

BILL PANTELE
CHAIR

City of Richmond

JOYCE K. SMITH
MADEM VICE-CHAIR

CHERLYN S. STEVENS
SECRETARY



Electoral Board

Meeting Minutes
June 3rd, 2026

CALL TO ORDER

The meeting was called to order at 10:00 a.m. by Bill Pantele.

Chairman Bill Pantele motioned to adopt the agenda. Secretary Cherlyn Stevens seconded the motion.

All members were in favor and the motion passed. Introductions were made by all attendees.

Approval of Agenda

A motion was made by Chairman Bill Pantele motioned to adopt the meeting agenda as presented, all were it in favor motioned passed.

STAFF IN ATTENDANCE

- David Levine, General Registrar / Director of Elections
- Caitlin Shelton, Executive Assistant

PUBLIC IN ATTENDANCE

Sandra Antoine, Member of The NAACP & The Richmond Democratic

APPROVAL OF PREVIOUS MEETING MINUTES

No previous meeting minutes were presented for approval at this meeting. Therefore, no action was taken regarding the approval of meeting minutes.

CLOSED SESSION

There was no closed session at this meeting.

PUBLIC COMMENT – ITEMS ON THE AGENDA AND OFF THE AGENDA

The Board received public comments from Sandra Antoine.

OPEN SESSION

Chairman Bill Pantele made a motion to adopt the agenda as presented all were in favor motion passed.

Early Voting Update – August 4th , 2026 Republican Primary

General Registrar David Levine provided an update regarding early voting locations for the August 4th , 2026 Republican Primary Election.

Mr. Levine informed the Board that the Hickory Hill Community Center would be unavailable during the early voting period due to previously scheduled summer programming and facility commitments. He recommended maintaining early voting at the Office of Elections and City Hall while suspending the Hickory Hill satellite location for this election.

The Board discussed:

- Historical early voting turnout for Republican-only primary elections.
- Budget considerations and staffing requirements.
- Public accessibility and transportation options.
- Availability of absentee voting and ballot drop box services.
- Security requirements are associated with ballot drop box locations.

Board members noted that City Hall remains centrally accessible through Richmond's public transportation network and would continue to serve voters effectively.

Chair Pantele moved that for the August 4th , 2026 Republican Primary:

Early voting will be conducted at:

- Office of Elections (2134 West Laburnum Avenue)
- City Hall satellite location

Hickory Hill Community Center will not serve as an early voting location for this election.

Early voting dates will be:

- Office of Elections: June 18th , 2026 – August 1, 2026
- City Hall: July 19th , 2026 – August 1st , 2026

Sunday voting will be available at both locations on:

- July 19, 2026
- July 26, 2026
- Hours: 12:00 P.M. – 5:00 P.M.

The Registrar will explore expanded ballot drop box availability at City Hall during the early voting period.

The motion was seconded by Madam Chairwoman Joyce K. Smith seconded all were in favor and approved unanimously.

MEETING ADJOURNMENT

With no further business before the Board, Chairman Bill Pantele adjourned the meeting at 10:17am.

NEXT MEETING DATE

The City of Richmond Electoral Board will meet on June 17th ,2026 @ 10:00am. Following the meeting, the City of Richmond Electoral Board members will conduct the Logic and Accuracy (L&A) testing of voting equipment at 11:00 a.m.

Bill Pantele
Chair to the Electoral Board

Joyce K. Smith
Madam Vice Chairwoman to the Electoral Board

Cherlyn S. Stevens
Secretary to the Electoral