

# City of Richmond



CHERLYN STARLET STEVENS  
SECRETARY

JAMES M. NACHMAN  
CHAIR

JOYCE KING SMITH  
VICE-CHAIR

## Electoral Board

Meeting Minutes  
February 22, 2022

"SIC ITUR AD ASTRA"  
SUCH IS THE WAY OF THE STARS

### **CALL TO ORDER**

The regular meeting of the Electoral Board was opened with Chairman Nachman presiding. In attendance were Joyce Smith, Vice-Chair, C. Starlet Stevens, Secretary, Keith Balmer, Director of Elections, Jerry Ingram, Deputy Registrar, Caitlin Shelton, Executive Assistant to Director Balmer and the Board, Cynthia Johnson (insert title), Donald (insert last name and title), Susan Hogge, Elizabeth Butler and John Ambrose with the Republican Election Integrity Working Group, Councilor Katherine Jordon, Sven Philipson, Liaison of Councilor Katherine Jordon and Sandra Antoine with the Richmond City NAACP.

### **PUBLIC COMMENT PERIOD FOR ITEMS ON THE AGENDA**

Elizabeth Butler discussed her experience with ranked choice voting in the 2021 Republican convention.

Sandra Antoine discussed making voting more accessible and was not in favor of ranked choice voting.

Councilor Katherine Jordon discussed and had questions about ranked choice voting.

Sven Philipson explained how ranked choice voting works and said that it would be discussed at the February 28 Council meeting.

### **REVIEW OF JUNE 2021 AND NOVEMBER 2021 ABSTRACTS**

The abstracts were presented by Director Ballmer and he indicated that in a review of the abstracts from the Machin race in November, the write in votes and the CAP reports were not included. He indicated that the spread sheet is created from the tapes and that is what the Board should review. The Board reviewed the corrected abstracts and tapes. Vice-Chair Smith moved to approve the changes, Secretary Stevens seconded, all in favor, motion passed.

### **APPROVAL OF THE MINUTES**

Vice-Chair Smith moved to approve the minutes from July 28, 2021, September 11, 2021, September 23, 2021, October 20, 2021, and October 28, 2021. Secretary Stevens seconded, motion passed.

### **DROP BOX SECURITY REQUIREMENTS**

Deputy Registrar Ingram and Director Balmer discussed the cameras that are presently installed at the early voting locations and at the main office on Laburnum. The cameras that are currently in use at these locations, can only record and retain information for 14 days. We have requested that these cameras be replaced with cameras that can record and retain information for 30 days.  
(Attach report from Dr. Windborne)

### **NEW BUSINESS**

Caitlin Shelton presented two names, Yael Levin and David Orcutt that were submitted from the Republican Party to be appointed as Officers of Election. Chairman Nachman moved to approve, Secretary Stevens seconded, all in favor, motion passed.

### **REDISTRICTING**

Director Balmer indicated that 5 maps were created and City Council would meet on February 23 to review. A new precinct, #709 will be created and could be either in the second or third district in the Carver community and would be located at the Maggie Walker School. He also mentioned that he had looked at another location, United Nations Church for a new precinct. He has been in discussions with Councilors Cynthia Newbill and Ellen Robinson about these changes.

### **PUBLIC COMMENT PERIOD FOR ITEMS NOT ON THE AGENDA**

There were no public comments.

**NEXT MEETING DATE**

The next meeting date will be Tuesday, March 29, 2022 at 4:00 p.m.

**ADJOURNMENT**

There being no other business, the meeting was adjourned

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James M. Nachman  
Chairman to the Electoral Board

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Joyce K. Smith  
Vice Chairwoman to the Electoral Board

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Cherlyn S. Stevens  
Secretary to the Electoral Board