to the actuarially determined contribution rates adopted by the VRS Board of Trustees. Through the fiscal year ending June 30, 2020, the rate contributed by the Commission for the VLDP will be subject to the portion of the VRS Board-certified rates that are funded by the Virginia General Assembly which was 100% of the actuarially determined contribution rate. From July 1, 2020 on, all agencies are assumed to contribute 100% of the actuarially determined contribution rates. Based on those assumptions, the VLDP OPEB plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return was applied to all periods of projected benefit payments to determine the total VLDP OPEB liability.



**Note 12. VIRGINIA LOCAL DISABILITY PROGRAM (VLDP) (continued)**

***Sensitivity of the Commission's Proportionate Share of the VLDP Net OPEB Liability to Changes in the Discount Rate***

The following presents the Commission's proportionate share of the net VLDP OPEB liability using the discount rate of 6.75%, as well as what the Commission's proportionate share of the net VLDP OPEB liability would be if it were calculated using a discount rate that is one percentage point lower (5.75%) or one percentage point higher (7.75%) than the current rate. The 2018 share is presented using the discount rate of 7.00% as well as the one percentage point decrease (6.00%) and one percentage point increase of 8.00%.

|                            |         | Rate        |                  |             |
|----------------------------|---------|-------------|------------------|-------------|
|                            |         | 1% Decrease | Current Discount | 1% Increase |
| Commission's               |         |             |                  |             |
| proportionate share of the | 2020 \$ | 7,011 \$    | 5,228 \$         | 3,674       |
| VLDP Net OPEB Liability    | 2019    | 12,573      | 10,933           | 9,499       |

***Political Subdivision Employee VLDP OPEB Fiduciary Net Position***

Detailed information about the VRS Political Subdivision Employee Virginia Local Disability Program's Fiduciary Net Position is also available in the separately issued VRS 2020 Comprehensive Annual Financial Report (Annual Report). A copy of the 2020 VRS Annual Report may be downloaded from the VRS website at <http://www.varetire.org/pdf/publications/2020-annual-report.pdf>, or by writing to the System's Chief Financial Officer at P.O. Box 2500, Richmond, VA, 23218-2500.

**Note 13. PRE-65 MEDICAL PLAN FOR RETIREES**

***Plan Description***

In addition to the benefits provided through VRS, the Commission administers a single-employer defined benefit healthcare plan, The Capital Region Airport Commission Pre-65 Medical Plan for Retirees. The plan provides postemployment health care benefits to all eligible permanent employees who meet the requirements under the Commission's pension plans. The plan does not issue a publicly available financial report.

***Benefits Provided***

Postemployment benefits provided to eligible retirees include medical, dental, and vision coverage. The benefits that are provided for active employees are the same for eligible retirees, spouses and dependents of eligible retirees. All permanent employees of the Commission with a minimum of 15 years of continuous service that retire on or after July 1, 2019, are eligible to enroll in Commission sponsored medical plan at full cost of medical plan premiums until retiree reaches age 65. Retirees who have at least 15 years of service credit in VRS and who are participating in an acceptable health insurance plan are eligible for a health insurance credit to assist with the cost of their health insurance premiums. Disabled retirees are eligible for the full credit regardless of their length of service. The health insurance credit payment cannot exceed the amount of the health insurance premium for the retiree-only coverage. The plan does not include a pre-retirement death benefit.

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
**June 30, 2021 and 2020**

**Note 13. PRE-65 MEDICAL PLAN FOR RETIREES**

***Plan Membership***

At June 30, 2021 and 2020 (measurement date), the following employees were covered by the benefit terms:

|                                         | <b>2021</b>      | <b>2020</b>      |
|-----------------------------------------|------------------|------------------|
|                                         | <b>Valuation</b> | <b>Valuation</b> |
| Total active employees with coverage    | \$ 133           | \$ 180           |
| Total retirees with coverage            | 5                | -                |
| Total spouses of retirees with coverage | 3                | -                |
| Total                                   | <u>\$ 141</u>    | <u>\$ 180</u>    |

***Contributions***

The Commission does not pre-fund benefits; therefore, no assets are accumulated in a trust fund. The current funding policy is to pay benefits directly from general assets on a pay-as-you-go basis. The funding requirements are established and may be amended by the Commission. There is no amount paid by the Commission for OPEB as 100% of premiums are paid directly by retirees.

***Total OPEB Liability***

The Commission's total OPEB liability was measured as of June 30, 2021 and June 30, 2020. The total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation performed as of the valuation date, using updated actuarial assumptions, applied to all periods included in the measurement and projected forward to the measurement dates of June 30, 2021 and June 30, 2020. Any significant changes during this period have been reflected as prescribed by GASB 74 and GASB 75.

***Actuarial Assumptions***

The total OPEB liability in the January 1, 2021 and January 1, 2019 actuarial valuations was determined using the following actuarial assumptions, applied to all periods included in the measurement, unless otherwise specified:

|                  |                                                                                                      |
|------------------|------------------------------------------------------------------------------------------------------|
| Inflation        | 2.50% per year as of June 30, 2021<br>2.50% per year as of June 30, 2020                             |
| Salary Increases | 5.35% for 1 year gradually declining to 3.50% for 20 or more years of service for both 2020 and 2021 |
| Discount Rate    | 2.16% as of June 30, 2021<br>2.21% as of June 30, 2020                                               |

**Capital Region Airport Commission**  
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**Note 13. PRE-65 MEDICAL PLAN FOR RETIREES: (continued)**

**Actuarial Assumptions (continued)**

Mortality rates for Active employees and healthy retirees were based on a RPH-2015 Total Dataset Mortality Table fully generational using scale MP-2015 while mortality rates for disabled retirees were based on a RPH-2015 Disabled Mortality Table fully generational using scale MP-15. The RPH-2015 table is calculated based on a RPH-2014 table with 8 years of MP-2014 mortality improvement backed out and projected to 2015 using scale MP-2015.

The date of the most recent actuarial experience study for which significant assumptions were based covered the period from July 1, 2012 to June 30, 2016. The demographic assumptions recommended as a result of this study were adopted by the VRS Board of Trustees on April 26, 2017.

The Long-Term Expected Rate of Return on OPEB Plan investments is 2.16% as of June 30, 2021 and 2.21% as of June 30, 2020.

**Discount Rate**

The discount rates are based on the Bond Buyer General Obligation 20-Bond Municipal Index as of their respective measurement dates.

**Changes in Total OPEB Liability**

|                                                   | <u>2021</u>              | <u>2020</u>              |
|---------------------------------------------------|--------------------------|--------------------------|
| Balances at July 1                                | \$ 581,755               | \$ 381,841               |
| Changes for the year:                             |                          |                          |
| Service cost                                      | 28,769                   | 26,651                   |
| Interest                                          | 12,984                   | 14,297                   |
| Difference between expected and actual experience | (70,418)                 | 117,207                  |
| Changes in assumptions                            | 20,698                   | 41,759                   |
| Benefit payments                                  | (46,281)                 | -                        |
| Net changes                                       | <u>(54,248)</u>          | <u>199,914</u>           |
| Balances at June 30                               | \$ <u><u>527,507</u></u> | \$ <u><u>581,755</u></u> |

**Capital Region Airport Commission**  
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**Note 13. PRE-65 MEDICAL PLAN FOR RETIREES: (continued)**

***Sensitivity of the Total OPEB Liability to Changes in the Discount Rate***

The following amounts present the total OPEB liability of the Commission, as well as what the total OPEB liability would be if it were calculated using a discount rate that is one percentage point lower (1.16%) or one percentage point higher (3.16%) than the current discount rate (2.16%). The 2020 discount rate was 2.21%:

|                      |    | Rate        |                  |             |
|----------------------|----|-------------|------------------|-------------|
|                      |    | 1% Decrease | Current Discount | 1% Increase |
| Total OPEB Liability |    |             |                  |             |
| 2021                 | \$ | 568,197     | \$ 527,507       | \$ 490,226  |
| 2020                 |    | 626,547     | 581,755          | 540,578     |

***Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates***

The following presents the total OPEB liability of the Commission, as well as what the total OPEB liability would be if it were calculated using healthcare cost trend rates (8.90% decreasing to an ultimate rate of 4.00%) that are one percentage point lower (7.90% decreasing to an ultimate rate of 3.00%) or one percentage point higher (9.90% decreasing to an ultimate rate of 5.00%) than the current healthcare cost trend rates. The 2020 healthcare cost trend rates were (7.90% decreasing to an ultimate rate of 4.00%).

|                      |    | Rates       |                       |             |
|----------------------|----|-------------|-----------------------|-------------|
|                      |    | 1% Decrease | Healthcare Cost Trend | 1% Increase |
| Total OPEB Liability |    |             |                       |             |
| 2021                 | \$ | 472,501     | \$ 527,507            | \$ 593,252  |
| 2020                 |    | 517,298     | 581,755               | 658,604     |

***OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources***

For the year ended June 30, 2021, the Commission recognized OPEB expense in the amount of \$66,148. At June 30, 2021, the Commission reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

|                                                    | Deferred Outflows<br>of Resources | Deferred Inflows<br>of Resources |
|----------------------------------------------------|-----------------------------------|----------------------------------|
| Differences between expected and actual experience | \$ 68,371                         | \$ 58,064                        |
| Changes in assumptions                             | 41,426                            | -                                |
| Total                                              | <u>\$ 109,797</u>                 | <u>\$ 58,064</u>                 |

**Capital Region Airport Commission**  
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**Note 13. PRE-65 MEDICAL PLAN FOR RETIREES: (continued)**

***OPEB Expense and Deferred Outflows of Resources and Deferred Inflows of Resources***  
***(continued)***

For the year ended June 30, 2020, the Commission recognized OPEB expense in the amount of \$74,066. At June 30, 2020, the Commission reported deferred outflows of resources and deferred inflows of resources related to OPEB from the following sources:

|                                                    | <b>Deferred Outflows<br/>of Resources</b> | <b>Deferred Inflows<br/>of Resources</b> |
|----------------------------------------------------|-------------------------------------------|------------------------------------------|
| Differences between expected and actual experience | \$ 92,789                                 | \$ -                                     |
| Changes in assumptions                             | 33,059                                    | -                                        |
| Total                                              | <u>\$ 125,848</u>                         | <u>\$ -</u>                              |

Amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in OPEB expense in future reporting periods as follows:

| <b><u>Year Ended June 30</u></b> | <b><u>2021</u></b> | <b><u>Year Ended June 30</u></b> | <b><u>2020</u></b> |
|----------------------------------|--------------------|----------------------------------|--------------------|
| 2022                             | \$ 24,395          | 2021                             | \$ 33,118          |
| 2023                             | 24,395             | 2022                             | 33,118             |
| 2024                             | 17,771             | 2023                             | 33,118             |
| 2025                             | (8,723)            | 2024                             | 26,494             |
| 2026                             | (6,105)            | 2025                             | -                  |
| Thereafter                       | -                  | Thereafter                       | -                  |

Additional disclosures on changes in net OPEB liability, related ratios, and employer contributions can be found in the required supplementary information following the notes to the financial statements.

**Capital Region Airport Commission**  
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**Note 14. OPEB PLANS SUMMARY**

The below tables summarize the OPEB plans aggregate totals of net OPEB liabilities, deferred outflows of resources, deferred inflows of resources, OPEB expense, and changes in the liability:

|                                             |    | <b>Deferred<br/>Outflows</b> | <b>Deferred<br/>Inflows</b> | <b>Total/Net<br/>OPEB Liabilities</b> | <b>OPEB<br/>Expense</b> |
|---------------------------------------------|----|------------------------------|-----------------------------|---------------------------------------|-------------------------|
| <b>2021</b>                                 |    |                              |                             |                                       |                         |
| VRS OPEB Plans:                             |    |                              |                             |                                       |                         |
| Health Insurance Credit Program (Note 9)    | \$ | 125,129                      | \$ (5,141)                  | \$ (272,521)                          | \$ 45,571               |
| Group Life Insurance Plan (Note 10)         |    | 173,835                      | (51,098)                    | (724,108)                             | 31,363                  |
| Line of Duty Act Program (Note 11)          |    | 505,445                      | (292,766)                   | (1,000,508)                           | 91,600                  |
| Virginia Local Disability Program (Note 12) |    | 21,511                       | (7,008)                     | (5,228)                               | 14,946                  |
| Retiree Medical Plan (Note 13)              |    | 109,797                      | (58,064)                    | (527,507)                             | 66,148                  |
| Totals at June 30, 2021                     | \$ | <u>935,717</u>               | \$ <u>(414,077)</u>         | \$ <u>(2,529,872)</u>                 | \$ <u>249,628</u>       |

|                                             |    |                |                     |                       |                   |
|---------------------------------------------|----|----------------|---------------------|-----------------------|-------------------|
| <b>2020</b>                                 |    |                |                     |                       |                   |
| VRS OPEB Plans:                             |    |                |                     |                       |                   |
| Health Insurance Credit Program (Note 9)    | \$ | 134,973        | \$ (6,786)          | \$ (258,491)          | \$ 35,030         |
| Group Life Insurance Plan (Note 10)         |    | 180,194        | (47,345)            | (743,661)             | 25,848            |
| Line of Duty Act Program (Note 11)          |    | 320,460        | (144,736)           | (905,612)             | 80,309            |
| Virginia Local Disability Program (Note 12) |    | 19,865         | (1,213)             | (10,933)              | 12,756            |
| Retiree Medical Plan (Note 13)              |    | 125,848        | -                   | (581,755)             | 74,066            |
| Totals at June 30, 2020                     | \$ | <u>781,340</u> | \$ <u>(200,080)</u> | \$ <u>(2,500,452)</u> | \$ <u>228,009</u> |

|                                             |    | <b>Beginning<br/>Balance</b> | <b>Increase</b>     | <b>Decrease</b>       | <b>Ending<br/>Balance</b> |
|---------------------------------------------|----|------------------------------|---------------------|-----------------------|---------------------------|
| <b>2021</b>                                 |    |                              |                     |                       |                           |
| VRS OPEB Plans:                             |    |                              |                     |                       |                           |
| Health Insurance Credit Program (Note 9)    | \$ | 258,491                      | \$ 33,300           | \$ (19,270)           | \$ 272,521                |
| Group Life Insurance Program (Note 10)      |    | 743,661                      | 211,771             | (231,324)             | 724,108                   |
| Line of Duty Act Program (Note 11)          |    | 905,612                      | 708,067             | (613,171)             | 1,000,508                 |
| Virginia Local Disability Program (Note 12) |    | 10,933                       | 21,191              | (26,896)              | 5,228                     |
| Retiree Medical Plan (Note 13)              |    | 581,755                      | 62,451              | (116,699)             | 527,507                   |
| Totals at June 30, 2021                     | \$ | <u>2,500,452</u>             | \$ <u>1,036,780</u> | \$ <u>(1,007,360)</u> | \$ <u>2,529,872</u>       |

|                                             |    |                  |                     |                     |                     |
|---------------------------------------------|----|------------------|---------------------|---------------------|---------------------|
| <b>2020</b>                                 |    |                  |                     |                     |                     |
| VRS OPEB Plans:                             |    |                  |                     |                     |                     |
| Health Insurance Credit Program (Note 9)    | \$ | 124,836          | \$ 154,369          | \$ (20,714)         | \$ 258,491          |
| Group Life Insurance Program (Note 10)      |    | 689,000          | 223,538             | (168,877)           | 743,661             |
| Line of Duty Act Program (Note 11)          |    | 735,000          | 530,304             | (359,692)           | 905,612             |
| Virginia Local Disability Program (Note 12) |    | 5,000            | 19,590              | (13,657)            | 10,933              |
| Retiree Medical Plan (Note 13)              |    | 381,841          | 199,914             | -                   | 581,755             |
| Totals at June 30, 2020                     | \$ | <u>1,935,677</u> | \$ <u>1,127,715</u> | \$ <u>(562,940)</u> | \$ <u>2,500,452</u> |

**Capital Region Airport Commission**  
**NOTES TO FINANCIAL STATEMENTS**  
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**Note 15. RELATED PARTY TRANSACTIONS**

During the years ended June 30, 2021 and 2020, the Commission entered into various recurring transactions with certain municipalities relating primarily to water and sewer fees, other utilities, roadway maintenance and advertising contracts.

**Note 16. DEFERRED COMPENSATION PLAN**

The Commission offers an approved deferred compensation plan pursuant to Section 457 of the Internal Revenue Code. All Commission employees are eligible to participate and may defer their gross income not to exceed a maximum of \$19,500 for the year 2021; with participants age 50 and older allowed to defer a maximum of \$26,000. The compensation deferred is not available to employees until termination, retirement, death or an unforeseeable emergency. All plan assets are held in a custodial account for the exclusive benefit of participants and beneficiaries under the Plan. Accordingly, the related assets and liabilities associated with the plan are not reported as part of the Commission's financial information.

**Note 17. COMMITMENTS AND CONTINGENCIES**

In the normal course of its operations, the Commission has commitments, contingent liabilities, lawsuits and claims. Commission management does not expect that any amount it may have to pay in connection with any of these matters would have a material adverse effect on the financial position of the Commission. As of June 30, 2021, the Commission had construction commitments of approximately \$5.6 million, of which approximately \$3.5 million will be paid from federal and state grants.

**Note 18. COVID-19 PANDEMIC**

The COVID-19 pandemic and its impact on operations continues to evolve. Specific to the Commission, COVID-19 impacted various parts of its 2021 operations and financial results including, but not limited to, loss of revenue and shortages of personnel. Federal relief has been received through the Coronavirus Aid, Relief, and Economic Security (CARES) Act (\$18.8 million) and the Coronavirus Response and Relief Supplemental Appropriation Act (CRRSAA) in a newly established Airport Coronavirus Response Grant program (\$6.1 million) to assist with responding to the impact of COVID-19. The grants were used to fund operating costs (including the purchase of PPE, sanitizing supplies, and other items to curb the spread and return to operations), and pay annual debt service.

The Commission continued with the cost cutting measures at the beginning of the fiscal year to offset the reduction in operating revenues associated with the loss of passenger traffic. The Commission continued the hiring freeze and the economy lots remain closed, eliminating the expense for shuttle operations and related staffing. In January 2021, a monthly review process with management staff was introduced to assist with monitoring the internal spending freeze implemented. The decrease in passenger traffic continued to trigger the MAG adjustment provisions within concession agreements with rental car and food and beverage and retail sales vendors. The Commission issued \$2.6 million in credits in the fiscal year.



**Capital Region Airport Commission**  
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**Note 18. COVID-19 PANDEMIC: (continued)**

Management believes the Commission is taking appropriate actions to mitigate the negative impact. Measures include contracting Campbell Hill Aviation Group to forecast enplanements, which are used to adjust the budget throughout the fiscal year based on real time statistics. The extent to which COVID-19 may impact operations in subsequent years remains uncertain, and management is unable to estimate the effects on future results of operations, financial condition, or liquidity for fiscal year 2022.

**Note 19. SUBSEQUENT EVENTS**

The Commission has evaluated subsequent events through the date the financial statements were available to be issued in connection with the preparation of these financial statements. The following events were noted:

**CRRSAA Funding**

The Commission has received the full award of \$6.1 million in federal CRRSAA grant funding reimbursements for operating and debt service expenses.

**Debt Refunding**

On August 11, 2021, the Commission closed on its 2021 General Airport Revenue Refunding Bonds in the amount of \$14.2 million. The bonds refunded \$13.6 million of the 2016A (non-AMT) revenue bonds and \$545 thousand of the 2013A (taxable) revenue bonds. Gross cash flow savings are \$2.1 million and will be realized from FY 2022 through FY 2033. Present value savings are \$1.2 million or 7.98% of the bonds refunded.

**ARPA Funding**

On August 31, 2021, the Commission was awarded \$16.7 million in funding from the FAA's Airport Rescue Grant program (ARPA). The funds can be drawn over a 4-year period and used by the Commission to reimburse allowable operating and debt service expenses.



**RICHMOND**  
INTERNATIONAL AIRPORT

**REQUIRED SUPPLEMENTARY INFORMATION**

**Capital Region Airport Commission**  
**SCHEDULE OF CHANGES IN NET PENSION LIABILITY (ASSET) AND RELATED RATIOS**  
**VRS PENSION PLAN**  
**For the Measurement Dates of June 30, 2014 through June 30, 2020**

|                                                                                      | <b>2020</b>          | <b>2019</b>          | <b>2018</b>          | <b>2017</b>          |
|--------------------------------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------|
| <b>Total pension liability</b>                                                       |                      |                      |                      |                      |
| Service cost                                                                         | \$ 1,108,776         | \$ 1,027,458         | \$ 951,396           | \$ 914,853           |
| Interest                                                                             | 2,569,899            | 2,440,776            | 2,360,261            | 2,289,579            |
| Changes in benefit terms                                                             | -                    | -                    | 402,011              | -                    |
| Differences between expected and actual experience                                   | 210,416              | 352,766              | (1,116,875)          | (470,663)            |
| Changes in assumptions                                                               | -                    | 1,086,066            | -                    | (313,362)            |
| Benefit payments                                                                     | (1,897,777)          | (1,507,664)          | (1,385,500)          | (1,435,808)          |
| <b>Net change in total pension liability</b>                                         | <b>\$ 1,991,314</b>  | <b>\$ 3,399,402</b>  | <b>\$ 1,211,293</b>  | <b>\$ 984,599</b>    |
| <b>Total pension liability - beginning</b>                                           | <b>39,021,466</b>    | <b>35,622,064</b>    | <b>34,410,771</b>    | <b>33,426,172</b>    |
| <b>Total pension liability - ending (a)</b>                                          | <b>\$ 41,012,780</b> | <b>\$ 39,021,466</b> | <b>\$ 35,622,064</b> | <b>\$ 34,410,771</b> |
| <b>Plan fiduciary net position</b>                                                   |                      |                      |                      |                      |
| Contributions - employer                                                             | \$ 684,049           | \$ 695,507           | \$ 820,043           | \$ 725,003           |
| Contributions - employee                                                             | 424,956              | 427,764              | 410,902              | 379,833              |
| Net investment income                                                                | 693,824              | 2,320,346            | 2,409,834            | 3,564,329            |
| Benefit payments                                                                     | (1,897,777)          | (1,507,664)          | (1,385,500)          | (1,435,808)          |
| Administrative expense                                                               | (23,977)             | (22,798)             | (20,544)             | (20,502)             |
| Other                                                                                | (823)                | (1,462)              | (2,155)              | (3,175)              |
| <b>Net change in plan fiduciary net position</b>                                     | <b>\$ (119,748)</b>  | <b>\$ 1,911,693</b>  | <b>\$ 2,232,580</b>  | <b>\$ 3,209,680</b>  |
| <b>Plan fiduciary net position - beginning</b>                                       | <b>36,631,753</b>    | <b>34,720,060</b>    | <b>32,487,480</b>    | <b>29,277,800</b>    |
| <b>Plan fiduciary net position - ending (b)</b>                                      | <b>\$ 36,512,005</b> | <b>\$ 36,631,753</b> | <b>\$ 34,720,060</b> | <b>\$ 32,487,480</b> |
| <b>Commission's net pension liability (asset) - ending (a) - (b)</b>                 | <b>\$ 4,500,775</b>  | <b>\$ 2,389,713</b>  | <b>\$ 902,004</b>    | <b>\$ 1,923,291</b>  |
| <b>Plan fiduciary net position as a percentage of the total pension liability</b>    | <b>89.03%</b>        | <b>93.88%</b>        | <b>97.47%</b>        | <b>94.41%</b>        |
| <b>Covered payroll</b>                                                               | <b>\$ 8,889,384</b>  | <b>\$ 8,888,823</b>  | <b>\$ 8,509,044</b>  | <b>\$ 7,819,559</b>  |
| <b>Commission's net pension liability (asset) as a percentage of covered payroll</b> | <b>50.63%</b>        | <b>26.88%</b>        | <b>10.60%</b>        | <b>24.60%</b>        |

Schedule is intended to show information for 10 years. Information prior to the 2014 valuation is not available. However, additional years will be included as they become available.

**Capital Region Airport Commission**  
**SCHEDULE OF CHANGES IN NET PENSION LIABILITY (ASSET) AND RELATED RATIOS**  
**VRS PENSION PLAN**  
**For the Measurement Dates of June 30, 2014 through June 30, 2020**  
**(Continued)**

|                                                                                      | <b>2016</b>          | <b>2015</b>          | <b>2014</b>          |
|--------------------------------------------------------------------------------------|----------------------|----------------------|----------------------|
| <b>Total pension liability</b>                                                       |                      |                      |                      |
| Service cost                                                                         | \$ 947,517           | \$ 867,611           | \$ 870,607           |
| Interest                                                                             | 2,166,414            | 2,103,636            | 1,980,695            |
| Changes in benefit terms                                                             | -                    | -                    | -                    |
| Differences between expected and actual experience                                   | 139,420              | (733,014)            | -                    |
| Changes in assumptions                                                               | -                    | -                    | -                    |
| Benefit payments                                                                     | (1,551,901)          | (1,130,913)          | (1,059,085)          |
| <b>Net change in total pension liability</b>                                         | <b>\$ 1,701,450</b>  | <b>\$ 1,107,320</b>  | <b>\$ 1,792,217</b>  |
| <b>Total pension liability - beginning</b>                                           | <b>31,724,722</b>    | <b>30,617,402</b>    | <b>28,825,185</b>    |
| <b>Total pension liability - ending (a)</b>                                          | <b>\$ 33,426,172</b> | <b>\$ 31,724,722</b> | <b>\$ 30,617,402</b> |
| <b>Plan fiduciary net position</b>                                                   |                      |                      |                      |
| Contributions - employer                                                             | \$ 823,513           | \$ 818,481           | \$ 831,532           |
| Contributions - employee                                                             | 387,582              | 378,639              | 366,404              |
| Net investment income                                                                | 508,986              | 1,284,659            | 3,798,506            |
| Benefit payments                                                                     | (1,551,901)          | (1,130,913)          | (1,059,085)          |
| Administrative expense                                                               | (18,229)             | (17,267)             | (20,146)             |
| Other                                                                                | (215)                | (271)                | 200                  |
| <b>Net change in plan fiduciary net position</b>                                     | <b>\$ 149,736</b>    | <b>\$ 1,333,328</b>  | <b>\$ 3,917,411</b>  |
| <b>Plan fiduciary net position - beginning</b>                                       | <b>29,128,064</b>    | <b>27,794,736</b>    | <b>23,877,325</b>    |
| <b>Plan fiduciary net position - ending (b)</b>                                      | <b>\$ 29,277,800</b> | <b>\$ 29,128,064</b> | <b>\$ 27,794,736</b> |
| <b>Commission's net pension liability (asset) - ending (a) - (b)</b>                 | <b>\$ 4,148,372</b>  | <b>\$ 2,596,658</b>  | <b>\$ 2,822,666</b>  |
| <b>Plan fiduciary net position as a percentage of the total pension liability</b>    | <b>87.59%</b>        | <b>91.82%</b>        | <b>90.78%</b>        |
| <b>Covered payroll</b>                                                               | <b>\$ 7,318,266</b>  | <b>\$ 7,739,286</b>  | <b>\$ 7,327,589</b>  |
| <b>Commission's net pension liability (asset) as a percentage of covered payroll</b> | <b>56.69%</b>        | <b>33.55%</b>        | <b>38.52%</b>        |

Schedule is intended to show information for 10 years. Information prior to the 2014 valuation is not available. However, additional years will be included as they become available.

**Capital Region Airport Commission**  
**SCHEDULE OF EMPLOYER CONTRIBUTIONS**  
**VRS PENSION PLAN**  
**Years Ended June 30, 2012 through June 30, 2021**

|      | Contributions in<br>Relation to           |                                           |                                        |                                  | Contributions                   |
|------|-------------------------------------------|-------------------------------------------|----------------------------------------|----------------------------------|---------------------------------|
|      | Contractually<br>Required<br>Contribution | Contractually<br>Required<br>Contribution | Contribution<br>Deficiency<br>(Excess) | Employer's<br>Covered<br>Payroll | as a % of<br>Covered<br>Payroll |
| Date | (1)                                       | (2)                                       | (3)                                    | (4)                              | (5)                             |
| 2021 | \$ 682,944                                | \$ 682,944                                | \$ -                                   | \$ 7,502,119                     | 9.10%                           |
| 2020 | 693,622                                   | 693,622                                   | -                                      | 8,889,384                        | 7.80%                           |
| 2019 | 695,525                                   | 695,525                                   | -                                      | 8,888,823                        | 7.82%                           |
| 2018 | 837,690                                   | 837,690                                   | -                                      | 8,509,044                        | 9.84%                           |
| 2017 | 740,837                                   | 740,837                                   | -                                      | 7,819,559                        | 9.47%                           |
| 2016 | 810,132                                   | 810,132                                   | -                                      | 7,318,266                        | 11.07%                          |
| 2015 | 856,739                                   | 856,739                                   | -                                      | 7,739,286                        | 11.07%                          |
| 2014 | 831,381                                   | 831,681                                   | -                                      | 7,327,589                        | 11.35%                          |
| 2013 | 805,152                                   | 805,152                                   | -                                      | 7,093,850                        | 11.35%                          |
| 2012 | 533,974                                   | 533,974                                   | -                                      | 6,759,167                        | 7.90%                           |

**Capital Region Airport Commission**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**  
**VRS PENSION PLAN**  
**Year Ended June 30, 2021**

**Changes of Benefit Terms**

There have been no actuarially material changes to the System benefit provisions since the prior actuarial valuation.

**Changes of Assumptions**

The actuarial assumptions used in the June 30, 2019 valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016, except the change in the discount rate, which was based on VRS Board action effective as of July 1, 2019. Changes to the actuarial assumptions as a result of the experience study and VRS Board action are as follows:

All Others (Non-10 Largest) – Non-Hazardous Duty:

|                                                                         |                                                                        |
|-------------------------------------------------------------------------|------------------------------------------------------------------------|
| Mortality Rates (pre-retirement, post-retirement healthy, and disabled) | Updated to a more current mortality table - RP-2014 projected to 2020  |
| Retirement Rates                                                        | Lowered rates at older ages and changed final retirement from 70 to 75 |
| Withdrawal Rates                                                        | Adjusted rates to better fit experience at each year age               |
| Disability Rates                                                        | Lowered rates                                                          |
| Salary Scale                                                            | No change                                                              |
| Line of Duty Disability                                                 | Increased rate from 14.00% to 15.00%                                   |
| Discount Rate                                                           | Decreased rate from 7.00% to 6.75%                                     |

All Others (Non-10 Largest) – Hazardous Duty:

|                                                                         |                                                                                                 |
|-------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------|
| Mortality Rates (pre-retirement, post-retirement healthy, and disabled) | Updated to a more current mortality table - RP-2014 projected to 2020                           |
| Retirement Rates                                                        | Increased age 50 rates, and lowered rates at older ages                                         |
| Withdrawal Rates                                                        | Adjusted rates to better fit experience at each year age and service through 9 years of service |
| Disability Rates                                                        | Adjusted rates to better fit experience                                                         |
| Salary Scale                                                            | No change                                                                                       |
| Line of Duty Disability                                                 | Decreased rate from 60.00% to 45.00%                                                            |
| Discount Rate                                                           | Decreased rate from 7.00% to 6.75%                                                              |

**Capital Region Airport Commission**  
**SCHEDULE OF CHANGES IN THE NET OPEB LIABILITY AND RELATED RATIOS**  
**HEALTH INSURANCE CREDIT (HIC) PROGRAM**  
**Measurement Dates of June 30, 2017 through June 30, 2020**

|                                                                                    | 2020                | 2019                | 2018                | 2017                |
|------------------------------------------------------------------------------------|---------------------|---------------------|---------------------|---------------------|
| <b>Total HIC OPEB Liability</b>                                                    |                     |                     |                     |                     |
| Service cost                                                                       | \$ 8,701            | \$ 8,076            | \$ 7,363            | \$ 7,515            |
| Interest                                                                           | 19,114              | 10,103              | 9,655               | 9,551               |
| Differences between expected and actual experience                                 | 5,418               | 128,810             | 533                 | -                   |
| Changes in assumptions                                                             | -                   | 7,333               | -                   | (10,627)            |
| Benefit payments                                                                   | (18,680)            | (12,265)            | (10,044)            | 117                 |
| <b>Net change in total HIC OPEB liability</b>                                      | <b>\$ 14,553</b>    | <b>\$ 142,057</b>   | <b>\$ 7,507</b>     | <b>\$ 6,556</b>     |
| <b>Total HIC OPEB Liability - beginning</b>                                        | <b>292,517</b>      | <b>150,460</b>      | <b>142,953</b>      | <b>136,397</b>      |
| <b>Total HIC OPEB Liability - ending (a)</b>                                       | <b>\$ 307,070</b>   | <b>\$ 292,517</b>   | <b>\$ 150,460</b>   | <b>\$ 142,953</b>   |
| <b>Plan fiduciary net position</b>                                                 |                     |                     |                     |                     |
| Contributions - employer                                                           | \$ 18,667           | \$ 18,732           | \$ 17,946           | \$ 15,147           |
| Net investment income                                                              | 603                 | 1,982               | 1,611               | 928                 |
| Benefit payments                                                                   | (18,680)            | (12,265)            | (10,044)            | 117                 |
| Administrative expense                                                             | (67)                | (45)                | (46)                | (35)                |
| Other                                                                              | -                   | (2)                 | -                   | -                   |
| <b>Net change in plan fiduciary net position</b>                                   | <b>\$ 523</b>       | <b>\$ 8,402</b>     | <b>\$ 9,467</b>     | <b>\$ 16,157</b>    |
| <b>Plan fiduciary net position - beginning</b>                                     | <b>34,026</b>       | <b>25,624</b>       | <b>16,157</b>       | <b>-</b>            |
| <b>Plan fiduciary net position - ending (b)</b>                                    | <b>\$ 34,549</b>    | <b>\$ 34,026</b>    | <b>\$ 25,624</b>    | <b>\$ 16,157</b>    |
| <b>Commission's net HIC OPEB liability - ending (a) - (b)</b>                      | <b>\$ 272,521</b>   | <b>\$ 258,491</b>   | <b>\$ 124,836</b>   | <b>\$ 126,796</b>   |
| <b>Plan fiduciary net position as a percentage of the total HIC OPEB liability</b> | <b>11.25%</b>       | <b>11.63%</b>       | <b>17.03%</b>       | <b>11.30%</b>       |
| <b>Covered payroll</b>                                                             | <b>\$ 8,889,384</b> | <b>\$ 8,920,207</b> | <b>\$ 8,545,428</b> | <b>\$ 7,196,592</b> |
| <b>Commission's net HIC OPEB liability as a percentage of covered payroll</b>      | <b>3.07%</b>        | <b>2.90%</b>        | <b>1.46%</b>        | <b>1.76%</b>        |

Schedule is intended to show information for 10 years. Information prior to the 2017 valuation is not available. However, additional years will be included as they become available.



**Capital Region Airport Commission**  
**SCHEDULE OF COMMISSION'S SHARE OF NET OPEB LIABILITY**  
**VRS COST SHARING PLANS**  
**Measurement Dates of June 30, 2017 through June 30, 2020**

| <b>Date</b><br><b>(1)</b>              | <b>Employer's<br/>Proportion of the<br/>Net OPEB<br/>Liability (Asset)</b><br><b>(2)</b> | <b>Employer's<br/>Proportionate<br/>Share of the<br/>Net OPEB<br/>Liability (Asset)</b><br><b>(3)</b> | <b>Employer's<br/>Covered<br/>Payroll*</b><br><b>(4)</b> | <b>Employer's<br/>Proportionate Share<br/>of the Net OPEB<br/>Liability (Asset)<br/>as a Percentage of<br/>Covered Payroll*</b><br><b>(3)/(4)<br/>(5)</b> | <b>Plan Fiduciary<br/>Net Position as a<br/>Percentage of Total<br/>OPEB Liability</b><br><b>(6)</b> |
|----------------------------------------|------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|----------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| <b>Group Life Insurance (GLI) Plan</b> |                                                                                          |                                                                                                       |                                                          |                                                                                                                                                           |                                                                                                      |
| 2020                                   | 0.04339%                                                                                 | \$ 724,108                                                                                            | \$ 8,930,161                                             | 8.11%                                                                                                                                                     | 52.64%                                                                                               |
| 2019                                   | 0.04570%                                                                                 | 743,661                                                                                               | 8,959,555                                                | 8.30%                                                                                                                                                     | 52.00%                                                                                               |
| 2018                                   | 0.04539%                                                                                 | 689,000                                                                                               | 8,637,145                                                | 7.98%                                                                                                                                                     | 51.22%                                                                                               |
| 2017                                   | 0.04295%                                                                                 | 647,000                                                                                               | 7,921,717                                                | 8.17%                                                                                                                                                     | 48.86%                                                                                               |
| <b>Line of Duty Act (LODA) Program</b> |                                                                                          |                                                                                                       |                                                          |                                                                                                                                                           |                                                                                                      |
| 2020                                   | 0.23889%                                                                                 | \$ 1,000,508                                                                                          | \$ 2,590,710                                             | 38.62%                                                                                                                                                    | 1.02%                                                                                                |
| 2019                                   | 0.25241%                                                                                 | 905,612                                                                                               | 2,667,315                                                | 33.95%                                                                                                                                                    | 0.79%                                                                                                |
| 2018                                   | 0.23438%                                                                                 | 735,000                                                                                               | 2,446,312                                                | 84.69%                                                                                                                                                    | 0.60%                                                                                                |
| 2017                                   | 0.20517%                                                                                 | 539,000                                                                                               | 2,136,055                                                | 62.08%                                                                                                                                                    | 1.30%                                                                                                |

\* The contributions for the Line of Duty Act Program are based on the number of participants in the Program using a per capita-based contribution versus a payroll-based contribution. Therefore, covered-employee payroll is the relevant measurement, which is the total payroll of the employees in the OPEB

|                                                 |          |          |              |       |        |
|-------------------------------------------------|----------|----------|--------------|-------|--------|
| <b>Virginia Local Disability Program (VLDP)</b> |          |          |              |       |        |
| 2020                                            | 0.52367% | \$ 5,228 | \$ 1,951,422 | 0.27% | 76.84% |
| 2019                                            | 0.53970% | 10,933   | 1,667,813    | 0.66% | 49.19% |
| 2018                                            | 0.59935% | 5,000    | 1,455,262    | 0.34% | 51.39% |
| 2017                                            | 0.58804% | 3,000    | 1,094,433    | 0.27% | 38.40% |

Schedule is intended to show information for 10 years. Information prior to the 2017 valuation is not available. However, additional years will be included as they become available.

**Capital Region Airport Commission**  
**SCHEDULE OF EMPLOYER CONTRIBUTIONS**  
**VRS OPEB PLANS**  
**Years Ended June 30, 2012 through June 30, 2021**

| Date                               | Contractually<br>Required<br>Contribution<br>(1) | Contributions in<br>Relation to<br>Contractually<br>Required Contribution<br>(2) | Contribution<br>Deficiency<br>(Excess)<br>(3) | Employer's<br>Covered<br>Payroll*<br>(4) | Contributions<br>as a % of<br>Covered<br>Payroll*<br>(5) |
|------------------------------------|--------------------------------------------------|----------------------------------------------------------------------------------|-----------------------------------------------|------------------------------------------|----------------------------------------------------------|
| Health Insurance Credit (HIC) Plan |                                                  |                                                                                  |                                               |                                          |                                                          |
| 2021                               | \$ 23,342                                        | \$ 23,342                                                                        | \$ -                                          | \$ 7,529,919                             | 0.31%                                                    |
| 2020                               | 18,667                                           | 18,667                                                                           | -                                             | 8,889,384                                | 0.21%                                                    |
| 2019                               | 18,732                                           | 18,732                                                                           | -                                             | 8,920,207                                | 0.21%                                                    |
| 2018                               | 17,946                                           | 17,946                                                                           | -                                             | 8,545,428                                | 0.21%                                                    |
| 2017                               | 15,147                                           | 15,147                                                                           | -                                             | 7,196,592                                | 0.21%                                                    |

Schedule is intended to show information for 10 years. HIC participation was effective August 1, 2016 therefore no prior information. However, additional years will be included as they become available.

|                                 |           |           |      |              |       |
|---------------------------------|-----------|-----------|------|--------------|-------|
| Group Life Insurance (GLI) Plan |           |           |      |              |       |
| 2021                            | \$ 40,772 | \$ 40,772 | \$ - | \$ 7,550,347 | 0.54% |
| 2020                            | 46,504    | 46,504    | -    | 8,930,161    | 0.52% |
| 2019                            | 46,590    | 46,590    | -    | 8,959,555    | 0.52% |
| 2018                            | 44,885    | 44,885    | -    | 8,637,145    | 0.52% |
| 2017                            | 41,192    | 41,192    | -    | 7,921,717    | 0.52% |
| 2016                            | 36,527    | 36,527    | -    | 7,605,435    | 0.48% |
| 2015                            | 35,963    | 35,963    | -    | 7,484,696    | 0.48% |
| 2014                            | 35,464    | 35,464    | -    | 7,386,518    | 0.48% |
| 2013                            | 37,597    | 37,597    | -    | 7,093,850    | 0.53% |
| 2012                            | 18,926    | 18,926    | -    | 6,759,167    | 0.28% |

|                                 |           |           |      |              |       |
|---------------------------------|-----------|-----------|------|--------------|-------|
| Line of Duty Act (LODA) Program |           |           |      |              |       |
| 2021                            | \$ 33,714 | \$ 33,714 | \$ - | \$ 1,895,001 | 1.78% |
| 2020                            | 32,465    | 32,465    | -    | 2,590,710    | 1.25% |
| 2019                            | 33,877    | 33,877    | -    | 2,677,315    | 1.27% |
| 2018                            | 24,964    | 24,964    | -    | 2,446,312    | 1.02% |
| 2017                            | 22,000    | 22,000    | -    | 2,136,055    | 1.03% |
| 2016                            | 23,348    | 23,348    | -    | 1,845,002    | 1.27% |
| 2015                            | 20,754    | 20,754    | -    | 2,233,608    | 0.93% |
| 2014                            | 22,445    | 22,445    | -    | 2,005,827    | 1.12% |
| 2013                            | 18,966    | 18,966    | -    | 2,013,820    | 0.94% |
| 2012                            | 10,057    | 10,057    | -    | 1,808,133    | 0.56% |

\* The contributions for the Line of Duty Act Program are based on the number of participants in the Program using a per capita-based contribution versus a payroll-based contribution. Therefore, covered-employee payroll is the relevant measurement, which is the total payroll of the employees in the OPEB plan.

|                                          |           |           |      |              |       |
|------------------------------------------|-----------|-----------|------|--------------|-------|
| Virginia Local Disability Program (VLDP) |           |           |      |              |       |
| 2021                                     | \$ 16,479 | \$ 16,479 | \$ - | \$ 1,985,479 | 0.83% |
| 2020                                     | 14,031    | 14,031    | -    | 1,951,422    | 0.72% |
| 2019                                     | 12,008    | 12,008    | -    | 1,667,813    | 0.72% |
| 2018                                     | 8,732     | 8,732     | -    | 1,455,262    | 0.60% |
| 2017                                     | 6,570     | 6,570     | -    | 1,094,433    | 0.60% |
| 2016                                     | 4,019     | 4,019     | -    | 669,772      | 0.60% |
| 2015                                     | 1,944     | 1,944     | -    | 323,953      | 0.60% |
| 2014                                     | 88        | 88        | -    | 14,635       | 0.60% |

Schedule is intended to show information for 10 years. The Commission did not participate in the program until the new hybrid retirement plan in 2014.

**Capital Region Airport Commission**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**  
**VRS OPEB PLANS**  
**Year Ended June 30, 2021**

**Changes of benefit terms** – There have been no actuarially material changes to the System benefit provisions since the prior actuarial valuation.

**Changes of assumptions** – The actuarial assumptions used in the June 30, 2019, valuation were based on the results of an actuarial experience study for the period from July 1, 2012 through June 30, 2016, except the change in the discount rate, which was based on VRS Board action effective as of July 1, 2019. Changes to the actuarial assumptions as a result of the experience study and VRS Board action are as follows:

**Health Insurance Credit (HIC), Group Life Insurance (GLI), and Virginia Local Disability Program (VLDP) Plans**  
**Non-Largest Ten Locality Employers - General Employees:**

|                                                                         |                                                                                        |
|-------------------------------------------------------------------------|----------------------------------------------------------------------------------------|
| Mortality Rates (pre-retirement, post-retirement healthy, and disabled) | Updated to a more current mortality table - RP-2014 projected to 2020                  |
| Retirement Rates                                                        | Lowered retirement rates at older ages and extended final retirement age from 70 to 75 |
| Withdrawal Rates                                                        | Adjusted termination rates to better fit experience at each age and service year       |
| Disability Rates                                                        | Lowered disability rates                                                               |
| Salary Scale                                                            | No change                                                                              |
| Line of Duty Disability                                                 | Increased rate from 14.00% to 15.00%                                                   |
| Discount Rate                                                           | Decreased rate from 7.00% to 6.75%                                                     |

**Non-Largest Ten Locality Employers - Hazardous Duty Employees:**

|                                                                         |                                                                                  |
|-------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| Mortality Rates (pre-retirement, post-retirement healthy, and disabled) | Updated to a more current mortality table - RP-2014 projected to 2020            |
| Retirement Rates                                                        | Increased age 50 rates and lowered rates at older ages                           |
| Withdrawal Rates                                                        | Adjusted termination rates to better fit experience at each age and service year |
| Disability Rates                                                        | Adjusted rates to better match experience                                        |
| Salary Scale                                                            | No change                                                                        |
| Line of Duty Disability                                                 | Decreased rate from 60.00% to 45.00%                                             |
| Discount Rate                                                           | Decreased rate from 7.00% to 6.75%                                               |

**Line of Duty Act (LODA) Program**

**Employees in the Non-Largest Ten Locality Employers with Public Safety Employees:**

|                                                                         |                                                                                  |
|-------------------------------------------------------------------------|----------------------------------------------------------------------------------|
| Mortality Rates (pre-retirement, post-retirement healthy, and disabled) | Updated to a more current mortality table - RP-2014 projected to 2020            |
| Retirement Rates                                                        | Increased age 50 rates and lowered rates at older ages                           |
| Withdrawal Rates                                                        | Adjusted termination rates to better fit experience at each age and service year |
| Disability Rates                                                        | Adjusted rates to better match experience                                        |
| Salary Scale                                                            | No change                                                                        |
| Line of Duty Disability                                                 | Decreased rate from 60.00% to 45.00%                                             |

**Capital Region Airport Commission**  
**SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY (ASSET) AND RELATED RATIOS**  
**PRE-65 MEDICAL PLAN FOR RETIREES**  
**Measurement Date of June 30, 2020 through June 30, 2021**

|                                                                                                  | <u>2021</u>       | <u>2020</u>       |
|--------------------------------------------------------------------------------------------------|-------------------|-------------------|
| <b>Total OPEB liability</b>                                                                      |                   |                   |
| Service cost                                                                                     | \$ 28,769         | \$ 26,651         |
| Interest                                                                                         | 12,984            | 14,297            |
| Differences between expected and actual experience                                               | (70,418)          | 117,207           |
| Changes in assumptions                                                                           | 20,698            | 41,759            |
| Benefit payments                                                                                 | (46,281)          | -                 |
| <b>Net change in total OPEB liability</b>                                                        | \$ (54,248)       | \$ 199,914        |
| <b>Total OPEB liability - beginning</b>                                                          | 581,755           | 381,841           |
| <b>Total OPEB liability - ending</b>                                                             | <u>\$ 527,507</u> | <u>\$ 581,755</u> |
| <br><b>Covered-employee payroll</b>                                                              | <br>\$ 6,849,298  | <br>\$ 8,780,176  |
| <br><b>Commission's total OPEB liability (asset) as a percentage of covered-employee payroll</b> | <br>7.70%         | <br>6.63%         |

Schedule is intended to show information for 10 years. Additional years will be included as they become available.

**Capital Region Airport Commission**  
**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**  
**PRE-65 MEDICAL PLAN FOR RETIREES**  
**Year Ended June 30, 2021**

Valuation Date: 1/1/2021  
Measurement Date: 6/30/2021

No assets are accumulated in a trust that meets the criteria in GASB 75 to pay related benefits.

*Methods and assumptions used to determine OPEB liability:*

|                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Actuarial Cost Method                     | Entry age normal level % of salary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Discount Rate                             | 2.21% as of June 30, 2020; 2.16% as of June 30, 2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Inflation                                 | 2.50% per year as of June 30, 2020; 2.50% per year as of June 30, 2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Healthcare Trend Rate                     | The healthcare trend rate assumption starts at 8.90% in 2021 and gradually declines to 4.00% by the year 2073.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Salary Increase Rates                     | The salary increase rate starts at 5.35% and 4.75% salary increase for 1 year of service for general and public safety employees, respectively and gradually declines to 3.50% salary increase for 20 or more years of service.                                                                                                                                                                                                                                                                                                                                                                                                        |
| Disability Rates                          | 25% of disability cases are assumed to be service related for general employees and 35% for public safety employees.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Mortality Rates - General Employees       | Pre-Retirement: RP-2014 Employee Rates to age 80, Healthy Annuitant Rates at ages 81 and older projected with Scale BB to 2020; males setback 1 year, 85% of rates; females setback 1 year. 25% of deaths are assumed to be service related.<br>Post-Retirement: RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 1 year; females setback 1 year with 1.5% increase compounded from ages 70 to 85.<br>Post-Disablement Mortality Rates: RP-2014 Disabled Mortality Rates projected with Scale BB to 2020; males 115% of rates; females 130% of rates. |
| Mortality Rates - Public Safety Employees | Pre-Retirement: RP-2014 Employee Rates to age 80, Healthy Annuitant Rates at ages 81 and older projected with Scale BB to 2020; males 90% of rates; females set forward 1 year. 35% of deaths are assumed to be service related.<br>Post-Retirement: RP-2014 Employee Rates to age 49, Healthy Annuitant Rates at ages 50 and older projected with Scale BB to 2020; males set forward 1 year with 1.0% increase compounded from ages 70 to 90; females set forward 3 years.<br>Post-Disablement Mortality Rates: RP-2014 Disabled Mortality Rates projected with Scale BB to 2020; males set forward 2 years; unisex using 100% male. |

# SUPPLEMENTAL INFORMATION



**RICHMOND**  
INTERNATIONAL AIRPORT

**Capital Region Airport Commission**  
**SCHEDULE OF OPERATING REVENUES**  
**Years Ended June 30, 2021 and 2020**

|                               | 2021          | 2020          |
|-------------------------------|---------------|---------------|
| Parking Income                |               |               |
| Terminal                      | \$ 9,784,309  | \$ 13,727,337 |
| Economy and shuttle           | 1,653         | 3,354,739     |
| Valet                         | 131,868       | 459,065       |
| Parking meter and violations  | 8,010         | 19,646        |
|                               | 9,925,840     | 17,560,787    |
| Landing Fees                  |               |               |
| Major                         | 1,435,982     | 1,974,548     |
| Regional                      | 843,967       | 1,192,810     |
| Scheduled freighter           | 786,859       | 795,755       |
| Other                         | 195,170       | 104,070       |
|                               | 3,261,978     | 4,067,183     |
| Concession Income             |               |               |
| Rental car                    | 3,576,204     | 4,934,892     |
| Food and Beverage             | 632,530       | 1,464,316     |
| Ground Transportation Fees    | 253,611       | 862,295       |
| In-flight catering, etc.      | 606           | 9,408         |
| Retail sales                  | 1,118,855     | 1,455,232     |
| Off Airport Concession Fees   | 29,155        | 52,021        |
| Terminal Building Advertising | 761,584       | 1,221,351     |
| Fuel Flowage Fee              | 132,910       | 134,630       |
| Other                         | 33,074        | 30,636        |
|                               | 6,538,528     | 10,164,781    |
| Rental Income                 |               |               |
| Airline terminal              | 7,071,752     | 7,266,742     |
| Land                          | 1,485,176     | 1,222,157     |
| Other building                | 3,067,432     | 2,984,202     |
|                               | 11,624,361    | 11,473,101    |
| Apron Fees Direct Charges     | 504,597       | 756,057       |
| Other                         |               |               |
| Utilities                     | 102,531       | 129,437       |
| Other                         | 421,888       | 217,042       |
|                               | 524,418       | 346,479       |
| Total                         | \$ 32,379,722 | \$ 44,368,388 |



**Capital Region Airport Commission**  
**SCHEDULE OF OPERATING EXPENSES**  
**Years Ended June 30, 2021 and 2020**

|                                  | 2021          | 2020          |
|----------------------------------|---------------|---------------|
| Personnel                        |               |               |
| Salaries                         |               |               |
| Regular                          | \$ 8,644,115  | \$ 9,968,694  |
| Overtime                         | 516,725       | 364,051       |
| Fringe benefits                  |               |               |
| Payroll taxes                    | 672,498       | 764,199       |
| Group insurance, life and health | 1,676,219     | 1,883,900     |
| Retirement & disability          | 1,425,638     | 705,013       |
| Other                            | 92,221        | 180,953       |
|                                  | 13,027,416    | 13,866,810    |
| Utilities                        |               |               |
| Electricity                      | 1,944,950     | 2,196,158     |
| Heating fuel                     | 155,429       | 132,303       |
| Telephone                        | 123,539       | 117,818       |
| Water and sewer                  | 246,356       | 270,641       |
|                                  | 2,470,274     | 2,716,920     |
| Professional Services            |               |               |
| Legal and accounting             | 866,816       | 805,258       |
| Consulting services              | 529,183       | 495,185       |
| Marketing and promotion          | 372,719       | 722,294       |
|                                  | 1,768,718     | 2,022,737     |
| Parking                          |               |               |
| Terminal                         | 1,933,037     | 2,126,000     |
| Economy and shuttle              | 22,994        | 1,832,291     |
|                                  | 1,956,031     | 3,958,291     |
| Maintenance                      |               |               |
| Building                         | 503,853       | 807,993       |
| Equipment                        | 647,193       | 607,765       |
| Other                            | 410,807       | 618,375       |
|                                  | 1,561,853     | 2,034,133     |
| Insurance                        | 751,456       | 755,919       |
| Supplies                         | 442,736       | 567,275       |
| Other                            |               |               |
| Conference and travel            | 39,036        | 67,966        |
| Snow removal                     | 103,192       | 6,751         |
| Other                            | 343,939       | 704,183       |
|                                  | 486,167       | 778,900       |
| Total                            | \$ 22,464,651 | \$ 26,700,985 |

**Capital Region Airport Commission**  
**SCHEDULE OF OPERATING REVENUES, BUDGET AND ACTUAL**  
**Year Ended June 30, 2021**

|                              | Budget        | Actual        | Variance with<br>Budget<br>Positive (Negative) |
|------------------------------|---------------|---------------|------------------------------------------------|
| Parking Income               |               |               |                                                |
| Terminal                     | \$ 13,936,390 | \$ 9,784,309  | \$ (4,152,081)                                 |
| Economy and shuttle          | 3,373,340     | 1,653         | (3,371,687)                                    |
| Valet                        | 462,410       | 131,868       | (330,542)                                      |
| Parking meter and violations | 18,330        | 8,010         | (10,320)                                       |
|                              | 17,790,470    | 9,925,840     | (7,864,630)                                    |
| Landing Fees                 |               |               |                                                |
| Major                        | 1,646,896     | 1,435,982     | (210,914)                                      |
| Regional                     | 1,269,374     | 843,967       | (425,407)                                      |
| Scheduled freighter          | 782,081       | 786,859       | 4,778                                          |
| Other                        | 154,905       | 195,170       | 40,265                                         |
|                              | 3,853,256     | 3,261,978     | (591,278)                                      |
| Concession                   |               |               |                                                |
| Rental car                   | 4,863,400     | 3,576,204     | (1,287,196)                                    |
| Food and beverage            | 1,356,700     | 632,530       | (724,170)                                      |
| Ground transportation fees   | 860,600       | 253,611       | (606,989)                                      |
| In-flight catering, etc.     | 15,900        | 606           | (15,294)                                       |
| Retail sales                 | 1,165,200     | 1,118,855     | (46,345)                                       |
| Off airport concession fees  | 54,000        | 29,155        | (24,845)                                       |
| Terminal advertising         | 1,100,000     | 761,584       | (338,416)                                      |
| Fuel flowage fees            | 123,200       | 132,910       | 9,710                                          |
| Other                        | 38,100        | 33,074        | (5,026)                                        |
|                              | 9,577,100     | 6,538,528     | (3,038,571)                                    |
| Rental Income                |               |               |                                                |
| Airline terminal             | 7,250,826     | 7,071,752     | (179,074)                                      |
| Land                         | 1,284,908     | 1,485,176     | 200,268                                        |
| Other building               | 3,080,491     | 3,067,432     | (13,059)                                       |
|                              | 11,616,225    | 11,624,361    | 8,135                                          |
| Apron Fees                   | 639,099       | 504,597       | (134,502)                                      |
| Other                        |               |               |                                                |
| Utilities                    | 138,500       | 102,531       | (35,969)                                       |
| Other                        | 219,500       | 421,888       | 202,388                                        |
|                              | 358,000       | 524,418       | 166,418                                        |
| Total                        | \$ 43,834,150 | \$ 32,379,722 | \$ (11,454,428)                                |

**Capital Region Airport Commission**  
**SCHEDULE OF OPERATING EXPENSES, BUDGET AND ACTUAL**  
**Year Ended June 30, 2021**

|                                  | Budget        | Actual        | Variance with<br>Budget<br>Positive (Negative) |
|----------------------------------|---------------|---------------|------------------------------------------------|
| Personnel                        |               |               |                                                |
| Salaries                         |               |               |                                                |
| Regular                          | \$ 9,394,865  | \$ 8,644,115  | \$ 750,750                                     |
| Overtime                         | 407,500       | 516,725       | (109,225)                                      |
| Fringe benefits                  |               |               |                                                |
| Payroll taxes                    | 722,733       | 672,498       | 50,235                                         |
| Group insurance, life and health | 1,662,578     | 1,676,219     | (13,641)                                       |
| Retirement & disability          | 759,184       | 1,425,638     | (666,454)                                      |
| Other personnel expense          | 90,900        | 92,221        | (1,321)                                        |
|                                  | 13,037,760    | 13,027,416    | 10,344                                         |
| Utilities                        |               |               |                                                |
| Electricity                      | 2,241,000     | 1,944,950     | 296,050                                        |
| Heating fuel                     | 168,000       | 155,429       | 12,571                                         |
| Telephone                        | 119,750       | 123,539       | (3,789)                                        |
| Water and sewer                  | 310,000       | 246,356       | 63,644                                         |
|                                  | 2,838,750     | 2,470,274     | 368,476                                        |
| Professional Services            |               |               |                                                |
| Legal and accounting             | 612,000       | 866,816       | (254,816)                                      |
| Consulting services              | 522,000       | 529,183       | (7,183)                                        |
| Marketing and promotion          | 692,750       | 372,719       | 320,031                                        |
|                                  | 1,826,750     | 1,768,718     | 58,032                                         |
| Parking                          |               |               |                                                |
| Terminal                         | 2,150,000     | 1,933,037     | 216,963                                        |
| Economy and shuttle              | 1,835,000     | 22,994        | 1,812,006                                      |
|                                  | 3,985,000     | 1,956,031     | 2,028,969                                      |
| Maintenance                      |               |               |                                                |
| Building                         | 710,000       | 503,853       | 206,147                                        |
| Equipment                        | 639,350       | 647,193       | (7,843)                                        |
| Other                            | 585,900       | 410,807       | 175,093                                        |
|                                  | 1,935,250     | 1,561,853     | 373,397                                        |
| Insurance                        | 800,000       | 751,456       | 48,544                                         |
| Supplies                         | 634,050       | 442,736       | 191,314                                        |
| Other                            |               |               |                                                |
| Conference and travel            | 113,300       | 39,036        | 74,264                                         |
| Snow removal                     | 75,000        | 103,192       | (28,192)                                       |
| Other                            | 511,920       | 343,939       | 167,981                                        |
|                                  | 700,220       | 486,167       | 214,053                                        |
| Total                            | \$ 25,757,780 | \$ 22,464,651 | \$ 3,293,129                                   |

**Capital Region Airport Commission**  
**SCHEDULE OF TRANSACTIONS**  
**IN ACCOUNTS CREATED BY BOND RESOLUTIONS**  
**Year Ended June 30, 2021**

|                                                                     | 2016 Bonds   |              |                |               |                 |              |              |
|---------------------------------------------------------------------|--------------|--------------|----------------|---------------|-----------------|--------------|--------------|
|                                                                     | Revenue      |              | Equipment      | Operation and | Operation and   | Subordinated |              |
|                                                                     | Account      | Debt Service | and Capital    | Maintenance   | Maintenance     | Indebtedness | Surplus      |
|                                                                     |              |              | Outlay Account | Account       | Reserve Account | Fund         | Account      |
| BEGINNING BALANCE                                                   | \$ -         | \$ 5,865,103 | \$ 54,184,417  | \$ 8,314,286  | \$ 2,449,607    | \$ 67,057    | \$ 3,750,653 |
| RECEIPTS                                                            |              |              |                |               |                 |              |              |
| Deposits from Commission                                            | 38,490,510   | -            | -              | -             | -               | -            | -            |
| Deposits from Commission-collections                                | -            | -            | -              | -             | -               | -            | -            |
| Gain (loss) on sale of investments                                  | -            | -            | -              | -             | -               | -            | -            |
| Interest earned                                                     | -            | 1            | -              | -             | 30,000          | -            | 4,432        |
|                                                                     | 38,490,510   | 1            | -              | -             | 30,000          | -            | 4,432        |
| DISBURSEMENTS                                                       |              |              |                |               |                 |              |              |
| Disbursements to Commission                                         | -            | -            | -              | 23,095,492    | -               | -            | -            |
| Principal curtailment on long-term debt                             | -            | -            | -              | -             | -               | -            | -            |
| Interest payments on long-term debt                                 | -            | -            | -              | -             | -               | -            | -            |
| Disbursements to others                                             | -            | 8,710,080    | 22,138,212     | -             | -               | -            | -            |
|                                                                     | -            | 8,710,080    | 22,138,212     | 23,095,492    | -               | -            | -            |
| TRANSFERS                                                           |              |              |                |               |                 |              |              |
| Transfer of interest earned to revenue account                      | -            | -            | -              | -             | -               | -            | -            |
| Transfer of deposited revenue to designated accounts per resolution | (38,490,510) | 8,772,216    | 5,898,550      | 25,466,558    | -               | -            | -            |
| Discount (premium) amortized on bonds held as an investment         | -            | -            | -              | -             | (426)           | -            | -            |
|                                                                     | (38,490,510) | 8,772,216    | 5,898,550      | 25,466,558    | (426)           | -            | -            |
| ENDING BALANCE                                                      | \$ -         | \$ 5,927,240 | \$ 37,944,755  | \$ 10,685,352 | \$ 2,479,181    | \$ 67,057    | \$ 3,755,084 |

Note: The Operation and Maintenance Account for the 2016 Bonds is available to support operations and is included in unrestricted assets. The Surplus Account may be used for any legal purpose of the Commission and is also included in unrestricted assets. The remaining \$70,499,825 is reflected as restricted assets.

**Capital Region Airport Commission**  
**SCHEDULE OF TRANSACTIONS**  
**IN ACCOUNTS CREATED BY BOND RESOLUTIONS**  
**Year Ended June 30, 2021**

| 2013 Rev Bonds       | 2016 Rev Bonds       | PFC Bonds        | CFC Bonds            |               |
|----------------------|----------------------|------------------|----------------------|---------------|
|                      |                      |                  | General              |               |
| Debt Service Reserve | Debt Service Reserve | Cost of Issuance | General Purpose Fund | Purpose Fund  |
|                      |                      |                  |                      | Total         |
| \$ 2,719,511         | \$ 3,138,268         | \$ 134,168       | \$ 1,133,170         | \$ 16,465,414 |
|                      |                      |                  |                      | \$ 98,221,655 |
| -                    | -                    | -                | -                    | -             |
| -                    | -                    | -                | -                    | 38,490,510    |
| (27,528)             | (18,169)             | -                | -                    | 1,430,366     |
| 32,747               | 63,979               | -                | 59                   | -             |
| 5,219                | 45,810               | -                | 59                   | 1,024         |
|                      |                      |                  |                      | 132,242       |
|                      |                      |                  |                      | 40,007,421    |
| -                    | -                    | -                | -                    | 883,602       |
| -                    | -                    | -                | -                    | 23,979,094    |
| -                    | -                    | -                | -                    | -             |
| -                    | -                    | -                | -                    | -             |
| -                    | -                    | -                | -                    | 30,848,292    |
| -                    | -                    | -                | -                    | 883,602       |
|                      |                      |                  |                      | 54,827,386    |
| -                    | -                    | -                | -                    | -             |
| -                    | -                    | -                | -                    | (120,931)     |
| 8,284                | 4,832                | -                | -                    | -             |
| 8,284                | 4,832                | -                | -                    | 12,690        |
|                      |                      |                  |                      | (120,931)     |
| \$ 2,733,014         | \$ 3,188,909         | \$ 134,168       | \$ 1,133,229         | \$ 16,892,271 |
|                      |                      |                  |                      | \$ 84,940,261 |

**Capital Region Airport Commission**  
**SCHEDULE OF CASH, CASH EQUIVALENTS, AND INVESTMENTS**  
**IN ACCOUNTS CREATED BY BOND RESOLUTIONS**  
**Year Ended June 30, 2021**

| Account                           | Description          | Interest Rate | Cash,<br>Cash Equivalents<br>and Investments |
|-----------------------------------|----------------------|---------------|----------------------------------------------|
| <b>2016 Bonds</b>                 |                      |               |                                              |
| Bond account-debt service         | Money market fund    | 0.0           | \$ 5,927,240                                 |
| Equipment and capital outlay      | Money market fund    | 0.0           | 37,944,755                                   |
| Operation and maintenance account | Cash deposits        | 1.0           | 10,685,352                                   |
| Operation and maintenance reserve | Money market fund    | 0.0           | 1,728,968                                    |
| Operation and maintenance reserve | Municipal obligation | 4.0           | 751,748                                      |
| Subordinated indebtedness         | Money market fund    | 1.0           | 67,057                                       |
| Surplus, issuer discretionary     | Cash deposits        | 1.0           | 3,755,084                                    |
|                                   |                      |               | <u>60,860,203</u>                            |
| <b>2013 Rev Bonds</b>             |                      |               |                                              |
| Debt service reserve              | Federal obligations  | 1.0           | 2,705,586                                    |
| Debt service reserve              | Money Market Fund    | 1.0           | 1,361                                        |
|                                   |                      |               | <u>2,706,947</u>                             |
| <b>2016 Rev Bonds</b>             |                      |               |                                              |
| Debt service reserve              | Federal obligations  | 2.0           | 2,857,729                                    |
| Debt service reserve              | Money Market Fund    | 0.0           | 292,832                                      |
| Cost of Issuance                  | Money Market Fund    | 0.0           | 134,168                                      |
|                                   |                      |               | <u>3,284,729</u>                             |
| <b>PFC Bonds</b>                  |                      |               |                                              |
| General purpose fund              | Money market fund    | 0.0           | 1,133,229                                    |
|                                   |                      |               | <u>1,133,229</u>                             |
| <b>CFC Bonds</b>                  |                      |               |                                              |
| General purpose fund              | Money market fund    | 0.0           | 16,892,272                                   |
|                                   |                      |               | <u>16,892,272</u>                            |
|                                   |                      |               | <u>\$ 84,877,380</u>                         |

Summary of cash, cash equivalents and investments created by bond resolution are included in the statements of net position as follows:

|                           |                      |
|---------------------------|----------------------|
| Current assets:           |                      |
| Cash and cash equivalents | \$ 14,440,436        |
| Restricted assets:        |                      |
| Cash and cash equivalents | 64,121,883           |
| Investments               | 6,315,063            |
|                           | <u>\$ 84,877,381</u> |

Note: Includes fair market value adjustment of (\$62,880).

**Capital Region Airport Commission**  
**SCHEDULE OF STATE ENTITLEMENT FUNDS**  
**Year Ended June 30, 2021**

|                                                           |                  |                            |
|-----------------------------------------------------------|------------------|----------------------------|
| State Entitlement Funding For Open Projects Prior Periods | \$ 7,847,862     |                            |
| Less: Prior Period Expenditures                           | <u>4,919,600</u> |                            |
| Beginning Balance Open Projects Prior Periods             |                  | <u>2,927,984</u>           |
| FY 2021 Project Funding                                   | 2,004,266        |                            |
| Less: FY 2021 Expenditures                                | <u>2,163,569</u> |                            |
| State Entitlement Funds Balance 6/30/2021                 |                  | <u><u>\$ 2,768,681</u></u> |







# **RICHMOND**

**INTERNATIONAL AIRPORT**

## **STATISTICAL SECTION**

**Capital Region Airport Commission  
Statistical Section**

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|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
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# **RICHMOND**

**INTERNATIONAL AIRPORT**



**Capital Region Airport Commission**  
**NET POSITION AND CHANGES IN NET POSITION**  
**Ten Years Ended June 30, 2021**  
**(dollars in thousands)**

|                                            | Fiscal Year       |                   |                   |                   |                   |                   |                   |                   |                   |                   |
|--------------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                            | 2021              | 2020              | 2019              | 2018              | 2017              | 2016              | 2015              | 2014              | 2013              | 2012              |
| Operating revenues                         |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Apron fees                                 | \$ 505            | \$ 756            | \$ 759            | \$ 648            | \$ 558            | \$ 562            | \$ 574            | \$ 601            | \$ 588            | \$ 638            |
| Concession                                 | 6,539             | 10,165            | 12,916            | 11,105            | 10,478            | 9,518             | 9,254             | 8,264             | 7,956             | 7,863             |
| Landing fees                               | 3,262             | 4,067             | 4,667             | 4,023             | 3,462             | 3,338             | 3,218             | 2,885             | 2,855             | 3,007             |
| Other                                      | 524               | 346               | 391               | 315               | 284               | 317               | 268               | 315               | 258               | 181               |
| Parking                                    | 9,926             | 17,561            | 23,288            | 20,821            | 20,292            | 20,009            | 19,617            | 18,424            | 17,799            | 17,959            |
| Rental                                     | 11,624            | 11,473            | 11,071            | 10,892            | 10,244            | 10,119            | 10,151            | 10,034            | 9,936             | 9,476             |
| Total operating revenues                   | 32,380            | 44,368            | 53,092            | 47,804            | 45,318            | 43,863            | 43,082            | 40,523            | 39,392            | 39,124            |
| Nonoperating revenues                      |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Customer Facility Charges                  | 1,526             | 1,921             | 2,508             | 2,324             | 2,326             | 3,975             | 3,314             | 525               | 975               | 1,716             |
| Interest income                            | 123               | 1,284             | 1,523             | 626               | 206               | 143               | 128               | 187               | 136               | 198               |
| State grant revenue                        | -                 | 67                | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Federal grant revenue                      | 13,481            | 5,432             | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Passenger Facility Charges                 | 4,728             | 6,473             | 8,940             | 7,876             | 7,518             | 7,022             | 7,063             | 6,790             | 6,589             | 6,571             |
| Total nonoperating revenues                | 19,858            | 15,177            | 12,971            | 10,826            | 10,050            | 11,140            | 10,505            | 7,502             | 7,700             | 8,485             |
| <b>Total Revenues</b>                      | <b>52,238</b>     | <b>59,545</b>     | <b>66,063</b>     | <b>58,630</b>     | <b>55,368</b>     | <b>55,003</b>     | <b>53,587</b>     | <b>48,025</b>     | <b>47,092</b>     | <b>47,609</b>     |
| Operating expenses                         |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Depreciation                               | 27,000            | 27,529            | 27,036            | 24,426            | 23,400            | 24,063            | 22,825            | 22,195            | 21,222            | 20,609            |
| Insurance                                  | 751               | 756               | 764               | 747               | 710               | 745               | 849               | 844               | 848               | 669               |
| Maintenance                                | 1,562             | 2,034             | 1,976             | 1,677             | 1,726             | 1,527             | 1,556             | 1,541             | 1,651             | 1,464             |
| Other                                      | 486               | 779               | 730               | 633               | 619               | 445               | 543               | 573               | 408               | 369               |
| Parking                                    | 1,956             | 3,958             | 4,158             | 3,949             | 3,291             | 3,044             | 3,034             | 2,876             | 2,912             | 3,052             |
| Personnel                                  | 13,028            | 13,867            | 13,009            | 12,457            | 11,293            | 10,470            | 10,534            | 10,224            | 10,279            | 9,484             |
| Professional services                      | 1,769             | 2,023             | 1,749             | 1,672             | 1,752             | 1,615             | 1,748             | 1,450             | 1,223             | 1,384             |
| Supplies                                   | 443               | 567               | 597               | 602               | 588               | 590               | 724               | 692               | 763               | 806               |
| Utilities                                  | 2,470             | 2,717             | 2,910             | 2,774             | 2,602             | 2,503             | 2,586             | 2,524             | 2,537             | 2,509             |
| Total operating expenses                   | 49,465            | 54,230            | 52,929            | 48,937            | 45,981            | 45,002            | 44,399            | 42,919            | 41,843            | 40,346            |
| Nonoperating expenses                      |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Interest expense                           | 2,532             | 2,783             | 3,033             | 2,564             | 2,758             | 2,625             | 4,065             | 3,556             | 4,557             | 5,193             |
| Other, net                                 | 120               | 8                 | (136)             | 95                | 478               | 599               | 488               | 682               | 992               | 3,170             |
| Airline rates and charges adjustment       | 2,237             | 2,435             | -                 | -                 | -                 | -                 | -                 | -                 | -                 | -                 |
| Total nonoperating expenses                | 4,889             | 5,226             | 2,897             | 2,659             | 3,236             | 3,224             | 4,553             | 4,238             | 5,549             | 8,363             |
| <b>Total Expenses</b>                      | <b>54,354</b>     | <b>59,456</b>     | <b>55,826</b>     | <b>51,596</b>     | <b>49,217</b>     | <b>48,226</b>     | <b>48,952</b>     | <b>47,157</b>     | <b>47,392</b>     | <b>48,709</b>     |
| Capital grants and contributions           | 13,521            | 9,841             | 8,785             | 6,681             | 11,136            | 16,295            | 14,830            | 13,439            | 12,660            | 9,825             |
| <b>Increase (decrease) in Net Position</b> | <b>\$ 11,405</b>  | <b>\$ 9,930</b>   | <b>\$ 19,022</b>  | <b>\$ 13,715</b>  | <b>\$ 17,287</b>  | <b>\$ 23,072</b>  | <b>\$ 19,465</b>  | <b>\$ 14,307</b>  | <b>\$ 12,360</b>  | <b>\$ 8,725</b>   |
| <b>Net Position at Year-End</b>            |                   |                   |                   |                   |                   |                   |                   |                   |                   |                   |
| Net Investment in capital assets           | \$ 397,525        | \$ 381,713        | \$ 356,384        | \$ 349,515        | \$ 345,759        | \$ 328,487        | \$ 297,177        | \$ 284,350        | \$ 282,629        | \$ 272,217        |
| Restricted                                 | 63,667            | 72,086            | 88,258            | 75,610            | 73,773            | 72,742            | 83,867            | 74,244            | 66,011            | 60,776            |
| Unrestricted                               | 22,343            | 18,331            | 17,940            | 18,434            | 11,777            | 12,794            | 9,908             | 17,010            | 12,658            | 15,945            |
| <b>Total Net Position</b>                  | <b>\$ 483,535</b> | <b>\$ 472,130</b> | <b>\$ 462,582</b> | <b>\$ 443,559</b> | <b>\$ 431,309</b> | <b>\$ 414,023</b> | <b>\$ 390,952</b> | <b>\$ 375,604</b> | <b>\$ 361,298</b> | <b>\$ 348,938</b> |

Fiscal year 2013 balances have been restated to reflect the requirements of a change in GAAP.

Fiscal year 2014 balances were not restated to reflect GASB 68 implementation in FY2015.

Fiscal year 2017 SCASDP funds not included in this schedule. The Commission was the administrator for this Federal Grant program and no Commission funds were used.

Fiscal year 2017 balances were not restated to reflect GASB 75 implementation in FY2018.

Fiscal year 2019 balances were not restated to reflect the new retiree medical plan valued in FY2020.

**Capital Region Airport Commission**  
**PRINCIPAL REVENUE SOURCES AND REVENUES PER ENPLANED PASSENGER**  
**Ten Years Ended June 30, 2021**  
**(dollars in thousands)**

|                                          | Fiscal Year |           |           |           |           |           |           |           |           |           |  |
|------------------------------------------|-------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|--|
|                                          | 2021        | 2020      | 2019      | 2018      | 2017      | 2016      | 2015      | 2014      | 2013      | 2012      |  |
| Airline revenues                         |             |           |           |           |           |           |           |           |           |           |  |
| Landing fees                             | \$ 3,262    | \$ 4,067  | \$ 4,667  | \$ 4,023  | \$ 3,462  | \$ 3,338  | \$ 3,218  | \$ 2,885  | \$ 2,855  | \$ 3,007  |  |
| Apron fees                               | 505         | 756       | 759       | 648       | 558       | 562       | 574       | 601       | 588       | 638       |  |
| Total airline revenues                   | 3,767       | 4,823     | 5,426     | 4,671     | 4,020     | 3,900     | 3,792     | 3,486     | 3,443     | 3,645     |  |
| Percentage of total revenues             | 7.2%        | 8.1%      | 8.2%      | 8.0%      | 7.3%      | 7.1%      | 7.1%      | 7.3%      | 7.3%      | 7.7%      |  |
| Nonairline revenues                      |             |           |           |           |           |           |           |           |           |           |  |
| Parking                                  | 9,926       | 17,561    | 23,288    | 20,821    | 20,292    | 20,009    | 19,617    | 18,424    | 17,799    | 17,959    |  |
| Rental                                   | 11,624      | 11,473    | 11,071    | 10,892    | 10,244    | 10,119    | 10,151    | 10,034    | 9,936     | 9,476     |  |
| Concession                               | 6,539       | 10,165    | 12,916    | 11,105    | 10,478    | 9,518     | 9,254     | 8,264     | 7,956     | 7,863     |  |
| Other                                    | 524         | 346       | 391       | 315       | 284       | 317       | 268       | 315       | 258       | 181       |  |
| Total nonairline revenues                | 28,613      | 39,545    | 47,666    | 43,133    | 41,298    | 39,963    | 39,290    | 37,037    | 35,949    | 35,479    |  |
| Percentage of total revenues             | 54.8%       | 66.4%     | 72.2%     | 73.6%     | 74.6%     | 72.7%     | 73.3%     | 77.1%     | 76.3%     | 74.5%     |  |
| Nonoperating revenues                    |             |           |           |           |           |           |           |           |           |           |  |
| Passenger Facility Charges               | 4,728       | 6,473     | 8,940     | 7,876     | 7,518     | 7,022     | 7,063     | 6,790     | 6,589     | 6,571     |  |
| Customer Facility Charges                | 1,526       | 1,921     | 2,508     | 2,324     | 2,325     | 3,975     | 3,314     | 525       | 975       | 1,716     |  |
| Interest Income                          | 123         | 1,284     | 1,523     | 626       | 206       | 143       | 128       | 187       | 136       | 198       |  |
| State grant revenue                      | -           | 67        | -         | -         | -         | -         | -         | -         | -         | -         |  |
| Federal grant revenue                    | 13,481      | 5,432     | -         | -         | -         | -         | -         | -         | -         | -         |  |
| Total nonoperating revenues              | 19,858      | 15,177    | 12,971    | 10,826    | 10,049    | 11,140    | 10,505    | 7,502     | 7,700     | 8,485     |  |
| Percentage of total revenues             | 38.0%       | 25.5%     | 19.6%     | 18.5%     | 18.1%     | 20.3%     | 19.6%     | 15.6%     | 16.4%     | 17.8%     |  |
| Total revenues                           | \$ 52,238   | \$ 59,545 | \$ 66,063 | \$ 58,630 | \$ 55,367 | \$ 55,003 | \$ 53,587 | \$ 48,025 | \$ 47,092 | \$ 47,609 |  |
| Enplaned passengers (excluding charters) | 951,871     | 1,570,317 | 2,090,430 | 1,887,230 | 1,763,939 | 1,744,438 | 1,706,272 | 1,627,469 | 1,581,348 | 1,595,180 |  |
| Total revenue per enplaned passengers    | \$ 54.88    | \$ 37.92  | \$ 31.60  | \$ 31.07  | \$ 31.39  | \$ 31.53  | \$ 31.41  | \$ 29.51  | \$ 29.78  | \$ 29.85  |  |

Note: Fiscal year 2017 SCASDP funds not included in this schedule. The Commission was the administrator for this Federal Grant program and no Commission funds were used.

Fiscal year 2020 federal grant revenue represents the \$5.4 million CARES Act funding.

Fiscal year 2021 federal grant revenue represents the \$13.4 million CARES Act funding.

**Capital Region Airport Commission**  
**LARGEST OWN-SOURCE REVENUE**  
**Ten Years Ended June 30, 2021**

|                              | Fiscal Year  |               |               |               |               |               |               |               |               |               |
|------------------------------|--------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
|                              | 2021         | 2020          | 2019          | 2018          | 2017          | 2016          | 2015          | 2014          | 2013          | 2012          |
| Parking:                     |              |               |               |               |               |               |               |               |               |               |
| Terminal                     | \$ 9,784,309 | \$ 13,727,337 | \$ 18,054,134 | \$ 16,142,803 | \$ 15,781,372 | \$ 15,559,847 | \$ 15,194,814 | \$ 14,258,972 | \$ 13,785,664 | \$ 13,931,741 |
| Economy and shuttle          | 1,653        | 3,354,740     | 4,572,154     | 4,078,927     | 3,899,428     | 3,862,348     | 3,845,567     | 3,610,259     | 3,481,463     | 3,474,623     |
| Valet                        | 131,868      | 459,065       | 633,290       | 584,400       | 581,778       | 576,964       | 572,467       | 549,864       | 525,664       | 546,265       |
| Parking meter and violations | 8,010        | 19,646        | 28,545        | 14,559        | 29,194        | 9,443         | 4,454         | 4,824         | 5,596         | 6,311         |
|                              | \$ 9,925,840 | \$ 17,560,787 | \$ 23,288,122 | \$ 20,820,688 | \$ 20,291,772 | \$ 20,008,602 | \$ 19,617,302 | \$ 18,423,919 | \$ 17,798,387 | \$ 17,958,940 |

**LARGEST OWN-SOURCE REVENUE RATES**  
**Ten Years Ended June 30, 2021**

|                   | 2021    |         | 2020    |         | 2019    |         | 2018    |         | 2017    |         | 2016    |         | 2015    |         | 2014    |         | 2013    |         | 2012    |         |
|-------------------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
|                   | Maximum |         | Maximum |         | Maximum |         | Maximum |         | Maximum |         | Maximum |         | Maximum |         | Maximum |         | Maximum |         | Maximum |         |
|                   | Hourly  | Per Day | Hourly  | Per Day | Hourly  | Per Day | Hourly  | Per Day | Hourly  | Per Day | Hourly  | Per Day | Hourly  | Per Day | Hourly  | Per Day | Hourly  | Per Day | Hourly  | Per Day |
| Lot:              |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |         |
| Garage/long-term  | \$ 3    | \$ 12   | \$ 3    | \$ 12   | \$ 3    | \$ 12   | \$ 3    | \$ 12   | \$ 3    | \$ 12   | \$ 3    | \$ 12   | \$ 3    | \$ 12   | \$ 3    | \$ 12   | \$ 3    | \$ 12   | \$ 3    | \$ 12   |
| Short-term hourly | 2       | 24      | 2       | 24      | 2       | 24      | 2       | 24      | 2       | 24      | 2       | 24      | 2       | 24      | 2       | 24      | 2       | 24      | 2       | 24      |
| Economy A         | 2       | 7       | 2       | 7       | 2       | 7       | 2       | 7       | 2       | 7       | 2       | 7       | 2       | 7       | 2       | 7       | 1       | 7       | 2       | 7       |
| Economy B         | 2       | 7       | 2       | 7       | 2       | 7       | 2       | 7       | 2       | 7       | 2       | 7       | 2       | 7       | 2       | 7       | 1       | 7       | 2       | 7       |
| Economy C         | 2       | 7       | 2       | 7       | 2       | 7       | 2       | 7       | 2       | 7       | 2       | 7       | 2       | 7       | 2       | 7       | 1       | 7       | 2       | 7       |
| Valet             | N/A     | 21      | N/A     | 21      | N/A     | 21      | N/A     | 20      | N/A     | 20      | N/A     | 20      | N/A     | 20      | N/A     | 20      | N/A     | 20      | N/A     | 20      |

Note: Rates are subject to change during year. Public parking is the only source of parking revenue.  
In April 2020 the rate was reduced to \$10.

**REVENUE RATES**  
**Ten Years Ended June 30, 2021**

|                                   | Fiscal Year |        |        |        |        |        |        |        |        |        |
|-----------------------------------|-------------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
|                                   | 2021        | 2020   | 2019   | 2018   | 2017   | 2016   | 2015   | 2014   | 2013   | 2012   |
| Apron fees (per square foot)      | \$1.15      | \$1.13 | \$1.17 | \$1.14 | \$1.10 | \$1.11 | \$1.16 | \$1.23 | \$1.23 | \$1.21 |
| Landing Fees (per 1,000 lbs unit) | 1.52        | 1.52   | 1.38   | 1.34   | 1.32   | 1.32   | 1.26   | 1.26   | 1.23   | 1.24   |
| Terminal Rental (square foot)     | 37.77       | 37.72  | 37.12  | 35.10  | 32.81  | 32.48  | 36.11  | 35.84  | 35.12  | 34.19  |

**Capital Region Airport Commission**  
**REVENUE BOND COVERAGE**  
**Ten Years Ended June 30, 2021**

Per the rate covenant in the bond indenture net revenues shall at all times not be less than the greater of 1.0 times the sum of the aggregated debt service and 1.25 times the aggregate debt service on bonds. The indenture states that the commission cannot be in default of this requirement for two consecutive fiscal years.

The fiscal year 2022 budget provides for net revenues that exceed 1.0 times the sum of the aggregated debt service and 1.25 times the aggregate debt service on bonds.

| Fiscal<br>Year | Revenue       | Expense       | Net<br>Revenue<br>Available | Debt Service<br>on Bonds | Debt Service  | Coverage                 |                 |
|----------------|---------------|---------------|-----------------------------|--------------------------|---------------|--------------------------|-----------------|
|                |               |               |                             |                          |               | Debt Service<br>on Bonds | Debt<br>Service |
| 2021           | \$ 31,411,524 | \$ 21,691,828 | \$ 9,719,696                | \$ 8,772,230             | \$ 12,312,480 | 1.11                     | 0.79            |
| 2020           | 45,027,780    | 25,658,407    | 19,369,373                  | 8,772,929                | 14,130,059    | 2.21                     | 1.37            |
| 2019           | 54,238,186    | 25,489,367    | 28,748,819                  | 8,784,679                | 15,028,679    | 3.27                     | 1.91            |
| 2018           | 47,107,174    | 26,684,371    | 20,422,803                  | 8,815,280                | 16,401,780    | 2.32                     | 1.25            |
| 2017           | 44,393,303    | 23,725,872    | 20,667,431                  | 8,842,830                | 16,429,330    | 2.34                     | 1.26            |
| 2016           | 44,388,482    | 19,387,414    | 25,001,068                  | 9,107,280                | 15,159,280    | 2.75                     | 1.65            |
| 2015           | 41,520,397    | 21,164,337    | 20,356,060                  | 8,997,379                | 13,489,704    | 2.26                     | 1.51            |
| 2014           | 40,671,411    | 20,203,214    | 20,468,197                  | 10,176,079               | 14,165,679    | 2.01                     | 1.44            |
| 2013           | 37,911,029    | 20,871,776    | 17,039,253                  | 10,036,138               | 13,831,834    | 1.70                     | 1.23            |
| 2012           | 38,501,617    | 18,978,548    | 19,523,070                  | 10,393,706               | 14,400,706    | 1.88                     | 1.36            |

Note: The amounts above are determined in accordance with applicable provisions of the Commission's Master Revenue Bond Resolution (the "Resolution"). Revenue and expense as reported in the statements of revenues, expenses and net position have been adjusted as required by the Resolution. Pursuant to the Resolution, debt service on bonds include only debt service on airport revenue bonds increased by a multiple of 1.00 times, whereas, debt service includes debt service on all debt and certain deposits required to be made by the Resolution.

**Capital Region Airport Commission**  
**OUTSTANDING DEBT**  
**Ten Years Ended June 30, 2021**  
**(dollars in thousands)**

|                                             | Fiscal Year |           |           |           |            |            |            |            |            |            |
|---------------------------------------------|-------------|-----------|-----------|-----------|------------|------------|------------|------------|------------|------------|
|                                             | 2021        | 2020      | 2019      | 2018      | 2017       | 2016       | 2015       | 2014       | 2013       | 2012       |
| Airport Revenue Bonds:                      |             |           |           |           |            |            |            |            |            |            |
| Series 2001 A&B                             | \$ 6,384    | \$ 14,877 | \$ 17,409 | \$ 19,861 | \$ 22,236  | \$ 24,537  | \$ 26,767  | \$ 28,926  | \$ 31,018  | \$ 33,044  |
| Series 2004 A                               | -           | -         | -         | -         | -          | -          | -          | 2,130      | 4,155      | 6,085      |
| Series 2005 A                               | -           | -         | -         | -         | -          | -          | 1,680      | 2,195      | 2,695      | 26,130     |
| Series 2008 A                               | -           | -         | -         | 1,245     | 2,445      | 3,590      | 46,405     | 47,455     | 48,470     | 49,450     |
| Series 2013 A                               | 11,710      | 13,855    | 15,935    | 17,955    | 19,940     | 21,780     | 21,825     | 21,870     | 21,870     | -          |
| Series 2016 A                               | 36,690      | 38,020    | 39,305    | 39,305    | 39,305     | 39,305     | -          | -          | -          | -          |
| PFC Revenue Bonds:                          |             |           |           |           |            |            |            |            |            |            |
| Series 2005 A                               | -           | -         | -         | -         | -          | -          | 13,475     | 14,220     | 14,935     | 15,625     |
| Series 2005 B                               | -           | -         | -         | -         | -          | -          | 15,435     | 18,410     | 19,005     | 19,580     |
| Series 2016 A                               | -           | -         | 1,826     | 3,629     | 5,408      | 7,165      | -          | -          | -          | -          |
| Series 2016 B                               | -           | -         | 1,513     | 3,006     | 4,480      | 5,935      | -          | -          | -          | -          |
| Car Rental Garage Revenue Bond              | -           | -         | -         | -         | -          | -          | 1,230      | 2,380      | 2,380      | 2,380      |
| Line of Credit                              | -           | -         | -         | -         | -          | -          | 339        | -          | -          | -          |
|                                             | 54,784      | 66,752    | 75,988    | 85,001    | 93,814     | 102,312    | 127,156    | 137,586    | 144,528    | 152,294    |
| Add: Bond premium, net                      | 5,805       | 6,336     | 6,866     | 7,397     | 7,928      | 8,328      | 2,585      | 2,711      | 3,049      | 866        |
| Total Long-Term Debt                        | \$ 60,589   | \$ 73,088 | \$ 82,854 | \$ 92,398 | \$ 101,742 | \$ 110,640 | \$ 129,741 | \$ 140,297 | \$ 147,577 | \$ 153,160 |
| Enplaned passengers (excluding charters)    | 989         | 1,570     | 2,090     | 1,887     | 1,764      | 1,744      | 1,706      | 1,627      | 1,581      | 1,595      |
| Total Long-Term Debt per enplaned passenger | \$61.26     | \$46.55   | \$39.64   | \$48.97   | \$57.68    | \$63.44    | \$76.05    | \$86.23    | \$93.34    | \$96.03    |



**Capital Region Airport Commission**  
**ANNUAL DEBT SERVICE REQUIREMENTS**

| <b>Fiscal Year</b>    |                           |                           |                           |                            |                            |
|-----------------------|---------------------------|---------------------------|---------------------------|----------------------------|----------------------------|
| <b>Ending</b>         | <b>Series</b>             | <b>Unrefunded</b>         | <b>Unrefunded</b>         | <b>Total</b>               |                            |
| <b><u>June-30</u></b> | <b><u>2001A Bonds</u></b> | <b><u>2013A Bonds</u></b> | <b><u>2016A Bonds</u></b> | <b><u>Debt Service</u></b> | <b><u>Requirements</u></b> |
| 2022                  | \$ 1,591,083              | \$ 2,683,588              | \$ 2,963,650              | \$                         | 7,238,321                  |
| 2023                  | 1,587,475                 | 2,560,950                 | 2,955,625                 |                            | 7,104,050                  |
| 2024                  | 1,587,475                 | 2,830,700                 | 2,947,750                 |                            | 7,365,925                  |
| 2025                  | 1,587,475                 | 2,674,500                 | 2,951,250                 |                            | 7,213,225                  |
| 2026                  | 132,290                   | 2,141,650                 | 2,962,325                 |                            | 5,236,265                  |
| 2027                  |                           |                           | 2,962,225                 |                            | 2,962,225                  |
| 2028                  |                           |                           | 2,943,175                 |                            | 2,943,175                  |
| 2029                  |                           |                           | 2,938,800                 |                            | 2,938,800                  |
| 2030                  |                           |                           | 2,939,925                 |                            | 2,939,925                  |
| 2031                  |                           |                           | 2,936,300                 |                            | 2,936,300                  |
| 2032                  |                           |                           | 2,932,800                 |                            | 2,932,800                  |
| 2033                  |                           |                           | 2,929,175                 |                            | 2,929,175                  |
| 2034                  |                           |                           | 2,925,175                 |                            | 2,925,175                  |
| 2035                  |                           |                           | 2,937,700                 |                            | 2,937,700                  |
| 2036                  |                           |                           | 2,932,600                 |                            | 2,932,600                  |
| 2037                  |                           |                           | 2,933,500                 |                            | 2,933,500                  |
| 2038                  |                           |                           | 2,930,200                 |                            | 2,930,200                  |
| 2039                  |                           |                           | 2,932,500                 |                            | 2,932,500                  |
| Total                 | <u>\$ 6,485,798</u>       | <u>\$ 12,891,388</u>      | <u>\$ 52,954,675</u>      | <u>\$</u>                  | <u>72,331,861</u>          |

**Capital Region Airport Commission**  
**MAJOR CUSTOMERS**

| Year Ended June 30, 2021         |              |                              | Year Ended June 30, 2012          |              |                              |
|----------------------------------|--------------|------------------------------|-----------------------------------|--------------|------------------------------|
| Company                          | Revenue      | Percent of Operating Revenue | Company                           | Revenue      | Percent of Operating Revenue |
| Federal Bureau of Investigations | \$ 1,402,800 | 4.3%                         | Delta Airlines, Inc.              | \$ 2,009,467 | 5.1%                         |
| The Hudson Group                 | 1,148,468    | 3.5                          | US Airways, Inc.                  | 1,439,102    | 3.7                          |
| Delta Airlines, Inc.             | 858,171      | 2.7                          | The Hertz Corporation             | 1,408,617    | 3.6                          |
| American Airlines, Inc.          | 840,847      | 2.6                          | Federal Bureau of Investigations  | 1,038,861    | 2.7                          |
| Delaware North Company           | 729,270      | 2.3                          | National / Alamo Rent A Car, Inc. | 1,009,799    | 2.6                          |

**ENPLANEMENT TRENDS**  
**RICHMOND, SMALL HUBS, UNITED STATES**  
**Ten Years Ended June 30, 2021**

| Year | Annual Percent Change in Enplanements |            |               |
|------|---------------------------------------|------------|---------------|
|      | Richmond                              | Small Hubs | United States |
| 2021 | (38.8%)                               | N/A        | (33.6%)       |
| 2020 | (24.5)                                | (58.1%)    | (24.4)        |
| 2019 | 11.5                                  | 8.0        | 4.6           |
| 2018 | 6.6                                   | 7.3        | 4.1           |
| 2017 | 2.1                                   | 4.6        | 2.7           |
| 2016 | 2.8                                   | 3.3        | 5.3           |
| 2015 | 5.2                                   | 1.1        | 3.7           |
| 2014 | 2.9                                   | 5.8        | 2.7           |
| 2013 | (0.9)                                 | 0.9        | 0.5           |
| 2012 | (2.6)                                 | 6.3        | 0.6           |

Notes: Calendar year data except for 2021, which is fiscal year data.  
As defined by the FAA, a small hub enplanes .05 to .249 percent of the total U.S. passengers.

Sources: Bureau of Transportation Statistics, Research and Innovative Technology Administration (RITA),  
TranStats, Airport Records

N/A: Not available

**Capital Region Airport Commission**  
**MONTHLY ENPLANEMENTS**  
**Ten Years Ended June 30, 2021**

|       | <b>Fiscal Year</b> |             |             |             |             |             |             |             |             |             |
|-------|--------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
|       | <b>2021</b>        | <b>2020</b> | <b>2019</b> | <b>2018</b> | <b>2017</b> | <b>2016</b> | <b>2015</b> | <b>2014</b> | <b>2013</b> | <b>2012</b> |
| Jul   | 60,471             | 193,669     | 186,836     | 166,912     | 163,638     | 162,883     | 158,596     | 145,703     | 145,249     | 147,186     |
| Aug   | 60,949             | 198,447     | 190,449     | 168,796     | 161,392     | 159,785     | 151,559     | 146,037     | 144,167     | 140,684     |
| Sep   | 59,780             | 175,991     | 161,303     | 149,983     | 151,361     | 145,123     | 138,280     | 128,908     | 127,141     | 130,322     |
| Oct   | 68,784             | 197,072     | 190,655     | 171,575     | 161,353     | 159,592     | 151,790     | 140,101     | 134,479     | 140,837     |
| Nov   | 68,459             | 187,766     | 187,158     | 159,079     | 150,802     | 145,242     | 134,882     | 129,104     | 132,114     | 132,469     |
| Dec   | 70,978             | 196,302     | 173,899     | 148,317     | 145,024     | 143,795     | 140,575     | 136,869     | 125,209     | 128,450     |
| Jan   | 53,350             | 159,587     | 146,841     | 129,270     | 126,410     | 114,382     | 117,814     | 110,016     | 112,488     | 106,632     |
| Feb   | 52,626             | 156,776     | 145,695     | 127,391     | 120,049     | 119,898     | 112,825     | 104,656     | 107,716     | 109,108     |
| Mar   | 85,878             | 87,351      | 184,664     | 163,464     | 149,179     | 145,590     | 144,029     | 135,208     | 134,329     | 132,095     |
| Apr   | 106,197            | 7,279       | 183,667     | 168,917     | 147,993     | 146,857     | 151,370     | 144,457     | 133,484     | 138,926     |
| May   | 139,862            | 17,664      | 197,056     | 179,402     | 158,486     | 161,045     | 157,332     | 156,427     | 144,255     | 144,734     |
| Jun   | 161,936            | 39,097      | 194,617     | 189,322     | 168,558     | 163,332     | 159,659     | 155,550     | 146,578     | 149,873     |
| Total | 989,270            | 1,617,001   | 2,142,840   | 1,922,428   | 1,804,245   | 1,767,524   | 1,718,711   | 1,633,036   | 1,587,209   | 1,601,316   |

**Capital Region Airport Commission**  
**ENPLANED PASSENGERS**  
**Ten Years Ended June 30, 2021**

|                                | 2021           | Share of<br>Total 2021 | 2020             | Share of<br>Total 2020 | 2019             | 2018             | 2017             | 2016             | 2015             | 2014             | 2013             | 2012             |
|--------------------------------|----------------|------------------------|------------------|------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| <b>Major Airlines</b>          |                |                        |                  |                        |                  |                  |                  |                  |                  |                  |                  |                  |
| AirTran Airways                | -              | -                      | -                | -                      | -                | -                | -                | -                | -                | 155,199          | 155,937          | 151,031          |
| American Airlines              | 189,017        | 19.11                  | 247,585          | 15.3                   | 332,083          | 252,754          | 272,104          | 219,704          | 108,253          | 117,787          | 111,183          | 118,303          |
| American Eagle Airlines        | -              | -                      | -                | -                      | -                | -                | -                | -                | -                | 58,949           | 72,417           | 79,021           |
| Continental Airlines           | -              | -                      | -                | -                      | -                | -                | -                | -                | -                | -                | -                | 79,032           |
| Delta Airlines                 | 185,641        | 18.8                   | 327,700          | 20.3                   | 438,633          | 414,231          | 410,604          | 401,455          | 370,744          | 344,697          | 337,549          | 324,690          |
| JetBlue Airways                | 90,038         | 9.1                    | 160,897          | 10.0                   | 237,812          | 230,124          | 207,612          | 187,185          | 171,310          | 136,659          | 124,539          | 116,545          |
| Southwest Airlines             | 83,800         | 8.5                    | 102,178          | 6.3                    | 120,796          | 122,807          | 125,335          | 151,463          | 167,187          | -                | -                | -                |
| Spirit Airlines                | 60,388         | 6.1                    | 68,314           | 4.2                    | 93,206           | 24,262           | -                | -                | -                | -                | -                | -                |
| United Airlines                | 31,383         | 3.2                    | 39,120           | 2.4                    | 62,261           | 70,026           | 43,740           | 39,778           | 38,130           | 38,153           | 33,371           | 32,079           |
| US Airways                     | -              | -                      | -                | -                      | -                | -                | -                | 57,687           | 139,603          | 130,968          | 103,197          | 95,599           |
| <b>Total Major Airlines</b>    | <b>640,267</b> | <b>64.8</b>            | <b>945,794</b>   | <b>58.5</b>            | <b>1,284,791</b> | <b>1,114,204</b> | <b>1,059,395</b> | <b>1,057,272</b> | <b>995,227</b>   | <b>982,412</b>   | <b>938,193</b>   | <b>996,300</b>   |
| <b>Regional Airlines</b>       |                |                        |                  |                        |                  |                  |                  |                  |                  |                  |                  |                  |
| Air Canada                     | -              | -                      | -                | -                      | -                | -                | -                | -                | -                | -                | 4,927            | 6,157            |
| Air Wisconsin                  | 3,346          | 0.3                    | 23,267           | 1.4                    | 27,364           | 34,161           | 21,604           | 66,503           | 121,014          | 105,583          | 81,501           | 144,638          |
| Atlantic Southeast             | -              | -                      | -                | -                      | -                | -                | -                | -                | -                | -                | -                | 934              |
| Chautauqua                     | -              | -                      | -                | -                      | -                | -                | -                | -                | 26,477           | 57,868           | 62,224           | 35,495           |
| ComAir/Delta Connection        | -              | -                      | -                | -                      | -                | -                | -                | -                | -                | -                | 3,771            | 24,032           |
| CommutAir                      | 9,198          | 0.9                    | 43,403           | 2.7                    | 51,759           | 43,385           | 23,705           | 35,082           | 13,726           | -                | -                | -                |
| Compass                        | -              | -                      | -                | -                      | -                | -                | -                | -                | -                | -                | -                | 7,215            |
| Endeavor Airlines              | 35,339         | 3.6                    | 61,309           | 3.8                    | 98,072           | 54,254           | 28,123           | 5,098            | 16,833           | 42,411           | 83,652           | 81,623           |
| Envoy Air                      | 10,646         | 1.1                    | 69,669           | 4.3                    | 85,037           | 72,643           | 70,052           | 71,254           | 60,180           | -                | -                | -                |
| Express Jet                    | -              | -                      | 48,263           | 3.0                    | 76,470           | 242,721          | 267,564          | 262,672          | 256,926          | 262,836          | 208,385          | 121,025          |
| GoJet                          | 30,799         | 3.1                    | 18,788           | 1.2                    | 46,012           | 15,774           | 9,256            | 8,453            | 30,595           | 26,971           | 39,594           | 29,123           |
| Mesa                           | 7,710          | 0.8                    | 30,989           | 1.9                    | 40,485           | 7,775            | 12,660           | 743              | 56,278           | 82,056           | 74,682           | 54,432           |
| Mesaba                         | -              | -                      | -                | -                      | -                | -                | -                | -                | -                | -                | -                | 7,514            |
| Piedmont                       | 58,960         | 6.0                    | 56,418           | 3.5                    | 80,154           | 66,394           | 63,006           | 31,007           | 13,512           | 17,502           | 33,126           | 6,652            |
| PSA                            | 57,264         | 5.8                    | 58,173           | 3.6                    | 69,917           | 110,510          | 74,469           | 71,017           | 44,100           | 7,571            | 23,800           | 23,556           |
| Republic                       | 73,105         | 7.2                    | 86,143           | 5.3                    | 59,943           | 69,375           | 38,029           | 36,604           | 15,183           | 1,556            | 2,926            | 26,983           |
| Shuttle America                | -              | -                      | -                | -                      | -                | 150              | 8,389            | 39,822           | 16,023           | 2,063            | 2,981            | 62               |
| SkyWest                        | 25,187         | 2.6                    | 127,951          | 7.9                    | 165,860          | 39,929           | 39,273           | 17,723           | -                | 62               | 88               | 653              |
| Trans States                   | 50             | -                      | 150              | 0.0                    | 4,566            | 15,955           | 48,414           | 41,188           | 40,198           | 38,578           | 21,498           | 28,786           |
| <b>Total Regional Airlines</b> | <b>311,604</b> | <b>31.4</b>            | <b>624,523</b>   | <b>38.6</b>            | <b>805,639</b>   | <b>773,026</b>   | <b>704,544</b>   | <b>687,166</b>   | <b>711,045</b>   | <b>645,057</b>   | <b>643,155</b>   | <b>598,880</b>   |
| <b>Charters</b>                | <b>37,399</b>  | <b>3.8</b>             | <b>46,684</b>    | <b>2.9</b>             | <b>52,410</b>    | <b>35,198</b>    | <b>40,306</b>    | <b>23,086</b>    | <b>12,439</b>    | <b>5,567</b>     | <b>5,861</b>     | <b>6,136</b>     |
| <b>Totals</b>                  | <b>989,270</b> | <b>100.0%</b>          | <b>1,617,001</b> | <b>100.0%</b>          | <b>2,142,840</b> | <b>1,922,428</b> | <b>1,804,245</b> | <b>1,767,524</b> | <b>1,718,711</b> | <b>1,633,036</b> | <b>1,587,209</b> | <b>1,601,316</b> |

**Capital Region Airport Commission**  
**AIRLINE MARKET SHARES**  
**Ten Years Ended June 30, 2021**  
**Landed Weight (1,000 Pound Units)**

|                                | Share of         |               | Share of         |               | 2019             | 2018             | 2017             | 2016             | 2015             | 2014             | 2013             | 2012             |
|--------------------------------|------------------|---------------|------------------|---------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|
|                                | 2021             | Total 2021    | 2020             | Total 2020    |                  |                  |                  |                  |                  |                  |                  |                  |
| <b>Major Airlines</b>          |                  |               |                  |               |                  |                  |                  |                  |                  |                  |                  |                  |
| AirTran Airways                | -                | -             | -                | -             | -                | -                | -                | -                | 15,704           | 148,664          | 181,656          | 184,792          |
| American Airlines              | 226,740          | 16.3          | 320,696          | 15.4          | 383,848          | 301,507          | 328,171          | 259,580          | 114,970          | 130,534          | 128,100          | 135,298          |
| American Eagle Airlines        | -                | -             | -                | -             | -                | -                | -                | -                | -                | 69,609           | 76,148           | 83,748           |
| Continental Airlines           | -                | -             | -                | -             | -                | -                | -                | -                | -                | -                | -                | 1,667            |
| Delta Airlines                 | 289,488          | 20.9          | 373,038          | 17.9          | 475,892          | 452,206          | 444,476          | 430,890          | 409,299          | 392,582          | 398,489          | 405,770          |
| JetBlue Airways                | 139,067          | 10.0          | 217,475          | 10.5          | 300,362          | 276,795          | 235,580          | 216,026          | 194,685          | 163,062          | 145,116          | 136,127          |
| Southwest Airlines             | 129,352          | 9.3           | 144,400          | 6.9           | 136,102          | 138,757          | 136,222          | 166,260          | 165,408          | 29,702           | -                | -                |
| Spirit Airlines                | 65,067           | 4.7           | 81,035           | 3.9           | 102,976          | 29,728           | -                | -                | -                | -                | -                | -                |
| United Airlines                | 48,474           | 3.5           | 52,999           | 2.5           | 79,427           | 80,874           | 47,746           | 47,261           | 51,035           | 53,118           | 47,791           | 48,130           |
| US Airways                     | -                | -             | -                | -             | -                | -                | -                | 77,352           | 180,410          | 170,405          | 137,273          | 143,046          |
| <b>Total Major Airlines</b>    | <b>898,188</b>   | <b>64.7</b>   | <b>1,189,643</b> | <b>57.1</b>   | <b>1,478,607</b> | <b>1,279,867</b> | <b>1,192,195</b> | <b>1,197,369</b> | <b>1,131,511</b> | <b>1,157,676</b> | <b>1,114,573</b> | <b>1,138,578</b> |
| <b>Regional Airlines</b>       |                  |               |                  |               |                  |                  |                  |                  |                  |                  |                  |                  |
| Aero Mexico                    | -                | -             | -                | -             | -                | -                | -                | -                | 864              | 968              | -                | -                |
| Air Canada                     | -                | -             | -                | -             | -                | -                | -                | -                | -                | -                | 8,516            | 9,562            |
| Air Wisconsin                  | 3,807            | 0.3           | 27,495           | 1.3           | 29,751           | 38,681           | 29,610           | 109,745          | 152,092          | 128,968          | 97,854           | 197,400          |
| Allegiant Airlines             | 51,025           | 3.7           | 48,477           | 2.3           | 47,646           | 29,750           | 35,993           | 20,955           | 6,559            | 279              | 1,850            | 2,503            |
| Atlantic Southeast             | -                | -             | -                | -             | -                | -                | -                | -                | -                | -                | -                | 1,513            |
| Bahamair                       | -                | -             | -                | -             | -                | -                | -                | -                | 992              | 1,488            | 2,736            | 1,872            |
| Chautauqua                     | -                | -             | -                | -             | -                | -                | -                | -                | 30,167           | 71,845           | 76,163           | 43,783           |
| ComAir/Delta Connection        | -                | -             | -                | -             | -                | -                | -                | -                | -                | -                | 4,376            | 29,061           |
| CommutAir                      | 9,812            | 0.7           | 47,916           | 2.3           | 51,392           | 51,080           | 28,344           | 39,652           | 16,113           | -                | -                | -                |
| Endeavor Air                   | 58,076           | 4.2           | 95,491           | 4.6           | 141,379          | 72,562           | 37,884           | 7,128            | 27,736           | -                | -                | -                |
| Envoy Air                      | 13,667           | 1.0           | 93,490           | 4.5           | 118,528          | 94,466           | 83,990           | 71,730           | 66,104           | -                | -                | -                |
| Express Jet                    | 44               | 0.1           | 59,649           | 2.9           | 90,133           | 310,580          | 354,876          | 345,343          | 333,068          | 332,115          | 240,983          | 235,324          |
| GoJet Airlines                 | 48,556           | 3.5           | 28,766           | 1.4           | 60,054           | 19,519           | 10,734           | 10,275           | 50,920           | 45,359           | 60,300           | 39,463           |
| Interjet Vacation Express      | -                | -             | -                | -             | -                | -                | -                | 852              | 1,846            | -                | -                | -                |
| Mesa Airlines                  | 12,645           | 0.9           | 36,563           | 1.8           | 50,403           | 9,703            | 22,565           | 7,217            | 61,380           | 90,807           | 82,489           | 60,772           |
| Mesaba Airlines                | -                | -             | -                | -             | -                | -                | -                | -                | -                | -                | -                | 9,008            |
| OneJet                         | -                | -             | -                | -             | -                | 3,095            | 1,870            | -                | -                | -                | -                | -                |
| Piedmont Airlines              | 71,368           | 5.1           | 70,233           | 3.4           | 91,359           | 73,808           | 75,303           | 43,986           | 16,524           | 21,545           | 39,585           | 9,144            |
| Pinnacle Airlines              | -                | -             | -                | -             | -                | -                | -                | -                | -                | 58,568           | 108,779          | 111,078          |
| PSA Airlines                   | 68,672           | 4.9           | 70,253           | 3.4           | 86,384           | 127,768          | 85,437           | 102,572          | 51,981           | 9,461            | 26,661           | 26,119           |
| Republic Airlines              | 113,981          | 8.2           | 151,171          | 7.3           | 87,893           | 98,799           | 46,440           | 65,928           | 19,207           | 3,326            | 3,292            | 33,453           |
| Shuttle America                | -                | -             | -                | -             | -                | 364              | 10,998           | 49,746           | 20,697           | 4,906            | 5,998            | 220              |
| SkyWest Airlines               | 37,474           | 2.7           | 161,036          | 7.7           | 221,202          | 46,619           | 42,465           | 19,953           | 181              | 134              | 94               | 913              |
| Trans States Airlines          | -                | -             | 298              | -             | 4,730            | 18,574           | 54,985           | 188,926          | 43,545           | 44,934           | 27,375           | 45,259           |
| Vision Airlines                | -                | -             | -                | -             | -                | -                | -                | -                | -                | -                | -                | 932              |
| <b>Total Regional Airlines</b> | <b>489,127</b>   | <b>35.3</b>   | <b>890,838</b>   | <b>42.9</b>   | <b>1,080,854</b> | <b>995,368</b>   | <b>921,494</b>   | <b>1,084,008</b> | <b>899,976</b>   | <b>814,703</b>   | <b>787,051</b>   | <b>857,379</b>   |
| <b>Total Airline Weight</b>    | <b>1,387,315</b> | <b>100.0%</b> | <b>2,080,481</b> | <b>100.0%</b> | <b>2,559,461</b> | <b>2,275,235</b> | <b>2,113,689</b> | <b>2,281,377</b> | <b>2,031,487</b> | <b>1,972,379</b> | <b>1,901,624</b> | <b>1,995,957</b> |

**Capital Region Airport Commission**  
**AIRLINE MARKET SHARES-CARGO**  
**Ten Years Ended June 30, 2021**  
**Landed Weight (1,000 Pound Units)**

|                             | 2021               | Share of<br>Total 2021 | 2020               | Share of<br>Total 2020 | 2019               | 2018               | 2017               | 2016               | 2015               | 2014               | 2013               | 2012               |
|-----------------------------|--------------------|------------------------|--------------------|------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
| <b>Cargo Carriers</b>       |                    |                        |                    |                        |                    |                    |                    |                    |                    |                    |                    |                    |
| ABX Air                     | 566,000            | 0.1                    | 283,000            | 0.1                    | -                  | 849,000            | -                  | -                  | -                  | -                  | -                  | -                  |
| Air Transport International | 2,880,000          | 0.5                    | -                  | -                      | -                  | -                  | -                  | -                  | -                  | -                  | -                  | -                  |
| AirNet Systems              | -                  | -                      | -                  | -                      | -                  | -                  | -                  | -                  | 662,300            | 3,303,100          | 3,131,300          | 2,995,000          |
| Ameriflight                 | 46,500             | -                      | -                  | -                      | -                  | 620,300            | 2,261,600          | 2,913,276          | 4,019,194          | 4,091,288          | 876,794            | 806,000            |
| DHL Express                 | 62,441,600         | 10.0                   | 82,048,000         | 15.6                   | 66,912,000         | 71,536,000         | 43,248,000         | -                  | -                  | -                  | -                  | -                  |
| Federal Express             | 225,861,000        | 36.0                   | 215,817,400        | 41.1                   | 221,335,000        | 227,030,800        | 228,513,000        | 231,232,500        | 224,045,300        | 217,493,600        | 200,056,200        | 175,671,800        |
| Mountain Air Cargo          | -                  | -                      | -                  | -                      | -                  | -                  | -                  | 47,068             | -                  | 47,068             | 8,500              | 17,000             |
| Sun Country                 | 104,897,100        | 16.8                   | 1,901,900          | 0.3                    | -                  | -                  | -                  | -                  | -                  | -                  | -                  | -                  |
| UPS                         | 228,761,040        | 36.6                   | 225,374,720        | 42.9                   | 221,722,240        | 217,636,800        | 198,852,800        | 184,282,160        | 179,381,040        | 176,286,160        | 174,765,520        | 178,608,000        |
| <b>Total Cargo Weight</b>   | <b>625,453,240</b> | <b>100.0%</b>          | <b>525,425,020</b> | <b>100.0%</b>          | <b>509,969,240</b> | <b>517,672,900</b> | <b>472,875,400</b> | <b>418,475,004</b> | <b>408,107,834</b> | <b>401,221,216</b> | <b>378,838,314</b> | <b>358,097,800</b> |
| <b>Total Landed Weight</b>  | <b>626,840,555</b> |                        | <b>527,505,501</b> |                        | <b>512,528,701</b> | <b>519,948,135</b> | <b>474,989,089</b> | <b>420,756,381</b> | <b>410,139,321</b> | <b>403,193,595</b> | <b>380,739,938</b> | <b>360,093,757</b> |

**Capital Region Airport Commission**  
**PRIMARY ORIGIN AND DESTINATIONS PASSENGER MARKETS**  
**Calendar Years 2020 and 2019**

2020

| Rank  | Market              | Trip Length | O&D Passengers | Market Share |
|-------|---------------------|-------------|----------------|--------------|
| 1     | Atlanta             | SH          | 126,227        | 12.3%        |
| 2     | Orlando             | MH          | 115,463        | 11.2%        |
| 3     | Fort Lauderdale     | MH          | 95,466         | 9.3%         |
| 4     | Boston              | SH          | 60,910         | 5.9%         |
| 5     | Dallas/Fort Worth   | MH          | 54,886         | 5.3%         |
| 6     | Chicago             | MH          | 54,003         | 5.2%         |
| 7     | Miami               | MH          | 42,497         | 4.1%         |
| 8     | New York            | SH          | 39,571         | 3.8%         |
| 9     | Los Angeles         | LH          | 37,740         | 3.7%         |
| 10    | Denver              | MH          | 37,171         | 3.6%         |
| 11    | Tampa               | MH          | 36,061         | 3.5%         |
| 12    | Las Vegas           | LH          | 34,954         | 3.4%         |
| 13    | Houston             | MH          | 32,474         | 3.2%         |
| 14    | Nashville           | SH          | 29,144         | 2.8%         |
| 15    | Phoenix             | LH          | 28,389         | 2.8%         |
| 16    | Newark              | SH          | 27,150         | 2.6%         |
| 17    | Austin              | MH          | 21,171         | 2.1%         |
| 18    | New Orleans         | MH          | 21,043         | 2.0%         |
| 19    | San Diego           | LH          | 20,976         | 2.0%         |
| 20    | Charlotte           | SH          | 20,798         | 2.0%         |
| 21    | San Francisco       | LH          | 19,946         | 1.9%         |
| 22    | Seattle             | LH          | 19,472         | 1.9%         |
| 23    | Salt Lake City      | LH          | 18,330         | 1.8%         |
| 24    | Minneapolis/St Paul | MH          | 18,239         | 1.8%         |
| 25    | San Antonio         | MH          | 17,412         | 1.7%         |
| Total |                     |             | 1,029,493      | 100%         |

2019

| Rank  | Market              | Trip Length | O&D Passengers | Market Share |
|-------|---------------------|-------------|----------------|--------------|
| 1     | New York/Newark     | SH          | 293,072        | 10.4%        |
| 2     | Orlando             | MH          | 291,297        | 10.3%        |
| 3     | Atlanta             | SH          | 285,488        | 10.1%        |
| 4     | Boston              | SH          | 283,881        | 10.0%        |
| 5     | Fort Lauderdale     | MH          | 195,429        | 6.9%         |
| 6     | Chicago             | MH          | 171,001        | 6.1%         |
| 7     | Dallas/Fort Worth   | MH          | 132,683        | 4.7%         |
| 8     | Tampa               | MH          | 96,051         | 3.4%         |
| 9     | Denver              | MH          | 94,433         | 3.3%         |
| 10    | Houston             | MH          | 82,987         | 2.9%         |
| 11    | Los Angeles         | LH          | 81,841         | 2.9%         |
| 12    | Nashville           | SH          | 79,797         | 2.8%         |
| 13    | Las Vegas           | LH          | 76,332         | 2.7%         |
| 14    | Miami               | MH          | 70,144         | 2.5%         |
| 15    | San Francisco       | LH          | 68,383         | 2.4%         |
| 16    | Minneapolis/St Paul | MH          | 63,430         | 2.2%         |
| 17    | Phoenix             | LH          | 60,678         | 2.1%         |
| 18    | Detroit             | MH          | 56,639         | 2.0%         |
| 19    | Charlotte           | SH          | 55,742         | 2.0%         |
| 20    | New Orleans         | MH          | 52,503         | 1.9%         |
| 21    | Seattle/Tacoma      | LH          | 51,575         | 1.8%         |
| 22    | Austin              | MH          | 50,540         | 1.8%         |
| 23    | San Diego           | LH          | 49,720         | 1.8%         |
| 24    | San Antonio         | MH          | 43,576         | 1.5%         |
| 25    | Salt Lake City      | LH          | 37,748         | 1.3%         |
| Total |                     |             | 2,824,970      | 100%         |

**Capital Region Airport Commission**  
**POPULATION IN THE AIR TRADE AREA**  
**Calendar Years 2017-2020**

| Primary Trade Area      | CALENDAR YEAR |             |             |             | Percentage Change |       |       |
|-------------------------|---------------|-------------|-------------|-------------|-------------------|-------|-------|
|                         | 2020          | 2019        | 2018        | 2017        | 2019              | 2018  | 2017  |
|                         | 2020          | 2019        | 2018        | 2017        | 2020              | 2019  | 2018  |
| United States           | 331,449,281   | 328,239,523 | 327,167,434 | 325,719,178 | 1.0               | 0.3   | 0.4   |
| Virginia total          | 8,631,393     | 8,535,519   | 8,517,685   | 8,470,020   | 1.1               | 0.2   | 0.6   |
| Richmond MSA*           | 1,392,592     | 1,370,148   | 1,359,801   | 1,346,878   | 1.7               | 0.8   | 1.0   |
| Richmond-Petersburg MSA | 1,265,922     | 1,243,423   | 1,234,211   | 1,222,642   | 1.8               | 0.7   | 0.9   |
| Richmond City           | 226,610       | 230,436     | 228,783     | 227,032     | (1.7)             | 0.7   | 0.8   |
| Henrico County          | 334,389       | 330,818     | 329,261     | 327,898     | 1.1               | 0.5   | 0.4   |
| Chesterfield County     | 364,548       | 352,802     | 348,556     | 343,599     | 3.4               | 1.2   | 1.4   |
| Hanover County          | 109,979       | 107,766     | 107,239     | 105,923     | 2.1               | 0.5   | 1.2   |
| Petersburg City         | 33,458        | 31,346      | 31,567      | 31,750      | 6.7               | (0.7) | (0.6) |
| Hopewell City           | 23,033        | 22,529      | 22,596      | 22,621      | 2.2               | (0.3) | (0.1) |
| Colonial Heights City   | 18,170        | 17,370      | 17,833      | 17,830      | 4.5               | (2.6) | 0.0   |
| Charles City County     | 6,773         | 6,963       | 6,941       | 7,004       | (2.7)             | 0.3   | (0.9) |
| Dinwiddie County        | 27,947        | 28,544      | 28,529      | 28,208      | (2.1)             | 0.1   | 1.1   |
| Goochland County        | 24,727        | 23,753      | 23,244      | 22,685      | 4.2               | 2.2   | 2.5   |
| New Kent County         | 22,945        | 23,091      | 22,391      | 21,682      | (0.7)             | 3.1   | 3.3   |
| Powhatan County         | 30,333        | 29,652      | 29,189      | 28,601      | 2.3               | 1.6   | 2.1   |
| Prince George County    | 43,010        | 38,353      | 38,082      | 37,809      | 12.2              | 0.7   | 0.7   |
| Amelia County           | 13,265        | 13,145      | 13,013      | 13,020      | 0.9               | 1.0   | (0.1) |
| Caroline County         | 30,887        | 30,725      | 30,772      | 30,461      | 0.5               | (0.2) | 1.0   |
| Cumberland County       | 9,675         | 9,932       | 9,809       | 9,811       | (2.6)             | 1.3   | 0.0   |
| King and Queen County   | 6,608         | 7,025       | 7,042       | 7,003       | (5.9)             | (0.2) | 0.6   |
| King William County     | 17,810        | 17,148      | 16,939      | 16,708      | 3.9               | 1.2   | 1.4   |
| Louisa County           | 37,596        | 37,591      | 36,778      | 35,860      | 0.0               | 2.2   | 2.6   |
| Sussex County           | 10,829        | 11,159      | 11,237      | 11,373      | (2.9)             | (0.7) | (1.2) |

Sources: Estimates by Census Bureau, April 2021

\*February 2013 Office of Management and Budget (OMB) metropolitan definition



**Capital Region Airport Commission**  
**PERSONAL INCOME**  
**Calendar Years 2010-2019**

| Millions of Dollars     | 2019          | 2018          | 2017          | 2016          | 2015          | 2014          | 2013          | 2012          | 2011          | 2010          |
|-------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| United States           | \$ 18,542,262 | \$ 17,813,035 | \$ 16,878,800 | \$ 15,912,777 | \$ 15,463,981 | \$ 14,683,147 | \$ 14,151,427 | \$ 13,729,063 | \$ 12,949,905 | \$ 12,353,577 |
| Virginia                | 509,201       | 492,313       | 466,743       | 445,462       | 436,350       | 419,185       | 403,425       | 396,005       | 373,312       | 355,193       |
| Richmond-Petersburg MSA | 75,742        | 73,485        | 70,660        | 66,245        | 64,152        | 59,326        | 57,452        | 55,678        | 54,641        | 52,004        |
| Annual growth rate      | 3.5%          | 4.7%          | 6.7%          | 2.3%          | 5.1%          | 3.6%          | 1.9%          | 4.1%          | 5.8%          | 3.0%          |

Note: 2019 is the most recent year available.

Source: U.S. Department of Commerce, Bureau of Economic Analysis, March 24, 2021

**PER CAPITA INCOME**  
**Calendar Years 2010-2019**

|                             | 2019      | 2018      | 2017      | 2016      | 2015      | 2014      | 2013      | 2012      | 2011      | 2010      |
|-----------------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| United States               | \$ 56,474 | \$ 54,526 | \$ 51,869 | \$ 49,204 | \$ 48,190 | \$ 46,049 | \$ 44,765 | \$ 43,735 | \$ 41,560 | \$ 39,937 |
| Virginia                    | 59,509    | 57,910    | 55,137    | 52,941    | 52,148    | 50,345    | 48,838    | 48,377    | 46,107    | 44,267    |
| Richmond-Petersburg MSA     | 58,628    | 57,301    | 51,475    | 51,685    | 50,460    | 47,083    | 46,118    | 45,194    | 43,046    | 41,260    |
| Percent of national average | 103.8%    | 105.1%    | 99.2%     | 105.0%    | 104.7%    | 102.2%    | 103.0%    | 103.3%    | 103.6%    | 103.3%    |

Note: 2019 is the most recent year available.

Source: U.S. Department of Commerce, Bureau of Economic Analysis, March 24, 2021

## Capital Region Airport Commission EMPLOYMENT DATA WITHIN VIRGINIA

| Major Public Employers   | Average Number of Employees |
|--------------------------|-----------------------------|
| Local Governments        | 53,200                      |
| Commonwealth of Virginia | 38,200                      |
| Federal Government       | 17,800                      |

Source: Virginia Employment Commission, Current Employment Statistics Program, 2020 Annual Averages

## EMPLOYMENT BY INDUSTRY (Non-Agricultural)

|                                    | Annual Average |         | Percent Change | Percent Total |        |
|------------------------------------|----------------|---------|----------------|---------------|--------|
|                                    | 2020           | 2010    | 2010           | 2020          | 2010   |
| Total Employment                   | 651,600        | 591,700 | 10.1%          | 100.0%        | 100.0% |
| By Industry:                       |                |         |                |               |        |
| Government                         | 109,200        | 111,100 | (1.7)          | 16.8          | 18.8   |
| Wholesale and retail trade         | 89,600         | 89,800  | 0.8            | 13.8          | 15.2   |
| Manufacturing                      | 30,700         | 31,500  | (2.5)          | 4.7           | 5.3    |
| Financial activities               | 53,300         | 42,200  | 26.3           | 8.2           | 7.1    |
| Construction and mining            | 39,700         | 32,400  | 22.5           | 6.1           | 5.5    |
| Transportation and utilities       | 30,600         | 17,500  | 74.9           | 4.7           | 3.0    |
| Information                        | 6,400          | 9,500   | (32.6)         | 1.0           | 1.6    |
| Professional and business services | 114,100        | 92,600  | 23.2           | 17.5          | 15.6   |
| Educational and health services    | 97,100         | 84,500  | 14.9           | 14.9          | 14.3   |
| Leisure and hospitality services   | 52,600         | 52,500  | 0.2            | 8.1           | 8.9    |
| Other services                     | 28,300         | 28,100  | 0.7            | 4.3           | 4.7    |

Source: Virginia Employment Commission, Current Employment Statistics Program

## UNEMPLOYMENT RATES Calendar Years 2011-2020

|                         | 2020 | 2019 | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 | 2012 | 2011 |
|-------------------------|------|------|------|------|------|------|------|------|------|------|
| United States           | 8.1% | 3.7% | 3.9% | 4.4% | 4.9% | 5.3% | 6.2% | 7.4% | 8.1% | 8.9% |
| Virginia                | 6.2  | 2.8  | 3.0  | 3.8  | 4.0  | 4.4  | 5.2  | 5.5  | 5.9  | 6.2  |
| Richmond-Petersburg MSA | 6.7  | 2.9  | 3.2  | 3.9  | 4.1  | 4.6  | 5.5  | 5.9  | 6.4  | 6.9  |

Source: Virginia Employment Commission, Local Area Unemployment Statistics Program.

**Capital Region Airport Commission**  
**COMMISSION EMPLOYEES**  
**Ten Years Ended June 30, 2021**

|                                     | Full Time Equivalent Employees |      |      |      |      |      |      |      |      |      |
|-------------------------------------|--------------------------------|------|------|------|------|------|------|------|------|------|
|                                     | 2021                           | 2020 | 2019 | 2018 | 2017 | 2016 | 2015 | 2014 | 2013 | 2012 |
| Police                              | 22                             | 29   | 32   | 29   | 27   | 27   | 27   | 25   | 27   | 23   |
| Communications/ Operations          | 13                             | 16   | 20   | 21   | 20   | 15   | 12   | 12   | 12   | 12   |
| Aircraft Rescues & Fire Fighting    | 14                             | 15   | 18   | 17   | 18   | 15   | 17   | 16   | 18   | 18   |
| Building Services                   | 36                             | 41   | 48   | 47   | 48   | 45   | 46   | 45   | 47   | 45   |
| Utilities/Ground Maintenance        | 14                             | 13   | 18   | 18   | 16   | 15   | 14   | 15   | 15   | 16   |
| Equipment/Automotive Maintenance    | 5                              | 5    | 6    | 6    | 6    | 6    | 6    | 6    | 5    | 5    |
| Building Maintenance                | 2                              | 2    | 2    | 2    | 2    | 2    | 2    | 2    | 2    | 2    |
| Electronic Systems                  | 2                              | 3    | 5    | 5    | 5    | 4    | 4    | 4    | 4    | 4    |
| HVAC                                | 3                              | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 3    |
| Electrical Maintenance              | 3                              | 3    | 3    | 3    | 2    | 2    | 2    | 2    | 2    | 2    |
| Finance and Administrative Services | 8                              | 9    | 9    | 8    | 9    | 9    | 9    | 7    | 8    | 8    |
| Ground Transportation               | 1                              | 1    | 1    | 1    | 1    | 1    | 1    | 1    | 1    | 1    |
| Information Systems                 | 3                              | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 3    | 3    |
| Executive/Marketing                 | 7                              | 7    | 9    | 9    | 9    | 9    | 9    | 9    | 9    | 9    |
| Baggage Handling System             | 9                              | 9    | 11   | 11   | 11   | 11   | 11   | 11   | 11   | 11   |
| Total Employees                     | 142                            | 159  | 188  | 183  | 180  | 167  | 166  | 161  | 167  | 162  |

Note: A full-time employee is scheduled to work 2,080 hours per year (including vacation and sick leave).  
Full-time equivalent employment is calculated by dividing total labor hours by 2,080.

**Capital Region Airport Commission**  
**CARGO CARRIER**  
**Ten Years Ended June 30, 2021**

|                   | Pounds of Cargo |             |             |             |             |             |             |             |             |             |
|-------------------|-----------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
|                   | 2021            | 2020        | 2019        | 2018        | 2017        | 2016        | 2015        | 2014        | 2013        | 2012        |
| Cargo Carrier:    |                 |             |             |             |             |             |             |             |             |             |
| Air Net Systems   | -               | -           | -           | -           | 6,750,000   | -           | 129,870     | 613,886     | 552,764     | 656,162     |
| AmeriFlight       | -               | -           | 440,000     | 420,255     | 480,772     | 149,181     | 750,667     | 1,386,840   | 226,225     | 212,165     |
| DHL               | 9,069,327       | 7,523,013   | 7,890,000   | 7,890,000   | -           | -           | -           | -           | -           | -           |
| Federal Express   | 81,222,509      | 75,012,020  | 80,914,220  | 79,247,203  | 82,317,990  | 74,625,547  | 68,943,364  | 67,509,310  | 71,588,803  | 59,848,214  |
| Sun Country       | 32,683,051      | 695,505     | -           | -           | -           | -           | -           | -           | -           | -           |
| UPS               | 55,137,162      | 53,422,006  | 49,409,333  | 49,024,371  | 45,916,736  | 46,726,830  | 44,995,819  | 43,024,627  | 41,578,577  | 39,683,396  |
| Total             | 178,112,049     | 136,652,544 | 138,653,553 | 136,581,829 | 135,465,498 | 121,501,558 | 114,819,720 | 112,534,663 | 113,946,369 | 100,399,937 |
| Percentage change | 30.3%           | (1.4%)      | 1.5%        | 0.8%        | 11.5%       | 5.8%        | 2.0%        | (1.2%)      | 13.5%       | 18.8%       |

**TAKEOFF AND LANDING OPERATIONS SUMMARY**  
**Ten Years Ended June 30, 2021**

| Fiscal Year           | Air Carrier | Air Taxi/<br>Commuter | General<br>Aviation | Military | Total   |
|-----------------------|-------------|-----------------------|---------------------|----------|---------|
| 2021                  | 29,827      | 9,823                 | 27,839              | 6,672    | 74,161  |
| 2020                  | 38,411      | 18,327                | 28,547              | 4,712    | 89,997  |
| 2019                  | 45,671      | 23,090                | 30,556              | 4,786    | 104,103 |
| 2018                  | 41,729      | 22,935                | 28,729              | 5,923    | 99,316  |
| 2017                  | 36,942      | 24,922                | 26,380              | 5,327    | 93,571  |
| 2016                  | 34,998      | 27,478                | 28,418              | 6,433    | 97,327  |
| 2015                  | 34,671      | 30,013                | 30,298              | 7,351    | 102,333 |
| 2014                  | 31,530      | 34,078                | 24,586              | 5,579    | 95,773  |
| 2013                  | 27,551      | 38,219                | 24,976              | 6,747    | 97,493  |
| 2012                  | 24,557      | 43,032                | 26,092              | 6,276    | 99,957  |
| Average Annual Change | 2.7%        | (12.6%)               | 1.0%                | 2.4%     | (2.6%)  |

**Capital Region Airport Commission**  
**INSURANCE COVERAGE**  
**Year Ended June 30, 2021**

| Type/Carrier                                                                                  | Coverage                                                                                                      | Limit                                                                                                                                                                              |
|-----------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Airport liability/ACE/ Lloyd's                                                                | Public liability including aircraft products/completed operations                                             | \$100,000,000                                                                                                                                                                      |
| Automobile liability/Great Northern Insurance Company                                         | Bodily injury or property damage resulting from ownership maintenance or use of any automobile                | \$1,000,000 combined single limit bodily injury and property damage                                                                                                                |
| Lloyd's                                                                                       | Excess auto liability(off premises)                                                                           | \$50,000,000                                                                                                                                                                       |
| Workers' compensation and employer's liability/Amtrust                                        | Worker's compensation                                                                                         | Statutory and \$1,000,000 employer's liability                                                                                                                                     |
|                                                                                               | Excess employees liability (excluding disease)                                                                | \$100,000,000                                                                                                                                                                      |
| Public officials and employer's liability/Virginia State Public Officials self-insurance pool | Civil claims for wrongful acts                                                                                | \$1,000,000 each loss unlimited aggregate \$3,500 deductible                                                                                                                       |
| Property/Great Northern Insurance Co.                                                         | Blanket real and personal property including business income and personal property of others                  | \$494,280,107 blanket real and personal property including EDP, mobile radios and valuable papers \$35,000,000 business income                                                     |
| Equipment/Federal Insurance Company                                                           | Scheduled equipment                                                                                           | \$2,921,667 scheduled equipment<br>\$300,000 miscellaneous equipment<br>\$100,000 unscheduled equipment<br>\$100,000 leased/rental equipment<br>\$100,000 newly acquired equipment |
| Blanket crime/Federal Insurance Company                                                       | Employee dishonesty<br>Employee Theft<br>ERISA<br>Forgery & Alteration<br>Inside<br>Outside<br>Computer Fraud | \$1,000,000 limit/\$2,500 deductible                                                                                                                                               |

Note: The insurance coverage was provided by USI Insurance Services, with exception of Public Officials policy.

**Capital Region Airport Commission**  
**CAPITAL ASSET INFORMATION**  
**As of June 30, 2021**

**Richmond International Airport**

|                |                                                            |             |                             |
|----------------|------------------------------------------------------------|-------------|-----------------------------|
| Location:      | 6 miles east of downtown Richmond, the capital of Virginia |             |                             |
| Elevation:     | 168 ft.                                                    |             |                             |
| Airport Code:  | RIC                                                        |             |                             |
| Runways:       | 16/34                                                      | North/South | 9,000 x 150 HIRL/CL/TDZ/VOR |
|                | 2/20                                                       | North/South | 6,600 x 150 HIRL            |
|                | 7/25                                                       | East/West   | 5,300 x 100 HIRL            |
| Terminal:      | Airlines                                                   |             | 194,082 SF                  |
|                | Tenants                                                    |             | 46,579 SF                   |
|                | Public/common                                              |             | 259,281 SF                  |
|                | Mechanical                                                 |             | 40,060 SF                   |
|                | Other                                                      |             | 137,057 SF                  |
|                | Number of passenger gates                                  |             | 28                          |
|                | Number of loading bridges                                  |             | 28                          |
|                | Number of concessionaires in terminal                      |             | 2                           |
|                | Number of rental car agencies in terminal                  |             | 7                           |
| Apron:         | Leased:                                                    |             | 609,739 SF                  |
| Ramp:          | Leased:                                                    |             | 29,697 SF                   |
| Parking:       | Spaces assigned:                                           | Garage      | 6,548                       |
|                |                                                            | Short-term  | 280                         |
|                |                                                            | Long-term   | 0                           |
|                |                                                            | Economy     | 3,640                       |
|                |                                                            | Rental cars | 490                         |
|                |                                                            | Employees   | 600                         |
| International: | Customs/Immigration Federal Inspection Service Facility    |             |                             |
| Tower:         | TRACON 24/7-365                                            |             |                             |
| FBOs           | MillionAir, Richmond Jet Center                            |             |                             |



**RICHMOND**  
INTERNATIONAL AIRPORT

**COMPLIANCE SECTION**

**Capital Region Airport Commission**  
**SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS**  
**Year Ended June 30, 2021**

| <b>Federal Grantor/CFDA<br/>Grantor's Program Title</b> | <b>Federal<br/>CFDA Number</b> | <b>Project<br/>Number</b> | <b>Total Federal<br/>Expenditures</b> |
|---------------------------------------------------------|--------------------------------|---------------------------|---------------------------------------|
| Department of Transportation:                           |                                |                           |                                       |
| FAA Direct Payments:                                    |                                |                           |                                       |
| Airport Improvement Program                             | 20.106                         | 3-51-0043-64              | \$ 535,371                            |
| Airport Improvement Program                             | 20.106                         | 3-51-0043-66              | 5,955,442                             |
| COVID-19 Airport Improvement Program                    | 20.106                         | 3-51-0043-67              | <u>18,814,584</u>                     |
|                                                         |                                |                           | \$ 25,305,397                         |
| <b>Total Airport Improvement Program</b>                |                                |                           |                                       |
| Department of Justice:                                  |                                |                           |                                       |
| Equitable Sharing Agreement                             | 16.922                         | OMB Number 1123-0011      | <u>12,833</u>                         |
| Asset Forfeiture Program                                |                                |                           | <u>\$ 25,318,230</u>                  |
| <b>Total Expenditures of Federal Awards</b>             |                                |                           |                                       |

**Basis of Presentation**

The Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal award activity of the Commission under programs of the federal government for the year ended June 30, 2021. The information in this schedule is presented in accordance with requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the Commission, it is not intended to and does not present the financial position, changes in net position, or cash flows of the Commission.

**Summary of Significant Accounting Policies**

The Schedule of Expenditures of Federal Awards is prepared on the cash basis of accounting not the accrual basis as the Commission's financial statements. The Commission uses the cash basis of accounting, wherein revenues are recognized when cash is received, and expenses are recognized when paid. The amounts shown as current year expenses represent only the federal grant portion of the program costs. Entire program costs, including the Commission's portion, may be more than shown.

The Commission has not elected to use the 10% de minimis indirect cost rate.

**Contingent Liabilities-Grants**

The Commission received grant funds, from the Federal Government, for construction projects, operating, and debt service expenditures. Expenditures from these grants are subject to audit by the grantor, and the Commission is contingently liable to refund amounts received in excess of allowable expenditures. In the opinion of the management of the Commission, no material refunds will be required as a result of expenditures disallowed by the grantors.

**Subrecipients**

No awards were passed through to subrecipients.





ROBINSON, FARMER, COX ASSOCIATES, PLLC

*Certified Public Accountants*

**Independent Auditors' Report on Internal Control over Financial Reporting and on  
Compliance and Other Matters Based on an Audit of Financial Statements  
Performed in Accordance with Government Auditing Standards**

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**To the Commissioners  
Capital Region Airport Commission  
Richmond International Airport, Virginia**

We have audited, in accordance with the auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the *Specifications for Audits of Authorities, Boards, and Commissions*, issued by the Auditor of Public Accounts of the Commonwealth of Virginia, the financial statements of Capital Region Airport Commission as of and for the year ended June 30, 2021, and the related notes to the financial statements, which collectively comprise Capital Region Airport Commission's basic financial statements and have issued our report thereon dated October 29, 2021.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Capital Region Airport Commission's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Commission's internal control. Accordingly, we do not express an opinion on the effectiveness of Capital Region Airport Commission's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Capital Region Airport Commission's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Robinson Taven Cox Associates*

Charlottesville, Virginia  
October 29, 2021



ROBINSON, FARMER, COX ASSOCIATES, PLLC

*Certified Public Accountants*

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**Independent Auditors' Report on Compliance For Each Major Program and  
on Internal Control over Compliance Required by the Uniform Guidance**

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**To the Commissioners  
Capital Region Airport Commission  
Richmond International Airport, Virginia**

**Report on Compliance for Each Major Federal Program**

We have audited Capital Region Airport Commission's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Capital Region Airport Commission's major federal programs for the year ended June 30, 2021. Capital Region Airport Commission's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, contracts, and the terms and conditions of its federal awards applicable to its federal programs.

***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for each of Capital Region Airport Commission's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Capital Region Airport Commission's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of Capital Region Airport Commission's compliance.

### **Opinion on Each Major Federal Program**

In our opinion, Capital Region Airport Commission complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

### **Report on Internal Control over Compliance**

Management of Capital Region Airport Commission is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered Capital Region Airport Commission's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program, to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the Commission's internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Robinson Farnen Cox Associates*

Charlottesville, Virginia  
October 29, 2021

CAPITAL REGION AIRPORT COMMISSION

Schedule of Findings and Questioned Costs  
Year Ended June 30, 2021

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**Section I - Summary of Auditors' Results**

**Financial Statements**

|                                                       |               |
|-------------------------------------------------------|---------------|
| Type of auditors' report issued:                      | Unmodified    |
| Internal control over financial reporting:            |               |
| Material weaknesses identified?                       | No            |
| Significant deficiencies identified?                  | None reported |
| Noncompliance material to financial statements noted? | No            |

**Federal Awards**

|                                                                                                               |               |
|---------------------------------------------------------------------------------------------------------------|---------------|
| Internal control over major programs:                                                                         |               |
| Material weaknesses identified?                                                                               | No            |
| Significant deficiencies identified?                                                                          | None reported |
| Type of auditors' report issued on compliance for major programs:                                             | Unmodified    |
| Any audit findings disclosed that are required to be reported in<br>accordance with 2 CFR Section 200.516(a)? | No            |
| Identification of major programs:                                                                             |               |

| <b>CFDA #</b>                                                           | <b>Name of Federal Program or Cluster</b> |           |
|-------------------------------------------------------------------------|-------------------------------------------|-----------|
| 20.106                                                                  | Airport Improvement Program               |           |
| Dollar threshold used to distinguish between Type A and Type B programs |                                           | \$759,547 |
| Auditee qualified as low-risk auditee?                                  |                                           | Yes       |

**Section II - Financial Statement Findings**

There are no financial statement findings to report.

**Section III - Federal Award Findings and Questioned Costs**

There are no federal award findings and questioned costs to report.

**Section IV - Prior Year Findings and Questioned Costs**

There were no prior year findings reported.