

SHIFT FIRE PERSONNEL WORK SCHEDULE

SHIFT FIRE PERSONNEL ASSIGNED TO EACH PLATOON WORK AN AVERAGE OF 10-24 HOUR DAYS EVERY MONTH.



FOUR DAYS ON

"ONE-ON/ONE-OFF" FOR FOUR DUTY DAYS (TUESDAY, THURSDAY, SATURDAY, MONDAY)

THREE DAYS OFF

NEXT THREE CALENDAR DAYS (TUESDAY, WEDNESDAY, THURSDAY)

TWO DAYS ON

"ONE-ON/ONE-OFF" FOR TWO DUTY DAYS (FRIDAY, SUNDAY)

TWO DAYS OFF

NEXT TWO CALENDAR DAYS (MONDAY, TUESDAY)

ONE DAY ON

ONE DAY ON (WEDNESDAY)

FIVE DAYS OFF

"NEXT FIVE CALENDAR DAYS (THURSDAY, FRIDAY, SATURDAY, SUNDAY, MONDAY)

BENEFITS INFORMATION

BY POSITION TYPE & APPOINTMENT STATUS

TENURED APPOINTMENT

- 11 HOLIDAYS
- VACATION LEAVE (PRORATED IF PART-TIME)
- SICK LEAVE (PRORATED IF PART-TIME)
- CIVIL LEAVE
- MILITARY LEAVE
- LIFE INSURANCE (MANDATORY FOR FULL-TIME EMPLOYEES)
- SHARED LEAVE (AFTER 12 CONSECUTIVE MONTHS OF EMPLOYMENT)
- BEREAVEMENT LEAVE
- EDUCATIONAL LEAVE
- GRIEVANCE RIGHTS
- FAMILY MEDICAL LEAVE (AFTER 1250 HOURS OF SERVICE)
- ALL VOLUNTARY BENEFITS (IF EMPLOYED 20 OR MORE HOURS PER WEEK)

VOLUNTARY BENEFITS

AVAILABLE TO ALL FULL-TIME AND PART-TIME EMPLOYEES IN PERMANENT POSITIONS, WORKING 20 OR MORE HOURS PER WEEK

- HEALTH INSURANCE
- DENTAL INSURANCE
- LEGAL INSURANCE PROGRAM
- CANCER EXPENSE PLAN
- PERSONAL ACCIDENT EXPENSE
- PERSONAL HOSPITAL INDEMNITY
- PERSONAL SHORT TERM DISABILITY
- FIRE/POLICE CREDIT UNION MEMBERSHIP
- HEALTHCARE FLEXIBLE SPENDING ACCOUNT
- DEPENDENT FLEXIBLE SPENDING ACCOUNT
- EMPLOYED/FAMILY ASSISTANCE PROGRAMS
- DEFERRED COMPENSATION PLAN
- DEFERRED COMPENSATION LOAN PROGRAM
- OPTIONAL LIFE INSURANCE
- DROP RETIREMENT - ONLY AVAILABLE TO FULL-TIME SWORN EMPLOYEES



DEPARTMENT OF FIRE AND EMERGENCY SERVICES

Fire Headquarters

201 E. Franklin St.
Richmond, VA 23219
804-646-2500

Website

[https://www.rva.gov/
fire-emergency-services](https://www.rva.gov/fire-emergency-services)

Social Media

facebook.com/rvafire
instagram.com/richmondfiredept

MELVIN D. CARTER
FIRE CHIEF

RFD HISTORY AND OVERVIEW

On October 25, 1858, The Richmond Fire Department became a paid municipal department consisting of 6 commanders, 6 foremen, and 90 firefighters, operating 4 engine companies and 2 ladder companies. **Richmond, Virginia's Capital City, is the 5th oldest paid fire department in the country.**

Today, the Richmond Fire Department employs more than 450 professional personnel, which includes Firefighter/EMT & ALS providers, safety & operations staff, fire prevention staff and administrative support staff. A network of 24 companies at 20 fire stations protecting approximately 200,000 residencies throughout the City of Richmond. Among the department's specialized teams are the Hazardous Materials Team, Swift Water & Dive Rescue, Technical Rescue and the Special Operations Team.



FIRE RECRUIT DESCRIPTION

The purpose of this classification is to train new employees in the basic tenets of fire suppression, emergency medical and other emergency services in a combination of classroom and on-the-job training. While attending the City of Richmond's Fire Training Academy (approx. 6 months). This is a Full-Time, (Monday-Friday) paid competitive salary civilian entry-level position in the Richmond Fire Department.

The Fire Recruit is automatically reclassified as a Firefighter I that will include a 1 year probation period with a new annual salary upon successful completion of the academy to include: completion of the National Registry EMT, VA EVOC, HAZMAT, and Firefighter I & II programs.

MINIMUM QUALIFICATIONS (NOT ALL INCLUSIVE)

- High School Diploma or GED
- Minimum of 18 years of age to apply
- Valid VA driver's license with no restrictions or the ability to obtain within 30 days of hire
- Cannot have been convicted of any offense (12VAC5-31-910: Criminal or enforcement history) that denies the applicant licensure as an EMT
- Cannot have any punitive discharge from the Military: including Bad Conduct and Dishonorable Discharge from any Military service.



RICHMOND FIRE CONTACT INFORMATION

General Information

804-646-2500

Elmond D. Taylor, Deputy Chief
Joshua Underwood, Management Analyst

Korita B. Jones, Deputy Department Director
JeanNate' Brazier, HR Manager
Jennifer Bradford, Admin Technician

FIRECAREERS@RVA.GOV

The City of Richmond Department of Fire and Emergency Services is an Equal Opportunity/Affirmative Action Employer. If you require special accommodations to proceed, please contact the Richmond Fire Human Resources Division at 804-646-2503