





# CITY OF RICHMOND BUSINESS TAX CORRECTION APPLICATION

## JUSTIFICATION FORM(S) ATTACHED

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## REQUIRED FORM(S) by TAX TYPE

Please review carefully. The following documents **must be** included with your request for Tax Correction.

Failing to include these documents may result in **rejection** of your application.

### (BPOL) TAX CORRECTION REQUIREMENT(S)

- ❶ Original Business License Renewal Form(s) for all disputed periods
- ❷ Amended Business License Renewal Form(s) for all disputed periods

### (ALM) TAX CORRECTION REQUIREMENT(S)

- ❶ Original ALM Tax Remittance Coupon(s) for all disputed periods
- ❷ Amended ALM Tax Remittance Coupon(s) for all disputed periods

### (BPP) TAX CORRECTION REQUIREMENT(S)

- ❶ Original Business Tangible Personal Property Return(s) for all disputed periods
- ❷ Amended Business Tangible Personal Property Return(s) for all disputed periods

## DESIRED REMEDY


I, the undersigned, understand that under Richmond City Ordinance 26-904, Code of Virginia §58.1-3700, §58.1-3703.1, §58.1-3980 and/or §58.1-3983, my newly provided information will be reviewed against the current records of the City of Richmond Department of Finance. I understand that my application may not result in a reduced balance. I certify that I make the above application through the genuine belief that the assessments in question are incorrect and make no attempt to forestall further collection processing with my actions including violations which may constitute Frivolous Filing and/or Jeopardized by Delay as defined under City Code 26-904(A)(1).

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

### CITY OF RICHMOND USE

Form Received by (PRINT): \_\_\_\_\_

Tax Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_