NON-DEPARTMENTAL

TIMELINE

1 Applications Open

Oct. 1st: FY26 application released and submission period begins

OCTOBER 2024

2 Application Period/ Application Assistance

- Oct. 9th: Information Session
- October 23rd: Technical Assistance Session

OCTOBER-NOVEMBER 2024

3 Applications Close

Application Deadline is December 2nd at 4pm.

DECEMBER 2024

4 Application Review & Scoring

Applications scored by committee of subject matter experts and reviewed by Administration leadership

DECEMBER-FEBRUARY 2024-2025

5 Budget Proposed

Mayor's proposed FY26 Budget introduced

MARCH 2025

6 Budget Sessions

Council reviews Mayor's proposed budget and considers amendments

MARCH-MAY 2025

7 Budget Adoption

Council adopts FY 2026 Budget

MAY 2025

8 Grant Contract Development

Grantees and Administration develop grant contracts and finalize scopes of service and performance measures.

JUNE-AUGUST 2025

9 Final Authorization

City Attorney's Office and Chief Administrative Officer review, authorize, and sign grantee contracts.

JULY-AUGUST 2025

10 Invoicing & Payment

- New organizations register with procurement.
- Invoicing begins.

JULY-AUGUST 2025

11 Performance Tracking

Site visits and submission of performance reports, as contractually agreed upon

ONGOING 2025

12 Final Reports

- Grantees submit final reports
- The Administration provides Council with a summary of FY 25 services and outcomes

SUMMER-FALL 2025