



AmeriCorps

Richmond Healthy Futures Opioid Prevention and Environmental Stewardship [RHOPES] AmeriCorps Program Fall 2023

Thank you for your interest in Richmond's RHOPES AmeriCorps Program, a federally funded grant initiative aimed at making positive, impacting change at the local level.

We are looking for a team of individuals whose primary motivation for seeking the position is a desire to help the community and is not solely financial. AmeriCorps members receive a living allowance (or stipend) which is disbursed evenly over the service term and an education award at the successful conclusion of their assignment. Terms of service begin no earlier than September 11, 2023 and conclude no later than August 31, 2024.

Below are the descriptions of the program roles, service hour requirements, and monetary living allowances for the service commitment. Rates are determined by our grant and are non-negotiable. **Please give serious consideration to these compensation levels, and if you are still interested in the position, we invite you to complete the application.**

Program Types

Environmental Stewardship

[EN]

1. Improving Parks/Public Spaces & Trails/Rivers

AmeriCorps members address at-risk ecological systems within the City of Richmond by providing direct service in treating and improving parks, public green spaces, trails and rivers through invasive species removal, debris removal, and plant establishment.

2. Youth Awareness and Stewardship

AmeriCorps members address barriers that exist which hinder vulnerable kids from walking or biking to school, which decreases their connection to local environments and discourage healthy physical habits.

Healthy Futures (Substance Abuse Prevention & Recovery)

[HF]

1. Providing Substance Abuse Recovery Coaching and Outreach Prevention Services

RHOPES addresses opioid and prescription drug abuse by deploying trained AmeriCorps members to provide peer recovery services and assist with community educational outreach events for increased participants' knowledge regarding risk factors.

2. Reducing childhood obesity and declining wellness of young children

AmeriCorps members address increased rates of childhood weight gain caused by inactivity, increased screen time, and isolation due to the COVID-19 pandemic.

Positions

- Full Time (Serve 1700 hours/year = 34 hours/week; receive a \$23,000 living allowance [taxable], paid \$884.62 bi-weekly)
- Three Quarter Time (Serve 1200 hours/year = 24 hours/week; receive a \$16,100 living allowance [taxable], paid \$619.23 bi-weekly)
- Half Time (Serve 900 hours/year = 18 hours/week; receive an \$11,500 living allowance [taxable], paid \$442.31 bi-weekly)

Application Requirements

- All applicants must be at least 18 years of age.
- Applications must be submitted by August 14, 2023.

Completed applications must be emailed to:

Paul Manning Manager -
Applied Services & Program
Director - AmeriCorps

Office of Community Wealth Building [OCWB]
AmeriCorps Program
900 E. Broad Street,
Suite 1502
Richmond, VA 23219
Email: Paul.Manning@rva.gov
Office: (804) 646-6528

The City of Richmond is an Equal Opportunity Employer and does not discriminate against applicants or employees on the basis of race, color, religion, sex, national origin, age, disability, veteran status, or any other protected status as defined in local, state, or federal law.

Sites

Please check the boxes below to select your interest in the site(s) of preference. **Site preferences are not guaranteed and Program positions and application information are subject to change.**

Parks, Recreation and Community Facilities [PRCF]

PRCF AmeriCorps members will serve to provide transformative environmental impact, education and skills-based learning through one-on-one instruction, workshops, classes, and community outreach events.

- [EN] **Annie Giles Community Center:** One AmeriCorps members will be trained to provide valuable park-based job skills though onsite horticulture. This position involves improving parks and green spaces within the City of Richmond.
 - 1 Three Quarter Time [TQT] position
- [EN] **Community Gardens:** One AmeriCorps member will be trained and engaged in service through PRCF's community forestry program to treat and improve community gardens, parks, and urban tree canopy, and teach program beneficiaries vital skills for positively impacting acres and public parks.
 - 1 Three Quarter Time [TQT] position
- [EN] **James River Park:** One AmeriCorps member will be trained and accurately identify and remove invasive species, as well as to lead efforts in invasive plant removal and native plant restoration. In addition, this member will assist the city's Trail Crew with trail maintenance, construction, and volunteer project planning.
 - 1 Three Quarter Time [TQT] position
- [EN] **Fit4Kids:** One AmeriCorps member will be trained and deployed to serve Richmond Public School children, addressing the increased rates of childhood weight gain caused by inactivity, increased screen time, and isolation due to the COVID-19 pandemic.
 - 1 Full Time [TQT] position
- [HF] **The McShin Foundation:** McShin will continue to improve and expand its recovery residential program. McShin will do this through the use of Peer Recovery Support interventions and through the placement of one AmeriCorps member who will be trained as a McShin Recovery Coach. They will increase the variety of social support groups and one-on-one life skills training for adult participants in its recovery residence program. **Applicants must be in recovery from a Substance Use Disorder.**

2 Full Time [FT] positions

- **[HF] Virginia Commonwealth University – Rams in Recovery:** Virginia Commonwealth University (VCU) founded Rams in Recovery (RIR); a Collegiate Recovery Program that believes students should not have to choose between recovering from addiction and a college education. RIR creates an on-campus community that supports and celebrates recovery in college while fostering students' academic success. Rams in Recovery (RIR) will use Peer Recovery Coaching Support interventions through the placement of 1 Three Quarter Time and two Half Time AmeriCorps members to be trained as Peer Recovery Coaches. This would allow Rams in Recovery to expand services and hours to support more students. **(Weekend hours required.)**

1 Full Time [FT] position

1 Half Time [HT] position

- **[HF] REAL LIFE:** The REAL LIFE Community Center's primary objective is to attract and serve individuals with a desire to overcome their substance use disorder (addiction) or sustain their sobriety, in order to help equip them to achieve a thriving life." One Half Time AmeriCorps member will be placed at REAL LIFE, trained to provide peer recovery, recovery coaching, and education services. These positions include a commitment of two to three evening sessions per week.

1 Half Time [HT] position

- **[HF] New Life for Adults and Youth:** New Life for Adults and Youth has offered both hope and help to troubled and addicted young people and their despairing families for more than 52 years. We have a long history of success in both outreach and residential programs. Our faith-based ministry has recovery homes for men, women, and moms with children. The vision of New Life for Youth is to give "HOPE" to every young man and woman who is now in bondage to drug or alcohol addiction.

2 Full Time [FT] positions

- **[HF] Fit4Kids:** Imagine a world where every child has access to safe walking paths, welcoming green spaces and gardens to play and explore, and classrooms that facilitate movement and health. At Greater Richmond Fit4Kids, we're dedicated to improving children's health and wellness through healthy eating and physical activity.

1 Full Time [FT] position

1 Three-Quarter Time [TQT] position

Personal Information

Please print all information and complete all sections of this application and also provide a signature where requested.

Legal name _____

Last

First

Initial

Address: _____

Street

City

State

Zip

Telephone () _____ - _____ Mobile () _____ - _____

Email address: _____

Date of Birth: _____ Social Security Number: _____

How did you hear about this position?: _____

Citizenship Status (Please check only one)

U.S. Citizen by birth

U.S. Citizen by naturalization

Lien permanent resident

Are you legally authorized to work in the United States?

Yes

No

Educational Background

(Begin with the most recent)

Name and Address of School	Years Attended	Degree	Major Field	Graduated? (Y/N)

Employment History

(Include all prior employment (even if you plan to attach your resume) and begin with the most recent.)

Employer: _____ Phone () _____ - _____
Address _____
Supervisor: _____ Position: _____
Duties: _____
Type of Employment (FT/PT/Temp): _____
Reason for leaving: _____
Dates of Employment: _____ Starting Rate of Pay: _____ Last Rate of Pay: _____

Employer: _____ Phone () _____ - _____
Address _____
Supervisor: _____ Position: _____
Duties: _____
Type of Employment (FT/PT/Temp): _____
Reason for leaving: _____
Dates of Employment: _____ Starting Rate of Pay: _____ Last Rate of Pay: _____

Employment History, cont'd.

Employer: _____ Phone () _____ - _____

Address _____

Supervisor: _____ Position: _____

Duties: _____

Type of Employment (FT/PT/Temp): _____

Reason for leaving: _____

Dates of Employment: _____ Starting Rate of Pay: _____

Reference

Name: _____

Name: _____

Company: _____

Company: _____

Address: _____

Address: _____

Telephone Number: _____

Telephone Number: _____

Number of Years Acquainted: _____

Number of Years Acquainted: _____

Name: _____

Company: _____

Address: _____

Telephone Number: _____

Number of Years Acquainted: _____

****Personal Statement****

(Must be included in application)

****Personal Statement** (Must be included in application)****

On a separate page, type or print legibly a 400-word statement explaining (i) what you will contribute to this AmeriCorps program, (ii) how the experience will advance your personal and professional goals and (iii) what the term commitment means to you. Please spend time preparing your statement. Be thoughtful and honest in preparing your answer. Attach your personal statement to your application. **Applications without a Personal Statement will not be considered**

Screening and Background Check

Please note: Prior to admission to the program, all candidates will be required to submit to substance use screening, national sex offender registry check and FBI and Criminal checks. Candidates selected for an interview will be requested to provide state issued identification to properly conduct the National Sex Offender Registry Check.

I, _____, give City of Richmond Office of Community Wealth Building's [OCWB] AmeriCorps RHOPES program permission to obtain a Criminal History Record/Sex Offender & Crimes against Minors Registry Search, VA State Police, State of Residency, if applicable, a FBI fingerprint background check and a drug and alcohol screening as a condition of my acceptance and service. I understand that this information will be maintained in my file and will remain confidential.

Legal First Name: _____

Legal Middle Name: _____

Legal Last Name: _____

Signature: _____

Date: _____

Applicant Certification

I certify and affirm that the information provided by me during interviews, on this application and all other related documents to be true in all respects, and I further understand that any false or misleading statements or omissions, whenever discovered, will be grounds for immediate termination from further consideration or termination from service in the program.

I understand and agree that nothing in this Application or anything conveyed during any interviews is intended to create a contract for acceptance. If accepted, I agree to conform to the guidelines and policies of this City of Richmond's Office of Community Wealth Building's [OCWB] AmeriCorps RHOPES program.

I understand that I or the City of Richmond OCWB AmeriCorps RHOPES program may terminate my service at any time, with or without cause, and that any assurances of continued service, whether written, oral or by conduct, shall not be interpreted as changing the "at will" nature of my service.

I understand that if I am accepted in the program, I will be required to satisfy the requirements of the Immigration and Control Act by showing eligibility for legal employment in the U.S. before my first day of orientation.

I understand that the City of Richmond's OCWB AmeriCorps RHOPES program will conduct a routine background investigation in connection with my application including but not limited to a criminal background check.

I understand that I will be subject to random drug screenings throughout my service.

I authorize the City of Richmond OCWB's AmeriCorps RHOPES program to verify all references and information provided by me in this application. I release the City of Richmond and the RHOPES program and any person or company responding to any reference or request for information from any claim or liability regarding any information or opinion supplied.

Applicant's Signature

Date