



CITY OF RICHMOND DEPT. OF PUBLIC WORKS
FAN DISTRICT ZONE 2
RESIDENTIAL PARKING PERMIT APPLICATION

**July 1, 2025 to
June 30, 2026**

RESTRICTED PARKING DISTRICTS – DEFINITIONS AND REQUIREMENTS

- **You must be a resident of the Fan District to obtain a Fan Parking Decal/Permit, Annual Visitor Pass or Courtesy Parking Permit.** A resident is defined as a record owner or renter of property in the district and members of their immediate family who reside with the owner or renter at the address in the Fan.
- A property owner may obtain up to 2 annual visitor passes for the property address at the same time the Fan permit is obtained.
- If DMV requires that the vehicle be registered as garaged in the City of Richmond, all City taxes and fees must be paid prior to obtaining a Fan permit. Students must be full-time to meet the residency requirements and comply with the vehicle registration requirements of the Virginia Department of Motor Vehicles (DMV).

Is this your primary residence? Yes _____ No _____ Do you rent any portion to tenants? Yes _____ No _____

FAN RESIDENT-PROPERTY OWNER

PRINT LEGIBLY

DATE OF APPLICATION: _____

DAYTIME PHONE: _____ E-mail _____

NAME (LAST, FIRST, MI): _____

STREET ADDRESS: _____ APT/UNIT #: _____

CITY: _____ STATE: _____ ZIP: _____

PROPERTY OWNER VEHICLE INFORMATION

VEHICLE #1 License Plate #: _____ State of Registration: _____

Vehicle Make and Model #: _____ Title#: _____

VEHICLE #2 License Plate #: _____ State of Registration: _____

Vehicle Make and Model #: _____ Title#: _____

VEHICLE #3 License Plate #: _____ State of Registration: _____

Vehicle Make and Model #: _____ Title#: _____

ANNUAL VISITOR PASSES (\$35.00 each) QUANTITY: ☐ 1 or ☐ 2

Visitor passes are available only for property owners and must be purchased at the same time as Fan Resident Permits. Visitor passes are non-replaceable and limited to 2 per building address to 2 per building address.

For Office Use Only

Vehicle 1 Permit #: _____

Amount Due: \$ 25.00

Vehicle 2 Permit #: _____

Amount Due: \$ 25.00

Vehicle 3 Permit #: _____

Amount Due: \$ 25.00

Visitor Pass #1: _____

Amount Due: \$ 35.00

Visitor Pass #2: _____

Amount Due: \$ 35.00

TOTAL DUE: \$ _____

REVIEWED BY: _____

DATE: _____

**DMV ID or other valid
picture ID** _____

I certify that I fully understand the City of Richmond Restricted Parking District requirements and understand that the permit(s) issued with this application is (are) only for the vehicle(s) described herein. I also understand that anyone who purchases any parking decal / permit under false pretenses, per Section 102-302 of the Code of Richmond, Virginia, shall be guilty of a Class 4 misdemeanor and will be punished to the full extent of the law. I attest that all taxes and fees owed to the City Of Richmond are up to day and that none are in an outstanding status.

SIGNATURE OF PROPERTY OWNER: _____ **DATE:** _____

For Office Use Only