



CITY OF RICHMOND
 DEPARTMENT OF FINANCE
 TAX RELIEF FOR THE ELDERLY OR PERSONS WITH DISABILITIES PROGRAM
 900 E. BROAD STREET, ROOM 100, RICHMOND, VA 23219

FOR OFFICE USE ONLY

PARCEL ID # _____

DATE & INITIAL _____

2 OF 3 3 OF 3 _____%

TAX YEAR 2024 RECERTIFICATION
DEADLINE: DECEMBER 31, 2024

The City of Richmond ordinance for the Real Estate Tax Relief and Tax Freeze Program provides that once a taxpayer has been determined eligible for exemption, a new application must be filed once every three years. A recertification form must be filed each of the two intervening years. **On a certification, you must attest that there have been no significant changes in the information contained in the last preceding application.** If your income, net worth, or other conditions have changed significantly, please contact this office by calling **804-646-6015**. The general requirements for exemption are printed on the reverse side of this form.

RETURN THIS ENTIRE FORM IN THE ENCLOSED ENVELOPE
PLEASE DO NOT CUT THIS FORM

AFFIDAVIT

I certify that to the best of my knowledge and belief no information has changed from the last preceding Application that would violate the limitations and conditions necessary to qualify for exemption.

Signature of Applicant Date Social Security # Telephone

Street Address City State Zip



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**ALL INFORMATION ON THIS APPLICATION IS CONFIDENTIAL
AND NOT OPEN TO PUBLIC INSPECTION**

PROGRAM REQUIREMENTS

- Own and reside in the property as of January 1, 2024.
- Permanently and totally disabled or 65 years of age or older as of December 31, 2023.
- Gross combined income of applicant(s), the spouse, and relatives living in the house is \$70,000 or less.
- Combined financial net worth of the applicant(s) and spouse is \$450,000 or less.

ADDITIONAL INFORMATION:

- Applicants who are residing in hospitals, nursing homes, convalescent homes or other facilities for physical or mental care for extended periods of time and whose real estate is not used by or leased to others may still apply for real estate tax relief.
- Certified proof of disability must be provided. Acceptable types of proof include a statement from Social Security Administration or a sworn affidavit by two medical doctors licensed to practice medicine in the Commonwealth of Virginia to the effect that the person is permanently and totally disabled.
- Gross combined income of applicant(s), the spouse, and relatives living in the house cannot exceed **\$70,000**. All income of the applicant(s), the spouse, and relatives must be included in the gross combined income; however, the first \$10,000 of income for each relative(s) (other than the applicant/spouse) is excluded.
- Combined financial worth (assets) of the applicant and spouse may not exceed **\$450,000**. The value of the house and up to one (1) acre of land is excluded from the financial worth calculation.
- A new application is required every three years. A signed certification form will be required annually to continue your tax relief status between applications. All significant changes to your income, net worth, or other conditions must be reported immediately.

**PLEASE NOTE THAT EMAILED, FAXED, OR PHOTOCOPIED RECERTIFICATIONS
ARE NOT ACCEPTABLE.**