



**CITY OF RICHMOND  
RANDOLPH DISTRICT  
RESIDENTIAL PARKING PERMIT APPLICATION**

**August 1, 2022 to  
July 31, 2023**

**RESTRICTED PARKING DISTRICTS – DEFINITIONS AND REQUIREMENTS**

- You must be a resident of the Randolph Restricted Parking District to obtain a Randolph Parking Decal/Permit or Courtesy Parking Permit. A resident is defined as a record owner or renter of property in the district and members of their immediate family who reside with the owner or renter at the address in Randolph.
- Those renting property in the Randolph district must, by ordinance, present a valid, written lease for the property in the Randolph District to obtain a permit. Renters are not eligible to purchase Annual Visitor Passes.
- Students must be full-time to meet the residency requirements and comply with the vehicle registration requirements of the Virginia Department of Motor Vehicles (DMV). If DMV requires that the vehicle be registered as garaged in the City of Richmond, all City taxes and fees must be paid prior to obtaining a Randolph permit.

**Are you a full time college student? Yes \_\_\_ No \_\_\_ (If yes, tenant must provide a current copy of schedule to fulfill certain residency requirements.)**

**RANDOLPH RESIDENT - TENANT**

*Please Print all Sections Clearly*

DATE OF APPLICATION: \_\_\_\_\_ DAYTIME PHONE: \_\_\_\_\_

NAME (LAST, FIRST, MI): \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_ APT/UNIT #: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

**VEHICLE INFORMATION**

**VEHICLE #1** License Plate #: \_\_\_\_\_ State of Registration: \_\_\_\_\_

Vehicle Make and Model #: \_\_\_\_\_ Title#: \_\_\_\_\_

**VEHICLE #2** License Plate #: \_\_\_\_\_ State of Registration: \_\_\_\_\_

Vehicle Make and Model #: \_\_\_\_\_ Title#: \_\_\_\_\_

**VEHICLE #3** License Plate #: \_\_\_\_\_ State of Registration: \_\_\_\_\_

Vehicle Make and Model #: \_\_\_\_\_ Title#: \_\_\_\_\_

**For Office Use Only**

Vehicle 1 Permit #: \_\_\_\_\_

Amount Due: \$ 25.00

Vehicle 2 Permit #: \_\_\_\_\_

Amount Due: \$ 25.00

Vehicle 3 Permit #: \_\_\_\_\_

Amount Due: \$ 25.00

**TOTAL DUE: \$** \_\_\_\_\_

**REVIEWED BY:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**DMV ID or other valid picture ID** \_\_\_\_\_

**CUST ID** \_\_\_\_\_

*I certify that I fully understand the City of Richmond Restricted Parking District requirements and understand that the permit(s) issued with this application is (are) only for the vehicle(s) described herein. I also understand that anyone who purchases any parking decal / permit under false pretenses, per Section 102-302 of the Code of Richmond, Virginia, shall be guilty of a Class 4 misdemeanor and will punished to the full extent of the law.*

**APPLICANT SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**PROPERTY OWNER SIGNATURE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

*For Office Use Only*