

Applying for a Carver Residential Parking Permit Online

Below are instructions on creating an account and applying for a Carver Residential Parking Permit online.

Create an account at [www.permitsales.com/richmond]:



Complete Profile:



[HOME](#)

[SIGN OUT](#)

RESIDENTIAL PERMIT ACCOUNT PROFILE

PERSONAL INFORMATION

<input type="text" value="John"/>		
First Name		
<input type="text" value="Doe"/>		
Last Name		
<input type="text" value="777 W. Clay St (Apt. if applicable)"/>		
Address		
<input type="text" value="Richmond"/>	<input type="text" value="VIRGINIA - VA"/>	<input type="text" value="23220"/>
City	State	Zip
<input type="text" value="8041112222"/>	<input type="text" value="john.Doe@gmail.com"/>	
Phone	Email	
<input type="password" value="*****"/>	<input type="password" value="*****"/>	
Password	Confirm Password	
<input type="button" value="UPDATE"/>		

Main Screen:



HOME

SIGN OUT

IF YOU NEED A PERMIT IMMEDIATELY
PLEASE VISIT CITY HALL, 900 E BROAD ST, ROOM 102 AND DO NOT USE THIS ONLINE SYSTEM
FOR REPLACEMENTS
PLEASE CALL 804-646-3684

DASHBOARD

MY PROFILE

Account information such as address or password.

PERMIT SUMMARY

You have:

- 0 Active Permits
- 0 Pending Permits - Pending Permits are under review. You will be charged when approved.
- 0 Expired/Inactive Permits

Step 4 - Permit Summary & Check Out

ADD OR REMOVE A VEHICLE

Please accurately register all vehicle license plates to avoid any violations!

You must register at least one vehicle and no more than three.

Step 1 - Add Vehicle(s)

APPLY FOR/PURCHASE A PERMIT/VISITOR PASS

Add a residential permit or visitor pass to your account.

Step 2 - Apply for Permit(s)

UPLOAD DOCUMENTS

To ensure that you are eligible to receive permit(s) you will need to upload the following documents in electronic format using the Upload Document link below.

- A copy of your valid driver's license or ID
- If you are renting/leasing, you must include a copy of your rental/lease agreement.
- If you are a full-time student with a vehicle registered outside of Richmond, you must include a copy of your class schedule.

Step 3 - Upload Documents

Step 1 - Add Vehicle(s):



HOME SIGN OUT

MY VEHICLES

No vehicles are registered - Please register at least one vehicle.

License Plate Number

Virginia - VA

Year

Make

Model

Color

1 DOOR

TRUCK

SAVE [CANCEL]



HOME SIGN OUT

MY VEHICLES

Plate	State	Year	Make	Model	Color	[EDIT] [DELETE]
WVA1	VA	2000	ACURA	2 DOOR	GOLD	[EDIT] [DELETE]
WVA2	VA	2011	FORD	4 DOOR	WHITE	[EDIT] [DELETE]
WVA3	VA	2019	MAZDA	2 DOOR	RED	[EDIT] [DELETE]

ADD [CANCEL]

Property owners who reside/live at the property and renters are entitled to add up to 3 vehicles (except for student renters, who are entitled to add 1 vehicle).

Step 2 - Apply for Permits:

City of Richmond logo: CITY OF RICHMOND ESTABLISHED 1783

HOME SIGN OUT

RESIDENTIAL PERMIT APPLICATION

Please select your district:

[Carver District](#)

[Unknown Ward District](#)

The [property owners of a district](#) who reside in the district are eligible for residential permits.

A resident of the district is defined as an owner of record or renter of property in the district and members of their immediate family who reside with the owner or renter at the address in the district.

- who are licensed drivers, and
- whose vehicle is the vehicle for which they are seeking to obtain the parking permit.

Property owner information will be verified with the City Assessor's records. If property is not listed, proof of ownership will be required.

The online specified shop forms include and purchase permits for up to three vehicles this year, and four annual visitor passes. Renters can only purchase permits for their vehicle.

City of Richmond logo: CITY OF RICHMOND ESTABLISHED 1783

HOME SIGN OUT

RESIDENTIAL PERMIT APPLICATION

\$ PURCHASE A PERMIT

Permit Type	Valid	Price	
<input type="radio"/>	CARVER DISTRICT	1/1/2025-12/31/2025	\$25.00
<input type="radio"/>			

[Add to Cart](#)

[Return Home](#)

1. Add the same number of vehicle permits you did in step 1.
2. Property owners who reside/live at the address can add up to 2 visitor permits. Renters are not entitled to visitor permits.

Step 3 upload documents:



HOME

SIGN OUT

←CARVER VISITOR - \$35.00

[Remove](#)

←CARVER VISITOR - \$35.00

[Remove](#)

CHECKOUT

- 0 Expired/Inactive Permits

 **ADD OR REMOVE A VEHICLE**

Please accurately register all vehicle license plates to avoid any violations.

 3 vehicles registered.

\$ APPLY FOR/PURCHASE A PERMIT/VISITOR PASS

Add a residential permit or visitor pass to your account.

 **UPLOAD DOCUMENTS**

To ensure that you are eligible to receive permit(s) you will need to upload the following documents in electronic format using the Upload Document link below.

- A copy of your valid driver's license or ID
- If you are renting/leasing, you must include a copy of your rental/lease agreement.
- If you are a full-time student with a vehicle registered outside of Richmond, you must include a copy of your class schedule.

Upload Documents:

Driver's License
If renter, lease - First and last page
If full-time student, class schedule.

Step 4 - Permit Summary & Check Out:



HOME

SIGN OUT

IF YOU NEED A PERMIT IMMEDIATELY
PLEASE VISIT CITY HALL, 900 E BROAD ST, ROOM 102 AND DO NOT USE THIS ONLINE SYSTEM
FOR REPLACEMENTS
PLEASE CALL 804-646-3684

DASHBOARD

MY PROFILE

Account information such as address or password.

PERMIT SUMMARY

You have:

- 0 Active Permits
- 5 Pending Permits - Pending Permits are under review. You will be charged when approved.

→ CARVER DISTRICT - \$25.00

→ CARVER DISTRICT - \$25.00

→ CARVER DISTRICT - \$25.00

→ CARVER VISITOR - \$35.00

→ CARVER VISITOR - \$35.00

CHECKOUT

Click on Checkout